

**PRINCIPAL ACCOUNTS OFFICE  
GOVT. OF NCT OF DELHI  
A-BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI**

No. 4(05)/2016/T-1/Pr. AO/ 2282-2284

Date : 25/09/2017

To

The Additional District Magistrate,  
District West,  
Office of the District Magistrate (West),  
Old Middle School Building, Rampura,  
Delhi-110035

**Sub : Payments to the contractual/outsourced workers.**

Sir,

With reference to your e-Mails received in this office on the subject noted above it is informed that status of the payment bills for the month of July and August, 2017 has been obtained from Pay & Accounts Office-25 and as per the Statement enclosed Pay & Accounts Office has taken a maximum of 7 working days for finalization of bills at their level.


It is also informed that as per the instructions of SO to the Chief Secretary, Delhi payments to the contractual/outsourced workers is to be made by 7<sup>th</sup> of every month and therefore the payment bills of such workers should reach in PAOs on 2<sup>nd</sup> and 3<sup>rd</sup> of every month to ensure the compliance of the instructions of the Office of the Chief Secretary, Delhi.

It is also informed that new bill format for the contractual employees is available in the Integrated Pay Roll with provisions of online sending of payment instructions to PAOs. The said system is transparent and facilitate the speedy settlement of the payments in the bank accounts of the workers/beneficiaries.

You are therefore requested to advise the concerned office of your department to arrange the timely submission and sending of payment bills of contractual/outsourced workers in new Format to PAO-25.

This issue with the approval of Principal Secretary (Finance).

Yours faithfully,

  
(Parkash Chand)  
Controller of Accounts  
Ph.No. 011-23370762

No. 4(05)/2016/T-1/Pr. AO/ 2282-2284

Date : 25/09/2017

Copy to :

1. The Pay & Accounts Officer, Pay & Accounts Office-25, Govt. of NCT of Delhi, Peeragarhi Bus Depot, Delhi with the advise to ensure timely arrangement of payments as advised earlier.
2. All Pay & Accounts Officers, Pay & Accounts Offices, Govt. of NCT of Delhi, New Delhi with the advise to accord priority for arrangement of payments in respect of contractual/outsourced workers to ensure the compliance of the instructions of the Government.

  
Controller of Accounts