

GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF EDUCATION,
(PRIVATE SCHOOL BRANCH)
OLD SECRETARIAT, DELHI-110054

No.F.DE.15 (315)/PSB/2016/12701-711

Dated: 9/Jan/2017

CIRCULAR

Subject: - Guidelines for admission of EWS/DG Category at Entry Level Classes in Private Unaided Recognized Schools of Delhi for the session 2017-18.

1. For Private Unaided Schools (Non-Minority) Recognized under Delhi School Education Act & Rules, 1973.

In continuation of this Directorate's Circular no. 12430-35 dated 08-12-2016, Directorate of Education is facilitating admissions of EWS/DG category in Private Unaided Schools recognized under Delhi School Education Act & Rules, 1973 at the Entry Level Classes (Nursery/Pre-school, KG/Pre-Primary and Class-I) for academic session 2017-18 from 10-01-2017 by making ONLINE SYSTEM. The list of such schools is available on the departmental website under head **EWS/DG ADMISSIONS 2017-18 -> List of schools recognized under DSEAR, 1973, which will be a part of these online admissions.**

Admissions of EWS (annual income less than one lakh rupees)/DG category (SC/ST/OBC Non-creamy layer/Physically Challenged/Orphan and Transgender) shall be made through Computerized Lottery System in the said schools against 25% seats reserved for them under the provisions of Right to Education Act, 2009. Filling of Unique Identification Number (Aadhaar Number) or Enrollment ID in r/o of the EWS/DG category candidate for online registration has been made compulsory for this session i.e. 2017-18.

All the Users/Applicants should visit Directorate of Education website www.edudel.nic.in and click the button **EWS/DG ADMISSIONS 2017-18** for detailed information and instructions. Please read the instructions carefully before filling in the complete Registration Form/Application Form.

The online applications shall be accepted till 31-01-2017 (Tuesday).
Further datelines of the online admission process will be issued time to time.

Ashwini Jain
9/1/2017

2. For Private Unaided Schools Recognized by this Directorate under Right to Education (RTE) Act, 2009 and Private Schools regulated by Local Authorities.

- a) The schools up to Elementary Level recognized by Directorate of Education under RTE Act, 2009, schools up to Primary level recognized by Local Authorities and schools up to Primary Level recognized by this Directorate under RTE Act, 2009 now regulated by Local Authorities are not the part of this Online Admission Process for Academic Year 2017-18. These schools shall conduct admissions of EWS/DG category seats manually as being done in previous years as per schedule given below:-

Admission Schedule:-

Commencement of admission process.	10/01/2017 (Tuesday)
Commencement of availability of application for admission.	10/01/2017 (Tuesday)
Last date of submission of application form in schools.	31/01/2017 (Tuesday)
The date of displaying the first list of selected candidates (including waiting list).	28/02/2017 (Tuesday)
The date of displaying the second list of candidates (if any) including waiting list.	15/03/2017 (Wednesday)
Closure of admission process.	31/03/2017 (Friday)

- b) 25% seats shall be filled with the children belonging to EWS/DG category as defined in the provisions of RTE Act, 2009 in the manner as prescribed in this Directorate's Notification dated 07-01-2011 and other orders / instructions issued in this regard from time to time.
- c) Admissions of the children belonging to Economically Weaker Section & Disadvantaged Group Category shall be made by the private unaided recognized schools on the following neighbourhood criteria.
- Admission shall first be offered to eligible students belonging to EWS and Disadvantaged Group residing within 1 KM of the specific school.
 - In case the vacancies remain unfilled, students residing within 3 KM of the school shall be admitted.
 - If there are still vacancies, then the admission shall be offered to other students residing within 6 KM of the school.
 - Students residing beyond 6 KM shall be admitted only in case vacancies remain unfilled even after considering all the students within 6 KM area.

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9/1/2017

(Copy of the circular No. 15 (110)/DE/(Act)/2011/7563-74 dated 13/02/2012 issued in this regard in pursuance to Hon'ble High Court's order dated 31/01/2012 in WPC 636/2012 & 40/2012 enclosed as **Annexure-I**)

****However, Schools shall accept forms from all applicants under EWS & Disadvantaged Group Irrespective of distance of residence from school, and then segregate them slab-wise as mentioned above for draw of lots.**

