

No.F1(9)/2015-16/Infra/Exp./012318065/JSFA/945-966
Government of NCT of Delhi
Finance (Infra) Department
4th level, 'A' wing, Delhi Secretariat
New Delhi-110002

Dated: 19/09/2017

OFFICE MEMORANDUM

Subject: Provision of Contingency and its utilization

This is in modification to this office O.M. No.F.1(9)/2015-16/Fin-Infra/012318065/jsfina/323-344 dated 12.7.2017 on the above subject. The component of contingency as sanctioned by the Competent Sanctioning Authority shall be strictly utilised only for the Project related work as prescribed in para 4.1.5. of the CPWD Works Manual and not for any other purposes like conveyance, office contingencies, etc .

02. The expenditure incurred on account of contingency shall be restricted as per powers delegated to HOD or Administrative Secretary under the Delegation of Financial Power Rules or various O.M. issued by GNCTD or powers vested to Engineering Officers as per CPWD Manual.

03. It is once again reiterated that in cases where ban has been imposed by GNCTD under Economy measures, necessary approval of Finance Department for relaxation of ban is required before incurring such expenditure even if such expenditure comes within delegated power of Administrative Secretary or HOD or Engineering Officers.

04. Work Charged Establishment shall be booked as per procedure prescribed in CPWD Works Manual.

05. The instructions issued by Finance Department are to be strictly adhered and any deviation to this effect shall be viewed seriously.

Yours faithfully


(L.D. Joshi)

Joint Secretary (Accounts)
Ph. 23392133

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1. All Administrative Secretaries, GNCT of Delhi
2. All Heads of the Departments, GNCT of Delhi
3. Chairman, New Delhi Municipal Council
4. Commissioner, EDMC/NDMC/SDMC
5. CMD, DSIIDC/DTTDC/DIMTS/DTIDC/DTL/DTC

6. CEO, DJB/DUSIB
7. Engineer-in-Chief, PWD, Delhi
8. Accountant General (Audit), AGCR, Delhi.
9. Controller of Account, Pr. Accounts Office, New Delhi
10. Controller of Audit, Directorate of Audit, New Delhi
11. All Deputy Secretaries in Finance Department
- ✓ 12. Programmer, Finance department.

Copy for information to:

- 1) Secretary to Hon. Dy. Chief Minister/Minister(Finance),GNCTD
- 2) Secretary to Hon. Minister (UD/Health/ Industries/PWD /Home), GNCTD
- 3) Secretary to Hon. Minister (Employment/Development/ Labour/ I&FCD GNCTD
- 4) Secretary to Hon. Minister (Law & Justice/Transport), GNCTD
- 5) Secretary to Hon. Minister (Food & Supply/Environment), GNCTD
- 6) Secretary to Hon. Minister (Social Welfare/Tourism), GNCTD
- 7) Pr. Secretary (Finance/Planning)
- 8) Director (Planning)
- 9) Guard File


19/9/2017
Jt. Secretary (Accounts)