

**GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**PRINCIPAL ACCOUNTS OFFICE: PENSION CELL**  
**A-BLOCK, VIKAS BHAWAN, NEW DELHI-110002**

No. F.12(2)/NPS/P. Cell/15/Pt. File/1139-1143

Dated: 22/09/2017

**CIRCULAR**

**Sub:- Mandatory submission of PAN and Aadhaar by Subscribers under NPS.**

It is bring to your notice that NSDL vide its letter No. AS/RN/BD/201748482 dated 08/09/2017 has conveyed that PFRDA has made both Aadhaar and PAN mandatory for existing and new accounts to be opened under NPS. **Last date for submission of PAN and Aadhaar is 31/12/2017. In the event of non-submission of PAN and Aadhaar by a Subscriber within the stipulated time (unless the same is extended by the Govt. of India); PRAN of such Subscriber shall be ceased to be operational till the time the required details are submitted.**

In this regard, a facility has been enabled for NPS subscribers to seed their Aadhaar in the PRAN. To seed Aadhaar in PRAN, the Subscribers are required to log-in to the CRA System ([www.cra-nsdl.com](http://www.cra-nsdl.com)) with the User ID (PRAN) and Password and update Aadhaar through an OTP authentication under Menu "Update Details", Sub-menu "Update Aadhaar/Address Details". Once the Aadhaar seeding process is completed by the Subscriber the same also needs to be authorized by the associated Nodal Office. In cases where the Subscribers have already directly approached their Nodal Office with a request to update "Aadhaar" in their PRAN. However, these requests if not supported with a signed consent letter by the Subscribers cannot be considered to be valid. The underlying PAOs/CDDOs may be sensitized regarding the same."

The necessary system developments for seeding of Aadhaar to PRAN for Nodal Offices are being carried out. The same will be intimated to all the Nodal Offices along with the format of Consent letter in due course of time.

Therefore, all HODs are hereby requested to please circulate these instructions issued by NSDL amongst the employees holding PRAN under their control and may kindly issue necessary directions to them to comply with these instructions in a time bound manner.

This issues with the prior approval of Competent Authority.

  
27/09/17

**(SAROJ GUPTA)**

**Dy. Controller of Accounts (Pension)**

To

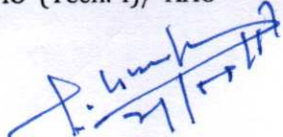
**All Head of Departments**

No. F.12(2)/NPS/P. Cell/15/Pt. File/1139-1143

Dated: 22/09/2017

Copy to:-

1. Sr. PA to Controller of Accounts, Pr. AO (HQ), Delhi.
2. All DCA (Pension)/DCA (Admn.)/DCA (Accounts)/DCA (Tech.)/DCA (Funds).
3. Joint Director (IT) / System Analyst, Pr. AO (HQ).
4. Sr. AO (Pension)/AO (Accounts)/AO (Admn.)/AO (Tech.)/All PAOs/AO (Funds).
5. AAO (Pension)/ AAO (Accounts)/AAO (Admn.-I)/ AAO (Admn.-II)/AAO (Tech.-I)/ AAO (Tech.-II)/AAO (Compilation)/ AAO (Appropriation).

  
27/09/17

**(SAROJ GUPTA)**

**Dy. Controller of Accounts (Pension)**