

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: SPORTS BRANCH  
CHHATRASAL STADIUM: MODEL TOWN: DELHI - 110009.

No.F.DE-41/1(25)/2004-Sports/2017/ 4429-4478

Dated 28/7/17

To

1. All Regional Directors, Dte. of Education, Delhi / New Delhi.
2. All District DDEs, Dte. of Education, Delhi / New Delhi.
3. The Director (Education), South Delhi Municipal Corporation, 15<sup>th</sup> Floor, Dr. Shyama Prasad, Civic Centre, Minto Road, New Delhi -110002.
4. The Director (Education), North Delhi Municipal Corporation, 15<sup>th</sup> Floor, Dr. Shyama Prasad, Civic Centre, Minto Road, New Delhi -110002
5. The Director (Education), East Delhi Municipal Corporation, 419, Patpar Ganj, Industrial Area, Delhi-92.
6. Director (Education), NDMC, Palika Kendra, New Delhi.
7. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt; Delhi.
8. All Head of Schools Govt. & Govt. Aided.

Subject: Nominations for "State Sports Teacher Award" for the year 2017.

Sir / Madam,

I am pleased to inform you that this Directorate shall confer "State Sports Teacher Award" for the year 2017 to Physical Education Teachers and Yoga Teachers of this Directorate, MCD, NDMC and Delhi Cantonment Board. These Awards are proposed to be conferred in a function on 5<sup>th</sup> Sept. 2017 alongwith State Teacher Awards.

**All the applicants of DOE/DOE Aided/MCD/MCD Aided/NDMC/NDMC Aided /Delhi Cantonment Board will fill the proforma on School ID only.** The detailed guidelines for these awards containing essential requirements, nomination procedure, basis of selection, criteria for marking / gradation required to be filled for the concerned PETs & Yoga Teachers are being enclosed herewith.

It is requested that the guidelines and other requirements may be brought into the knowledge of all the eligible PETs & Yoga Teachers / Education Officers / Principals / Vice-Principals under your control so that all the requisite formalities are completed well in time. The last dates for submission will be as under:

1. Last date for submission of online proforma is 10/08/2017 upto 5.00 p.m.
2. Last date for submission of hard copy with supporting documents to the next higher authority by the applicant is 14/08/2017.
3. Last date of submission of hard copy with the supporting documents in the concerned District Office of DOE / MCD/NDMC/DCB by the next higher authority of the applicant is 19/08/2017.
4. Last date of submission of applications with relevant documents by District DDE / Equivalent Officer of MCD/NDMC/DCB with the recommendations of Part-C by DDE / Equivalent Officer for MCD/NDMC/DCB to the Sports Branch is 23/08/2017.

**All those PETs/Yoga Teachers who have already submitted their applications under the State Teacher Awards are required to submit their application afresh under the State Sports Teacher Award category.**

For any further enquiry please contact 011-27005237, 011-27005203, 011-27005201

Yours faithfully,

  
(ASHA AGGARWAL)  
Deputy Director of Edn.(Sports)

Encls.: As above

Copy to:-O.S (IT) with the request to upload the information on website of the Directorate of Education.

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**GUIDELINES FOR STATE SPORTS TEACHER AWARD-2017**

1. It has been decided to confer awards to outstanding sports teacher working at different coaching centre / complexes/ stadiums and in Govt. / Govt. aided schools under the control of Dte. of Education, Govt. of NCT of Delhi, three MCD, NDMC & Delhi Cantonment Board. Every teacher shall be awarded cash prize of Rs.25,000/-, A Citation, A Silver Medal and a Shawl.
2. For the conferment of this award, Sports Coaches, Physical Education Teachers and Yoga teachers of Dte. of Education shall be eligible.
3. The teachers who have been conferred this award will not have any right for extension in service.
4. The distribution of presenting the awards shall be as follow:-

Sl. No.	Category of Awards	No. of Awards
1.	Best PET / Best Yoga Teacher (working at Coaching Centre of Sports Branch)	One
2.	Best PET	Twelve (one from each district)
3.	Best PET / Yoga Teacher from three MCD	One
4.	Best Yoga Teacher of Directorate of Education	One
5.	Best PET / Yoga Teacher from NDMC / Delhi Cantonment Board	One

5. **ELIGIBILITY CRITERIA:**

- (a) Sports Coach / those PETs/ Yoga Teachers who are working at coaching centre, should have successfully trained sports persons or team and enabled them to achieve outstanding result in International / National competitions consistently for the previous three years, prior to the financial year in which he / she is to be considered for the award. In addition to this, his performance in a particular year, in which the award is to be conferred, shall also be taken into consideration. Besides this, he / she should have shown qualities of leadership, sportsmanship and sense of discipline.
- (b) Those PETs who are working in schools should have successfully trained sports persons or teams and enabled them to achieve outstanding results in Inter zonal / Zonal competition consistently for the previous three years, prior to the financial year in which he/ she is to be considered for the award. Besides this, he / she should have qualities of dedication and affection towards the upliftment of the physical fitness of the students of a school.
- (c) Yoga teachers should have trained and motivated students for maintaining their physical fitness. He / she should have made remarkable contribution in achieving outstanding result in Inter zonal / zonal yoga competitions consistently for the previous three years, prior to the financial year in which he / she is to be considered for the award. Besides this, he /she should have qualities of dedication and affection towards the upliftment of the physical fitness of the students of a school.

