

**GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]**

No. F.10 (232)/2015/DSW/Cir./Estt./Pt-I//28/86-256

Dated:
23 JAN 2017

CIRCULAR

Please find enclosed a copy of letter No. F. Misc/360/2009/SI/Pt./147 dated 12.01.2017 received from Dy. Secretary (Services), Services Department, GNCTD, regarding Submission of APR for the year 2016 under CCS (Conduct) Rules, 1964 for information and further necessary action.

Encl: As above.


Supdt. (Admn-I)

No. F.10 (232)/2015/DSW/Cir./Estt./Pt-I//23/86-256

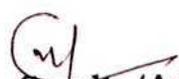
Dated:
23 JAN 2017

Copy for information to:

1. P.S to Secretary, HQ, Department of Social Welfare.
2. P.A to Director, HQ, Department of Social Welfare.
3. P.A to Spl. Director, HQ, Department of Social Welfare.

Copy for necessary action to:

1. All DDs, DSW, GNCTD, Delhi Gate, Delhi.
2. All DOs, DSW, GNCTD, Delhi.
3. All DDO/HOO of Homes/Institutions, DSW, GNCTD, Delhi.
4. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
5. Guard file.


Supdt. (Admn-I)

Office of the Secretary (SN/NCU)
Dept. of Social Welfare
Govt. of NCT of Delhi
16 JAN 2017
Dy. No. 266

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (SERVICES-I BRANCH)
DELHI SECRETARIAT, 7TH LEVEL, 'B' WING
I.P. ESTATE, NEW DELHI- 110002
<http://services.delhigovt.nic.in>
Tele: 23392038

No.F.Misc/360/2009/SI/Pt./ 147

Dated: 12/01/2017

To,

- ✓ All Principal Secretaries/Secretaries/
Special Secretaries/ HODs/
Local/Autonomous Bodies,
Government of NCT of Delhi,
New Delhi/Delhi.

Sub: Submission of APR for the year 2016 under CCS (Conduct) Rules, 1964.

Sir/Madam,

Attention is invited to Rule 18(1)(ii) of CCS (Conduct) Rules, 1964 which provides that "every Government servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an Annual Return in such form as may be prescribed by the Govt. in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of the any member of his family or in the name of any other person".

It is therefore, requested to direct the concerned DANICS and Gr-1 officer appointed on adhoc and emergent basis to the post of carrying higher responsibilities similar to the entry grade of DANICS to submit the Statement of Annual Property Return for the year ending 2016 to this office, giving complete details in every column of the prescribed proforma (copy enclosed) by 31st January, 2017 positively.

Yours faithfully,

(Signature)
12/01/17

(ANOOP THAKUR)
DEPUTY SECRETARY (SERVICES)

Encls: As above.

No.F.Misc/360/2009/SI/Pt./

Dated:

Copy to:

1. Superintendent (Co-ordination Branch) with the request to upload this order on website of Services Department.

(Signature)
12/01/17

(ANOOP THAKUR)
DEPUTY SECRETARY (SERVICES)



2491/SF/DIS (1)
18/01/17
M. circular
to all Branch. 18/12 (A)
18-1-17
K. S. Khayani



at 5:15 P.M

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING

1. Name of Officer (in full) and Service to which the officer belongs.				2. Present post Held.....			
3. Date of Birth				4. Present Pay:			
Name of districts, sub- Division, Taluk and village in which property is situated	Name and details of Property		@Present Value	If not in own name, state in whose name held and his/her relationship to the members of the Service	How acquired whether by purchase, lease, mortgage, inheritance, gift or of otherwise with date of acquisition and name with details of person/ persons from whom acquired.	Annual income from property	Remarks
	1. Housing and other buildings	2. Land s					
1.	2.	3.	4.	5.	6.	7.	8.

Signature

Date

In-applicable clause to be struck out.

In cases where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Include short term lease also.

Note— The declaration form is required to be filled in and submitted by every member of the Class-I and II (Group 'A' and 'B') Services under rule 18(1) of the CCS (Conduct) Rules, 1964, on first appointment to the Service, and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own or in the name of any member of his family or in the name of any other person.

