

CD-012411332

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

FINANCE DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT.
I.P. ESTATE, NEW DELHI 110002

F.No 1 (2)/FD/Rev-II/EXCH BANK NOTE/2016/Pt.file-I/DSV/933 Dated: 23/8/17

CIRCULAR

In continuation to this office Circular F.No1(2)/FD/Rev-II/EXCHBANK NOTE/2016/Pt.file-I/DSV/1384, dated 27.12.2016 (copy enclosed), regarding Payment to Suppliers etc. by Govt. Departments through e-payment and Promotion of digital mode of transfer of Money in Day-to-day affairs. It is, hereby, once again requested to make it convenient to adopt digital mode of transactions for all the Government receipts and payments. Further, you are also requested to give wide publicity to promote digital mode of transactions.


(MANOJ KUMAR)
DY. SECY.-V (FINANCE)

1. All Head of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, & Pay and Accounts Officer, Vikas Bhawan, New Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D.(North)
5. Commissioner M.C.D(South)
6. Commissioner M.C.D(East)
7. Chairperson, NDMC, Palika Kendra, New Delhi.
8. Chief Executive Officer, Delhi Cantonment Board, Delhi.
9. CEO, Delhi Urban Shelter Improvement Board, IP Estate, New Delhi.
10. Assistant Programmer/e-administrator, Finance Deptt, Govt of NCT of Delhi,(To upload on website of Finance Deptt)
11. Guard File.

CD-012410411

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

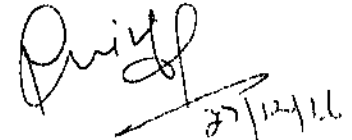
FINANCE DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT.
I.P. ESTATE, NEW DELHI 110002

F.No 1 (2)/FD/Rev-II/EXCH BANK NOTE/2016/Pt.file-I/ds-V/1384 Dated: 27/12/2016

CIRCULAR

Copies of the under mentioned paper are forwarded for information and necessary action to the following:-

1. All Head of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, & Pay and Accounts Officer, Vikash Bhawan, New Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D.(North)
5. Commissioner M.C.D(South)
6. Commissioner M.C.D(East)
7. Chairperson, NDMC, Palika Kendra, New Delhi.
8. Chief Executive Officer, Delhi Cantonment Board, Delhi.
9. CEO, Delhi Urban Shelter Improvement Board, IP Estate, New Delhi.
10. Assistant Programmer/e-administrator, Finance Deptt, Govt of NCT of Delhi, (To upload on website of Finance Deptt)
11. Guard File.


27/12/16

(MANOJ KUMAR SHARMA)
DY. SECRETARY-II
LINK: DY. SECRETARY-V
(FINANCE)

List of paper forwarded

S.No.	Name of the Ministry/ Deptt.	Letter/ O.M. No. and Date	Subject
1.	Ministry of Home Affairs, Govt of India,	Letter F. No 15039/108/2016-UT(Coord) Dated 15.12.2016	Payment to Suppliers etc. by Govt Departments through e-payment regarding
2	Ministry of Home Affairs, Govt of India,	Letter F. No 15039/108/2016-UT(Coord) Dated 15.12.2016	Promotion on digital mode of transfer of Money in day-to-day affairs regarding

Delhi
Govt.

F.No.15039/108/2016-UT(Coord.)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

OFFICE OF THE CHIEF SECRETARY
SPEED POST
GOVT. OF NCT OF DELHI
16 DEC 2016
North Block, New Delhi
Dated 16/12/2016

P. Circulate
By No. *GAD/16/56173*

The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.

MQ

2. The Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Administrator, UT of Lakshadweep, Kavaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT Chandigarh. Chandigarh.

6. The Administrator, UT of Pondicherry, Puducherry.

16.12.16

7. The Chief Secretary, Government of Puducherry, Puducherry.

Rosey (H)
S. N. SAHAI
Pr. Secretary Finance

Subject: Payment to Suppliers etc. by Govt. Departments through e-payment - regarding.

