

GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF EDUCATION,
(PRIVATE SCHOOL BRANCH)
OLD SECRETARIAT, DELHI-54

No.DE.15/315/PSB/Pt. File-I/2016/15025-31

Dated:- 18/05/2017

CIRCULAR

Subject: - Schedule of tasks to be undertaken for the 2nd draw of lots for admission under EWS/DG category for the session 2017-18 and associated inspections.

Directorate of Education conducted computerized draw of lots for admission under EWS/DG category in Private Unaided Schools recognized under the provisions of DSEAR, 1973 for the session 2017-18 on 20/03/2017. On the basis of the computerized draw of lots, list of successful candidates was forwarded online to the concerned schools with the direction to complete the admission formalities for admission under EWS/DG category and update the status of each and every candidate (Admitted/Rejected/Not-Reported/In-waiting/Provisionally Admitted) on the online module available on the department website.

Vide circular dated 21/03/2017, necessary guidelines for EWS/DG category admission were issued and the last date of reporting/admission of the successful candidates was fixed as 15/04/2017 which was later extended twice - firstly till 28/04/2017 and then till 15/05/2017.

For calculating the remaining EWS/DG category vacancies for the 2nd computerized draw of lots, the accurate updation of the admission status of each and every candidate of first computerized draw of lots is very crucial.

In this regard, it has been decided that analysing and scrutinizing of the vacancy should be dealt at district level by the concerned district DDEs. A specific time schedule is being provided to the district DDEs for submission of the necessary EWS/DG category vacancy position for the second draw of lots to the Private School Branch in a time bound manner.

The time schedule for analyzing and scrutinizing the EWS/DG category vacancy for the second draw of lots is as follows:-

S. No.	Task/Activity	Timelines
1.	Updating the information/data on the online modules:	
	a) Updation of the EWS/DG category admission status of each and every candidate allotted through computerized draw of lots for the session 2017-18.	Till 25/05/2017
	b) Filling/updating the information on the module "Details of Admissions/Vacancy for session 2016-17" (as on 31 st March 2017)	
	c) Filling/updating the information on the module "Details of Admissions/Vacancy for session 2017-18" (as on 15 th May 2017)	
2.	Verifying/checking of "Not Reported", "In-waiting" and "rejected" candidates, as updated by the concerned schools.	Till 25/05/2017
	Formation of Inspection teams by the concerned District DDEs and Inspection of the schools for field verification & evaluating data accuracy (School's names will be sent by HQ)	From 26/05/2017 to 05/06/2017

Ashiwajain
18/05/2017

3.	Analysis and finalization of the vacancy position on the basis of various relevant details such as :- a) Information regarding admission under General Category and EWS/DG category filled by the respective schools on online modules for the session 2016-17 & 2017-18, b) Vacancy position on which 1 st computerized draw of lots for the session 2017-18 was conducted, c) Remaining EWS/DG category vacancy of last session i.e. 2016-17, d) Inspection/Field visit of the School, if required, e) Any other relevant details/data as considered by DDE concerned.	From 26/05/2017 to 05/06/2017
4.	Communication to the schools about the entry levels and final vacancy position as worked out by the concerned District DDEs.	Till 06/06/2017
5.	Dealing with the representations and issuing speaking orders by the concerned District DDEs.	From 07/06/2017 to 12/06/2017
6.	Forwarding/Submission of the final EWS/DG category vacancy position to the Private School Branch after all analysis & incorporating the representations and issuance of the speaking orders.	15/06/2017

All district DDEs are directed to adhere to the time-lines decided by the Competent Authority. The above exercise is very important for fair conduct of the 2nd draw of lots and for avoiding litigation in this regard.

The Manager/HoS of all the concerned schools are directed to update/fill the necessary information correctly and accurately on the consolidated online modules (as mentioned at S. No. 1 above) designed by the department in a time bound manner.

This issues with the prior approval of the Competent Authority.

Ashima Jain
18/05/2017
(DR. ASHIMA JAIN, IAS)

ADDL. DIRECTOR OF EDUCATION (PSB)

To,

1. All District DDEs,
Directorate of Education, GNCTD.
2. The Manager/HoS,
All Private Unaided Recognized Schools of Delhi.

No.DE.15/Act-I/2013/Inf.CIC/2016/15025-31

Dated:- 18/05/2017

Copy for information to:-

1. PS to Secretary (Education), Directorate of Education, Govt. of NCT of Delhi.
2. PS to Director (Education), Directorate of Education, Govt. of NCT of Delhi.
3. All Regional Directors, Directorate of Education, Govt. of NCT of Delhi.
4. OS (IT) to upload the same on the department website.
5. Guard File.

Yogesh Pratap
(YOGESH PRATAP)
DEPUTY DIRECTOR OF EDUCATION (PSB)

DEPUTY DIRECTOR OF EDUCATION (PSB)