

**PRINCIPAL ACCOUNTS OFFICE
GOVT. OF NCT OF DELHI
'A' BLOCK, VIKAS BHAWAN, NEW DELHI**

F.7(15)/CT/Store/2015-16/1723

Dated: 31-01-2017

To

M/s Smat Forms
3588, G.T. Road,
Old Subzi Mandi, Delhi - 110007

Sub: Printing of Finance and Appropriation accounts books

Sir,

With reference to your quotation dated 27.01.2017 on the subject noted above, I am directed to inform you that the competent authority has approved the rates of printing of Finance & Appropriation Accounts Books on paper approved by the office, as per the scheduled given below.

S.No	Description	Particulars	Size	Qty.	Rate per page
1.	All inclusive rate per page for printing of coloured overview and white text pages of 300 copies of bilingually i.e., in Hindi & English (on 95 gsm sunshine super print paper	Printing & Binding of Finance Accounts Books Printing & Binding of Appropriation Accounts Books	11" X 8.25" (finished) 216 pages (approax.)	300	Rs. 0.62 per page
2.	Rate per cover of 300 GSM imported art card with matte Finish, lamination, printing in two different colors in addition to base color and binding.	Printing & Binding of Finance Accounts & Appropriation A/C Books	11"x8.25" (finished) 200 pages (approax.)	300	Rs. 13.00 per page
3.	Rexin binding charges (for 25 copies)	Printing & Rexin Binding of Finance Accounts Books & Appropriation	11"x8.25" (finished) 216 pages (approax.) 11"x8.25" (finished) 200 pages (approax.)	25 each	Rs. 68.00 per book

You are requested to complete the job of Printing and Binding of Appropriation & Finance Accounts Books and handover 300 copies each of Appropriation & Finance Accounts Books within the period of 05 days from the date of receiving of printing material from Appropriation & Compilation Branch of this office. You are also requested to submit performance security of Rs. 7000/- in the form of Demand Draft/FDR/Bank Guarantee in favour of DCA (A) , Principal Accounts Office.

Yours faithfully.



(RAMAN T.V.)
ACCOUNTS OFFICER (ADMN.)