

**REMINDER-II**  
**MOST URGENT**

**DEPARTMENT OF SOCIAL WELFARE**  
**GOVT. OF NCT OF DELHI**  
**GLNS COMPLEX, DELHI GATE**  
**NEW DELHI-110002**  
**[ADMINISTRATION BRANCH]**

F. No. 10(339)/Admn-I/2016/DSW/Estt./

Dated:

To,

The District Officer (NE)  
Department of Social Welfare  
Sanskar Ashram, Dilshad Garden  
Delhi.

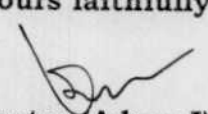
**Sub: Bio-metric attendance of Sh. R.K. Dhanwariya, Superintendent (RCL) for the month of November, 2016.**

Sir,

Please refer to this office letter F. No. 10(339)/Admn-I/2016/DSW/Estt./31811-31812 dated 02.03.2017 on the subject cited above, vide which it was requested to provide Bio-metric attendance of Sh. R.K. Dhanwariya, Superintendent (RCL) for the month of November, 2016 by **28.02.2017**, but it has not been received yet.

You are therefore, again requested to submit Bio-metric attendance of Sh. R.K. Dhanwariya, Superintendent (RCL) for the aforementioned period positively by **24.04.2017**.

Yours faithfully

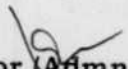
  
Dy. Director (Admn-I)

F. No. 10(339)/Admn-I/2016/DSW/Estt./1499

**Copy to:**

Dated: 20 APR 2017

✓ 1/ Sr. System Analyst (SW), GLNS Complex, Delhi Gate, New Delhi.

  
Dy. Director (Admn-I)