

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE, NEW DELHI-02
(ADMINISTRATION BRANCH)

No.F.44(255)/2017/DSW/Cir/Estt. 465

Dated: 13/6/17

CIRCULER

Please find enclosed the copies of the following letters received in this Department for information and further necessary action:

1. No. F19/13/2012/AR/4233-4322 dated 01/06/2017 received from the Asstt. Director (AR)/HOO, administrative Reform Deptt regarding recruitment to the post of Research Assistnat in the pay level 6; Rs 35400- 112400/- (pre revised PB : 2; Rs. 9300-34800+ rs. 4200/- GP) in Administrative Reforms Department on deputation basis.
2. No.F9 (2)/1/UTCS/2016-17/TS-VI/7929-7445 dated 24.05.2017 received from the Asstt Director(Trg-VI) Directorate of Training (UTCS) regarding goog governance training programme for June, 2017.

Encls: As above.


Supdt. (Admn.)

No.F.44(255)/2017/DSW/Cir/Estt. 465

Dated: 13/6/17

Copy to:

1. System Analyst, DSW for uploading the circular on the Departmental website.
2. Guard file.


Supdt. (Admn.)

Office of the Secretary/SW/WCD
Dept. of Social Welfare
Govt. of NCT of Delhi

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, 'C' - WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002
email : arupdate@nic.in Fax: 23392621

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11 2 JUL 2017
2570

Dated: 01/06/17

No. F.19/13/2012/AR/4233-4329

Bawp 6/6/17
Sheet 6.6.17
MS. Narayan

To

All Ministries/Departments of Govt. of India,
All Pr. Secys./Secretaries /Head of Departments/Spl. Secys./Jt. Secys/
Local/Autonomous Bodies of Govt. of NCT of Delhi.

Sub: Recruitment to the post of Research Assistant in the Pay Level 6 ; ₹ 35400 - 112400/- (pre revised PB : 2 ; ₹ 9300-34800+ ₹ 4200/- GP) in Administrative Reforms Department on deputation basis.

Sir/Madam,

This Department proposes to fill up 05 (Five) posts of Research Assistants in the Pay Level 6 ; ₹ 35400 - 112400/- (pre revised PB : 2 ; ₹ 9300-34800+ ₹ 4200/- GP) in Administrative Reforms Department on deputation basis. As per Recruitment Rules, the post of Research Assistant is classified as Group 'C' Non-Gazetted, Non-Ministerial. The deputation shall be governed by the standard terms and conditions of the Govt. of India.

Mulb/207

The Eligibility conditions prescribed for the above post, as per Recruitment Rules are as under :

DSW

Officials under the Central Govt./Govt. of NCT of Delhi who have : -

- (i) A University Degree or its equivalent,
- (ii) A minimum of 5 years service in the case of officials holding posts under the Central Govt./Delhi Administration in the pay scale not below Grade Pay ₹ 2800/- (Pre revised ₹ 4500-125-7000/-)

DIRECTOR SOCIAL WELFARE
Dy. No. 1059
Date 5/6/17

OR

A minimum of 8 years service in the case of officials holding Class-III posts under the Central Govt./Govt. of NCT of Delhi(Delhi Admn.).

- (iii) Computer Knowledge is must

The period of deputation shall initially be for a period of one year, but extendable as per RRs or DOPT guidelines.

1077/SR/19/12
08/6/2017

does not pertain to the unclassified.

07/6/17

Syptt(Admn)

DDCA

7-6-17

MS. Narayan

DIRECTOR SOCIAL WELFARE
1051
Diary No. 1051
Date 06-06-17

31/5/17

Contd/...