- d) 25% admissions to children belonging to Economically Weaker Section & Disadvantaged Group category at entry level classes i.e. pre-school/nursery, pre-primary/KG and Class- I, wherever fresh admissions are made, shall be granted by the Private Unaided Recognized Schools of Delhi. **They shall ensure the admissions of 25% children belonging to EWS/DG Category at all entry level classes on the existing strength of students in respect of entry level classes at any given point of time.** (Copy of the circular No. 2393-2004 dated 04/06/2012 issued in pursuance of Delhi High Court's Order dated 24-05-2012 in WPC 8434/2011 enclosed as **Annexure-II**).
- e) The Directorate of Education has devised a Common Registration Form for admission under EWS & Disadvantaged Category and the same is uploaded in the scroll on the official website of Directorate of Education i.e. www.edudel.nic.in for the benefit of such schools as well as the applicants. (Copy of the same is enclosed as **Annexure-III**). All such schools are directed to **use the said format only** by downloading the said form or using a printed version of the application form. Parents may get the Common Registration Form from the schools or may download the same from the above mentioned website. **Every school shall ensure that the Registration forms in the prescribed proforma are made available free of cost to all applicants under EWS & Disadvantaged Group Category without any barrier/hindrance.**
- f) The school shall acknowledge the application for admission against free seats through a proper receipt and shall assign each application a registration number. The Registration-Slip (**Annexure-IV**) shall also indicate the date(s) of display of list of eligible candidates for draw, date(s) of draw, date(s) of display of list of successful candidates including waiting list and last date of admission.
- g) In case, the application of any child is found not to be in order and is rejected, the reasons for its rejection shall be recorded and communicated to the parents.

Arvind Jain
9/1/2017

- h) **Observers for draw of lots of EWS & Disadvantaged Group Category:** - Directorate of Education will provide observers for draw of lots of EWS & Disadvantaged Group category only like previous years. The instructions issued in this regard vide Circular No. F.DE./15/PSB/2013/6621-28 dated 22-01-2013 shall be followed strictly. *(Copy of the circular enclosed as **Annexure-V**)*
- i) After completion of admission process, each school shall send information/details regarding the number of filled and vacant seats under EWS & DG category at Entry Level Classes to the Chairman of the District Admission Monitoring Committee/Deputy Director of Education of district concerned by 1600 hours on 07-04-2017. Simultaneously, the details shall also be provided on the online module available on this Directorate's website:- www.edudel.nic.in. All DDEs of the districts shall compile the said data (Number of filled and vacant seats of EWS/DG Category) zone-wise and forward the same to Private School Branch (PSB) on 13/04/2017 for taking further necessary action.
- j) The admission to such vacant seats of EWS/DG Category is an ongoing process which may continue throughout the academic year and the District Admission Monitoring Committee has been empowered to get filled such vacancies and can take steps as per the direction contained in sub-clause (d) of this Directorate's notification No. 15(172)/DE/Act-1/2010/69 dated 07/01/2011 and Rule 13 of Delhi Right to Education Rules, 2011 (**Annexure-VI**)

Any person residing in Delhi, having the residence proof of Delhi and requisite Income Certificate (less than one lakh rupees annually) issued by the Revenue Department of GNCTD or BPL/AAY (ration card)/Food Security Card holder are eligible for applying in these Private Unaided Recognized Schools for admission of their ward under Economically Weaker Section Category. The condition of minimum residency period of 03 years in Delhi for applying to admission under Economically Weaker Section & Disadvantaged Group Category has been waived off. *(Copy of Circular No.DE-15/Act-IWPC No.3168/13/2013/11734-11738 dated 14/11/2013 issued in pursuance of Hon'ble High Court of Delhi Order dated 07/10/2013 in WPC No.3168/2013 enclosed as **Annexure-VII**).*

Scheduled Caste, Scheduled Tribe, Other Backward Class Non-Creamy Layer, Children With Special Needs and suffering from the Disabilities as defined in the Persons With Disabilities Act,1996, Orphans and Transgender shall be considered as Disadvantaged Group Category as defined in Section 2 (d) of the RTE Act-2009. (**Income Certificate is not required to claim the benefit of DG Category**) *(Copy of notification and instructions No.*

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9/11/2017

F.15(172)/DE/Act/2010/4926-40 dated 17/10/2012 in r/o 'Orphan' & and notification dated 09/10/2014 in r/o Transgender are enclosed as **Annexure-VIII & IX**)

The minimum age limit for the children to be admitted at the entry level classes as on 31/03/2017 is as under:

For Nursery/Pre-School :- Minimum 3 years.
For KG/Pre-Primary :- Minimum 4 years.
For Class I :- Minimum 5 years.

For any grievance relating to admission process in EWS/DG category, complaints or queries may be registered at the link <http://doepvt.delhi.gov.in> or at helpline numbers 8800355192 & 8800355146 (between 10.00 AM to 5.00 PM on Monday to Friday).

