

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DEPARTMENT OF HEALTH & FAMILY WELFARE  
(TECHNICAL RECRUITMENT CEL)  
9TH LEVEL, A-WING, DELHI SECRETARIAT, DELHI

F. No. H&fw/Admn/2-17/2034-68

Dated: 03/11/2017

To,

All MDs/MSs/HOD of the hospitals/ institutions of GNCT Of Delhi.

**Sub: Updation of Human Resource Information System (HRIS) for online personal management of employees of GNCTD.**

Sir/Madam,

Please refer to this Office Letter No. DH&FW-F/22/2015/IT Secretary (H&FW)/e-1494/I/30370/2017 dated 04/08/2017 and its subsequent reminders dated 25/08/2017, 01/09/2017, 20/09/2017, 29/09/2017 & 25/10/2017 on the subject cited above.

Despite the above communications and meeting held on 05/09/2017 by the Addl. Secretary, H&FW, the personal detail of the employees of GNCTD has not been uploaded on the HRIS portal.

A status report as on 03/11/2017 regarding updation of HRIS is enclosed as Annexure-A.

Principal Secretary, H&FW, during the meeting held on 02/11/2017 has emphasized on the need of updation of HR management system as to formulate a policy/vision of the H&FW department, HR management details will be required.

Therefore, you are once again requested to upload the details of employees on HRIS in a time bound manner i.e. by 30/11/2017 failing which the responsibility will be fixed for the lapse.

Yours Faithfully

  
(Rashmi Krishnan, IAS)

Secretary, H&FW

Dated:

F. No.

Copy to:

1. Principal Secretary, H&FW

  
(Rashmi Krishnan, IAS)

Secretary, H&FW