2. It is requested that applications from willing and eligible officials having requisite qualifications and experience may be sent, in prescribed proforma, to this office on or before 30.06.2017.
3. The applications of the eligible officials should be forwarded along-with following documents : -
 - (i) Bio-data in the prescribed form
 - (ii) Integrity Certificate
 - (iii) Vigilance Clearance Report
 - (iv) Work & Conduct Report
 - (v) Attested copies of ACRs/APARs for the last five years i.e. from 2012-2013 to 2016-2017.
 - (vi) Penalty Statement for the last five years.
4. The applications must be forwarded through proper channel. The applications which are received after closing date and those without the documents as mentioned above will not be entertained at any cost.
5. Application form for the purpose is available on our website address <http://ar.delhigovt.nic.in>.

Yours faithfully,



(K.C. SURENDER)
ADDL. DIRECTOR (AR) /HOO
PHONE NO.23392620

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES**

Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032

Tele Fax: 22388504, Fax No. 22308556, 22303843-44 Email: adtrg6utcs.delhi@nic.in

F.No F 9 (2)/1/UTCS/2016-17/TS-VI/7929-7445

Dated: 24-5-17

To

All HODs / Local/ Autonomous Bodies and Corporations,
Government of NCT of Delhi

Sub: Good Governance Training Programmes for June, 2017.

The Directorate of Training has developed refresher programmes for middle / lower level officers / officials under the 'Good Governance' category. During the month of June, 2016, four training programmes on 'Good Governance' will be organized as detailed below:

Sl. No	Name of the Programme	Duration	Date(s)	Last date of Receiving nominations
1.	RTI-Act - Capacity Building for Government employees	Two days	17.07.2017 to 18.07.2017	07.07.2017
2.	E-Office	One day	18.07.2017	10.07.2017
3.	Basic Computer Operations	Two days	19.07.2017 to 20.07.2017	11.07.2017
4.	E-Governance	One day	25.07.2017	17.07.2017
5.	Computer Operations (Advanced Course)	Three days	25.07.2017 to 27.07.2017	18.07.2017

TARGET BENEFICIARIES OF THE COURSES

The Course has been designed to benefit those who are working in the Government of NCT of Delhi, its local/autonomous bodies, public sector undertakings and have a regular interface with the public.

The Detailed Training Module / Learning Units are available on our website at utcs.delhigovt.nic.in under the link "Training".

NOMINATIONS FOR THE COURSE

It is requested that 4-5 suitable officers / officials may be nominated to participate in these courses. The nominations should be sent in time for each course.

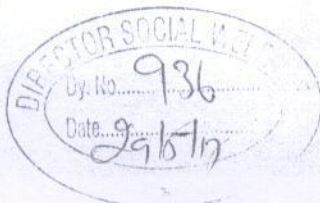
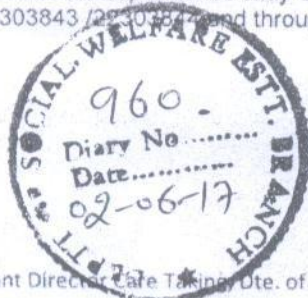
OTHER INSTRUCTIONS for the participants:

- Participants may contact the undersigned for any information/clarification on training course.
- Filled up Nomination forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the first day.
- Training is usually from 10.00 a.m. to 4.30 p.m. Refreshments and lunch are included in the training.
- Contact number of the participants may kindly be sent with the nomination letter.
- Bio data form is available on the department's website www.utcs.delhigovt.nic.in under 'Training'.
- Contact/correspondence may be made on Phone No. 22303843, Fax No. 22308556 / 22303843/22303844 and through Email address adtrg6utcs.delhi@nic.in

R. Kumar
(RAJENDER KUMAR)
ASSISTANT DIRECTOR (TRG-VI)
adtrg6utcs.delhi@nic.in

Copy to:

The Assistant Director (Care Taking), Dte. of Training: UTCS for uploading on the website of the Department.



M/S. Narayan
24/6/17

962/5/2017
01/06/17

PK
18/11/17

S. Kumar
26/1/17

Syeda

[Handwritten mark]

Spl. Dir.

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