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**GOVERNMENT OF NCT OF DELHI  
PRINCIPAL ACCOUNTS OFFICE  
A-BLOCK, VIKAS BHAWAN, NEW DELHI-02**

No.F.14(01)/2017/T-1/Pr.AO/ 2783

Dated : 04/12/2017

To

All Pay & Accounts Officers (except V & XXII),  
Pay & Accounts Offices,  
Government of NCT of Delhi,  
Delhi / New Delhi.

**Sub : Mandatory use of Digital Signature - reg.**

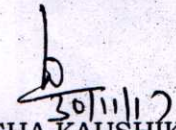
Sir/Madam,

I am directed to forward herewith a copy of Office Memorandum No. CPAO/IT&Tech/Revision(7<sup>th</sup>CPC)/19.Vol-III(E)/2017-18/147 dated 14.11.2017 of Central Pension Accounting Office, Department of Expenditure, Ministry of Finance, Government of India on the subject cited above for information and appropriate action.

This issues with the approval of Controller of Accounts.

Yours faithfully,

Enclosed : As above

  
(USHA KAUSHIK)  
ACCOUNTS OFFICER (TECH.)





CPAO/IT&Tech/Revision (7<sup>th</sup> CPC)/19.Vol-III (E)/2017-18/147

14.11.2017

Office Memorandum

Subject: Mandatory use of Digital Signature - Regarding.

Reference is invited to this office OM No. CPAO/IT&Tech/Revision (7<sup>th</sup> CPC)/19.Vol-III/2016-17/37 dated 25.05.2017 followed by OM No. CPAO/IT&Tech/Revision (7<sup>th</sup> CPC)/19.Vol-III(B/E)/2016-17/127 dated-25.09.2017 on the above subject. In unavoidable circumstances only, PAOs were allowed to process the pension cases manually to avoid delay.

It has been observed that PAOs are still sending manual authorities to CPAO even where e-revision authorities could be sent under digital signature through e-revision utility.

Now, to expedite the settlement of revision cases in a time bound manner it has been decided to discontinue the processing of the pension of 7<sup>th</sup> CPC revision cases manually by PAOs except in exceptional circumstances where the Pension Revision cannot be processed electronically should be processed manually and forwarded to CPAO with counter signature of CCAs/CAs/ AGs/Administrators of UTs with valid reasons.

All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to instruct their PAOs to process the revision authorities accordingly.

This issues with the approval of the competent authority.

*Handwritten signature*  
DOA (Tech) (Pension)

*Handwritten signature*  
(Md. Shafiq Kamal Ansari)  
(Asstt. Controller of Accounts)

All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, F-Block, General Post Office (GPO) Complex, New Delhi.
2. PS to Chief Controller (Pension), CPAO, New Delhi.
3. PA to CA, CPAO, New Delhi.
4. TD (NIC), CPAO, New Delhi.
5. Sr.AO (CDN), New Delhi
6. PAOs of all Authorisation Sections, CPAO, New Delhi  
AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.

*Handwritten notes:*  
22/11/17  
BO  
24/11/17  
Sr. P.S.

37715  
22-11-17

626/T-I  
24-11-17

(Asstt. Controller of Accounts)