I am directed to forward herewith a copy of OM No. G-24017/40/2016-Cash-I dated 07/12/2016 along-with Ministry of Finance, Department of Expenditure OM No. 3(2)(1)/2016/R&P Rules/Amendment/649 dated 05/12/2016 on the subject mentioned above and requested that to issue directions to all offices under your administrative control and ensure that all payments above Rs 5000/- to suppliers, contractors, etc. are made by issue of payment advices only.

Yours faithfully.

Encl : As above

[Signature]
22/12

[Signature]
(Brij Paul)

Section Officer[UT(Coord.)]
Ph.: 23093265

JSR/P

K
2/12
80/8/17

D/A
M. CONSULT D/A (E.H.-02)

Dy. No. 2888/UT (Coord)
13/12/16

912

**Immediate
Time Bound Compliance**

No.G-24017/40/2016-Cash-I
Ministry of Home Affairs
Cash-I Section

08th Floor, NDCC-II
New Delhi, dated 07th December 2016

OFFICE MEMORANDUM

Subject:- Payment to Suppliers etc. by Govt. Departments through e-payment-reg.

The undersigned is directed to draw attention to the Government of India, Deptt. Of Expenditure O.M. No. 3(2) (1)/2016/R&P Rules/Amendment/649 dated 05th Dec. 2016 on the subjects cited above (Copy enclosed for ready reference). Accordingly, all Joint Secretaries in the Ministry of Home Affairs(P) are requested to issue similar directions to all Attached/Subordinate Offices/Organisations under their administrative control and ensure with immediate effect that all payments above Rs. 5000/- (Rupees Five Thousand only) to suppliers, contractors, grantee/loanee institution etc. are made by issue of payment advices only.

(UT)

13/12/16

(AMC)-L-0

DS (G)

UT (Coord)

14/12

o/Coord

13/12/16
M. Raju

S.L. Shah
(S.L. Shah)

Under Secretary to the Govt. of India
Ph. 23438194

- (i) All Joint Secretaries in the Ministry of Home Affairs (Proper).
- (ii) SO(IT Cell) to upload the O.M. on the website/e-office of the Ministry of Home Affairs.

Copy to: Dir.(Adm.) & CSO for information and requisite compliance.

Dy. 7118/C&AG-1
6/12/16

7/12/16

F. No. 312(1)/2016/R&P Rules/Amendment/ 699
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Nyantrak Bhawan,
GPO Complex, E-Block, INA
New Delhi-110023

Date: 05-12-2016.

OFFICE MEMORANDUM

Subject: Payment to Suppliers etc. by Government Departments through e-Payment

A reference is invited to this office O.M. No. 1(1)/2011/TA/366 dated 1st August 2016 regarding payment to Suppliers etc. above Rs. 10,000/- by Government Departments through e-Payment.

2. In order to attain the goal of complete digitization of Government payments, the existing limit of Rs. 10,000/- prescribed in paragraph 2 of this office O.M. dated 1st August 2016 has been further reviewed. It has now been decided to lower the threshold limit to Rs. 5,000/- (Rupees five thousand only).

3. All Ministries/ Departments of the Government of India shall ensure with immediate effect that all payments above Rs. 5,000/- (Rupees five thousand only) to suppliers, contractors, grantee/loanee institutions etc. are made by issue of payment advices only.

This issues with the approval of the Finance Minister.