- (d) Sports coach should have rendered at least 5 years service on any sports coaching centre of the Dte.
- (e) Those PETs / Yoga Teachers who are working at coaching centre should have rendered at least 15 years of regular service. Out of this period, he/she should have rendered at least 5 years service at the sports centre.
- (f) Those PETs and Yoga teachers who are working in schools should have rendered at least 15 years of regular service in the schools.
- (g) Those teachers who have already been considered for this award but have not been conferred then their case may again be considered in the succeeding years provided they fulfill all the requirements. Such cases shall be processed as fresh cases.
- (h) Those PETs who have been conferred with this award in the past shall be eligible for applying for the next higher award only after 5 years of such conferment.
- (i) The award may be given posthumously if such an occasion arises.
- (j) It will not be binding upon the Govt. to confer awards in each and every category.
- (k) The decision of Directorate of Education shall be final for conferring the awards in all categories.

**GUIDELINES FOR FILLING THE ONLINE PROFORMA AND NOMINATION PROCEDURE.**

**All the applicants of DOE/DOE Aided/MCD/MCD Aided/NDMC/NDMC Aided /Delhi Cantonment Board will fill the proforma on School ID only.**

**Step –I ( To generate applicant’s Unique Registration ID)**

**Open [www.edudel.nic.in](http://www.edudel.nic.in) -- Login School ID -- Enter School Password -- Go to School Plant -- Enter Award**

(after filling all the relevant columns click on “Submit” button, this will generate applicant’s Unique Registration ID. This may be checked from re-print option)

**Step –II ( To fill up the Sports activities details )**

**Enter applicant’s Unique Registration ID .... Fill in the required information**

- a) Part-A of the proforma is to be filled by the applicants after the logging on School ID & School Password, this will generate a Unique Registration ID. of the applicant. Part-B of the proforma will be filled by entering the Unique Registration ID.
- b) After login of School ID, on submitting information for all points, a unique registration number will be reflected on the top of proforma. The applicant must note their unique registration number for further reference.
- Applicants are directed to check their information of Part-A by entering Unique Registration no. from re-print option.**

- c) No correction will be allowed after submission of proforma. If there is any query the applicant should not submit the information & clarify his /her doubt before submitting the information.
- d) After submission the applicants must take a hard copy of the filled proforma.
- e) The applicant will submit “the same hard copy with two passport size photographs and supporting documents which will be self attested” to their next higher authority. The supporting documents must include copy of achievements certificates of their student trainees and other documentary proofs for verification of the information given by him/her.
- f) After verification of documents, the higher authority of the applicant will counter sign the same and submit in the concerned office of DDE (District) for DoE / Equivalent Officer of MCD/NDMC&DCB.
- g) If, the higher authority of the applicant find any incorrect information he/she will not forward such applications and inform the higher authority in the concerned office of DDE(District) for DoE / Equivalent Officer of MCD / NDMC /DCB.
- h) The next higher authority for coaches and PETs / Yoga Teachers (working at coaching centre) is sports branch.
- i) It shall be ensured by the HoS that all the columns contained in the application form for this award have been filled correctly and the information furnished in it is true and correct. It is also necessary that the photocopies attached with the Hard Copy of application form should be got self attested and counter signed by HoS.
- j) Vigilance Clearance Report of the concerned Coach / PET / Yoga teacher shall be furnished by the office of the respective District DDE / DDE (Sports), as the case may be.

**CRITERIA FOR MARKING / GRADATION (Applicable only for PETs and Yoga Teachers working in schools):-**

Tournament	Gold		Silver		Bronze	
	Ind.	Team	Ind.	Team	Ind.	Team
Zonal	5	7 for whole team	3	4 for whole team	1	2 for whole team
Inter Zonal	7	4 per player & maximum 12 for any number of players	4	3 per player & maximum 9 for any number of players	2	1 per player & maximum 3 for any number of players
National	10	10 per player	7	7 per player	5	5 per player
Recognized International	15	15 per player	13	13 per player	11	11 per player

**CRITERIA FOR MARKING / GRADATION (Applicable only for Sports coaches, PETs / Yoga Teachers who are working at coaching centers):-**

The assessment of the Coach / PET /Yoga Teachers will be made on the basis of position achieved by his / her trainees in the last three years, in the respective sports fields

This year, achievements of the Coach / PET / Yoga Teacher during the last three academic years i.e. 2014-15, 2015-16 & 2016-17 will be considered for the award.

**PART – C**  
**( To be filled offline)**  
For HOS / DDE (Sports)

1. HOS in case of P.E.T or Yoga Teachers of Directorate of Education/ MCD / NDMC.	
2. DDE (Sports) in case of Sports Coach / P.E.T./Yoga Teacher working at Centre.)	
a.	Whether he / she shows qualities of leadership, sportsmanship and sense of discipline
b.	Does he/she command respect among students
c.	Is he / she able to maintain discipline among students
d.	Whether he /she has issued sports material to students
e.	Whether he / she works in co-curricular activities
f.	Any other significant achievement during last three years.
g.	Recommendations of Principal of School (Applicable in case of P.E.T. /Yoga Teacher)
h.	Recommendations of SPE / DDE of the zone (Applicable in case of P.E.T. /Yoga Teacher)
i.	Recommendations of DDE (Sports) (Applicable in case of P.E.T. /Yoga Teacher deployed at Coaching Centre of Sports Branch)

**Recommendation by DDE District concerned / Director /CEO of MCD /NDMC/DCB)**

(i) Certified that no vigilance case is pending / contemplated against Sh./ Smt./ Km.....in the department.

The above information is true to the best of my knowledge & belief.

(ii) Marks & position of Shri / Smt./ Km.....recommended by the concerned District .....

DDE concerned / Director /CEO of MCD/NDMC/DCB will recommend all applications which will be complete in all respect as per guidelines & submit it to the Sports Branch.

All such cases shall be placed before the committee constituted for this purpose at Hqrs. by Director of Education for consideration.

(Signature with Seal)