Soma Roy Burman
5.12.16
(Soma Roy Burman)

Joint Controller General of Accounts

Important
Dy. C&AG
R. N. Nayak
06/12/2016

To

1. Secretaries of all Ministries/Departments of the Government of India
2. Dy. C&AG, O/o C&AG
3. Secretary, Defence Finance
4. Financial Commissioner, Railways
5. Member Finance, Department of Telecommunications
6. Controller General of Defence Accounts
7. Financial Advisers of all Ministries/ Departments
8. All-Pr. CCAs/ CCAs/CAs of the Civil Ministries/ Departments

So (C&AG-I)

Delhi Sachivalaya
R&E Dept.
Govt. of NCT of Delhi
16 DEC 2016
Circulate
To: GAD/2016/56195

F.No.15039/108/2016-UT(Coord.)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI
16 DEC 2016
North Block, New Delhi
Dated the 15th December, 2016

MQ

16/12/16
Secy (Fin)

29/12/16
Sr. Secretary, Finance

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
2. The Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Administrator, UT of Lakshadweep, Kavaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT of Chandigarh, Chandigarh.
6. The Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
7. The Chief Secretary, Government of Puducherry, Puducherry.

Subject: Promotion on Digital mode of transfer of money in day-to-day affairs - regarding.

I am directed to forward herewith a copy of OM No. 7/8/2016-II dated 13/12/2016 along-with a copy of an e-mail dated 07/12/2016 received from Department of Public Enterprises on the subject mentioned above and requested that suitable instructions may be issued to offices under your administrative control to take initiative for imparting trainings to employees to promote cashless transactions for personal related transactions.

Yours faithfully,

Encl : As above

(Brij Paul)
Section Officer[UT(Coord.)]
Ph.: 23093265

For circulation to all offices
Doc/AM 2 29/12
22/12
29/12
QA

DY. No. 2903/07 (coord.)
15/12/16

20

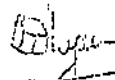
F.No.7/8/2016-IT
Government of India
Ministry of Home Affairs
(IT Cell)

North Block, New Delhi
Dated: 13th December 2016.

Office Memorandum

Subject: Promotion on Digital mode of transfer of money in day-to-day affairs - reg.


The undersigned is directed to forward herewith a copy of an email dated 07-12-2016 received from Department of Public Enterprises on the subject matter mentioned above. It is requested that suitable instructions may be issued to organizations under your administrative control to take initiative for imparting trainings to their employees to promote cashless transactions for personal related transactions.



(Anurag K. Dhyani)
Under Secretary to the Govt. of India
Tele. No.23094916

Encl: As above.

To

1. All Divisional Heads of MHA including RG & CCI
2. US (Cash) - with a request to take suitable action in respect of para 3 of O.M. of Department of Expenditure dated 01st Dec 2016 (Copy enclosed).


13/12/16
US (Coord.)


14.12.2016

SO/w-m
13/12/16
Subject

Subject: Promotion on Digital mode of transfer of money

To: secy-dea <secy-dea@nic.in>, Secretary FS <secy-is@nic.in>, secyhw@gmail.com, SECRETARY AYUSH <secy-ayush@nic.in>, Sutanu Behuria SECRETARY OFFICE <sutanu.behuria@nic.in>, hshso@nic.in, n chatterjee <secy-mhupa@nic.in>, Dr Arvind Mayaram <secy-mma@nic.in>, secy-mines <secy-mines@nic.in>, "Shri K. K. Jalan" <secretary-msme@nic.in>, Secretary <secy.inb@nic.in>, secy-mnre <secy-mnre@nic.in>, sec.png@sb.nic.in, Secretary Power <secy-power@nic.in>, K VijayRaghavan <vijay.dbt@nic.in>, DG CSIR <dgcsir@csir.res.in>, Rajive Kumar <secyship@nic.in>, secy-steel <secy-steel@nic.in>, secy-textiles@nic.in, Secretary Tourism <sectour@nic.in>, Secretary Tribal Affairs <secy-tribal@nic.in>, Madhusudan Prasad <secyurban@nic.in>, Shashi Shekhar <secy-mowr@nic.in>, secy.dhe@nic.in, secy-agri@nic.in, S Ayyappan <dg.icar@nic.in>, shan@dae.gov.in, O/o Secretary <secy-fer@nic.in>, (C&PC) <secy-fer@nic.in>, V Somasundaran <secy.moca@nic.in>, Secretary Ministry of Coal <secy.moc@nic.in>, csoffice <csoffice@nic.in>, J S Deepak <secy-dot@nic.in>, secretary@mil.gov.in, Vrinda Sarup <secy-food@nic.in>, secydoner <secydoner@nic.in>, secy-dea <secy-dea@nic.in>, vksubburaj80@gmail.com, Ashok Kumar Gupta <sdpsn@nic.in>, secy-moef <secy-moef@nic.in>, Stuti Kanker <secretaryda-msje@nic.in>, chairman@isro.gov.in, srppscr@gmail.com, chairman@dae.gov.in, fertsec@nic.in, secy.moca@nic.in, secy.moc@nic.in, csoffice@nic.in, secy-dot@nic.in, sdpsn@nic.in, secydoner@nic.in, secyhlw@gmail.com, secy-ayush@nic.in, shiofi@nic.in, secy.dhe@nic.in, secy.inb@nic.in, secy-mines@nic.in, sec.png@sb.nic.in, secy-power@nic.in, secyship@nic.in, secretaryda-msje@nic.in, secy-steel@nic.in, secy-textiles@nic.in, sectour@nic.in, secy-tribal@nic.in, secy-mowr@nic.in, srppscr@gmail.com, secy-mnre@nic.in, vksubburaj80@gmail.com, subburaj@ias.nic.in, sec.cpc@nic.in, vijay.dbt@nic.in, dgcsir@csir.res.in

Date: 07/12/16 01:01 PM
From: R K Chaudhry <chaudhry.rk@nic.in>

41

HS busy/on
7/12

JS(C)

/Promotion on Digital mode of transfer of money.pdf... (873kB)

Sir/Madam,

Please find attached document.

Rajesh Kumar Chaudhry,
Joint Secretary
Department of Public Enterprises
Block No. 14 CGO Complex,
Lodhi Road, New Delhi-03
Tel: 011-24360672
Fax: 011-24364193

JS CC 7/12

Sh. Reddy
7/12

(312)

IMMEDIATE

F.No. 25 (30)/E.Coord/2016
Ministry of Finance
Department of Expenditure

New Delhi, 01st December 2016

E-24687
02/12/16

OFFICE MEMORANDUM

Subject: Encouraging usage of Debit Cards among Government employees

In the recent years advancements in banking technology, progress in mobile banking and innovative technologies to facilitate digital payments have enabled large number of small denomination transactions to be handled smoothly in electronic mode. The Government of India has taken policy decisions encouraging cashless/electronic transactions.

2. In the endeavour on moving towards electronic payments, Central Government Ministries/Departments have been crediting the salary and other payments for the majority of its employees electronically, direct into the designated bank accounts of the employees. Given the progress made in banking technology, it is assumed that each employee would be in possession of a Debit/ATM card linked to his/her bank account. Ensuring and encouraging government employees to maximise the usage of Debit cards for personal related transactions instead of cash would go a long way serving with the employees serving as 'ambassadors' for the digital push and also motivate, encourage the general public in taking up the cause.

3. All Ministries/Departments are requested to encourage their employees to make use of Debit Cards for personal related transactions instead of cash. Ministries/Departments should liaise with their accredited banks and set up special camps to facilitate obtaining of and ensure that all its employees are in possession of Debit Cards. Ministries/Departments may also issue similar advisories to their attached/subordinate offices, PSUs, Autonomous Bodies etc.

JS(REC)
6
2/12

for Husband

H. Atheli
10/12/16
(H. Atheli)
Director

To: Director
The Secretaries of all Ministries/Departments
(Government of India)

2/12/16
US (Admn)

Copy to:

1. Dy. Comptroller & Auditor General (Admn.), O/o C&AG
2. Financial Commissioner, Ministry of Railways
3. Financial Advisor (Defence Services), Ministry of Defence

2/12/16

S. Nish
2/12

S. Nish
Notice Board