All the above directions are issued for strict compliance by all concerned.

Non compliance of the order shall be viewed seriously.

This issues with the approval of competent authority.

Ashima Jain
9/1/2017
(DR. ASHIMA JAIN, IAS)

ADDITIONAL DIRECTOR OF EDUCATION (PSB)

Managements/H.O.S of Private Unaided Recognized Schools

All DDEs (Districts)

No.F.DE.15 (315)/PSB/2016/12701-711

Dated: 9/Jan/2017

Copy to:-

01. Pr. Secretary to Chief Minister, Delhi.
02. Secretary to Dy. Chief Minister/Minister of Education, Delhi
03. OSD to Chief Secretary, GNCT of Delhi.
04. Secretary (Education), Directorate of Education, GNCT of Delhi.
05. Director (Education), SMCD, NMCD & EMCD.
06. Director (Education), New Delhi Municipal Council.
07. Chief Executive Officer, Delhi Cantonment Board.
08. All Special/Addl. Directors/RDEs/JDEs/DDEs/ADEs, Directorate of Education, GNCT of Delhi.
09. All Branch In-charges, Directorate of Education, GNCT of Delhi.
10. OS (IT) to upload it on the Departmental website.
11. Guard file.

Yogesh Pratap
9/1/17
(YOGESH PRATAP)

DEPUTY DIRECTOR OF EDUCATION (PSB)

राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
शिक्षा निदेशालय, निजी विद्यालय शाखा
पुराना सचिवालय : दिल्ली-54

No.F.DE.15(315)/PSB/2016/ 12712-22

दिनांक:- 09/01/2017

परिपत्र

विषय :- सत्र 2017-18 के लिये दिल्ली के गैर सरकारी निजी मान्यता प्राप्त अनुदान रहित विद्यालयों में प्रवेश स्तर की कक्षाओं में आर्थिक रूप से कमजोर/वंचित समूह श्रेणी (EWS/DG Category) के दाखिलों के लिए दिशा निर्देश।

1. दिल्ली विद्यालय शिक्षा अधिनियम एवं नियम (Delhi School Education Act & Rules) 1973 के अन्तर्गत शिक्षा निदेशालय से अनुदान रहित मान्यता प्राप्त (गैर-अल्पसंख्यक) विद्यालयों में प्रवेश के लिये:-

अपने परिपत्र संख्या 12430-35 दिनांक 08-12-2016 की निरंतरता में शिक्षा निदेशालय सत्र 2017-18 में गैर सरकारी (प्राइवेट) अनुदान रहित मान्यता प्राप्त (दिल्ली विद्यालय शिक्षा अधिनियम एवं नियम 1973 के अन्तर्गत) विद्यालयों की प्रवेश स्तर की कक्षाओं (नर्सरी/प्री-स्कूल, किंडर गार्टन केजी/प्री-प्राइमरी तथा प्रथम कक्षा) में आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी (EWS/DG Category) के दाखिलों की प्रक्रिया कम्प्यूटरीकृत आन-लाइन द्वारा दिनांक 10.01.2017 प्रारंभ करने जा रहा है। इस प्रक्रिया में शामिल होने वाले विद्यालयों की सूची शिक्षा निदेशालय की वेब साइट (www.edudel.nic.in) पर शीर्षक EWS/DG Admission 2017-18-> List of Schools recognized under DSEAR'1973 के अंतर्गत उपलब्ध है।

शिक्षा का अधिकार अधिनियम 2009 के प्रावधानों के अन्तर्गत उक्त विद्यालयों में 25 प्रतिशत आरक्षित सीटों पर आर्थिक दृष्टि से कमजोर (एक लाख रुपये वार्षिक से कम आय तक) / वंचित समूह श्रेणी (अनुसूचित जाति/अनुसूचित जन जाति/अन्य पिछड़ा वर्ग की नान-क्रीमी श्रेणी/शारीरिक अपंग/अनाथ/ट्रांस जेंडर) के दाखिले कम्प्यूटरीकृत लाटरी के द्वारा किए जाएंगे। सत्र 2017-18 से आर्थिक रूप से कमजोर/वंचित समूह श्रेणी के दाखिलों के वास्ते ऑन-लाइन पंजीकरण कराने हेतु Unique Identification Number (आधार संख्या) भरना अनिवार्य कर दिया गया है।

इस दाखिला प्रक्रिया के सम्बन्ध में विस्तृत जानकारी एवम् दिशा निर्देशों के लिए सभी प्रार्थी कृपया शिक्षा निदेशालय की वेबसाइट www.edudel.nic.in देखें तथा उस पर EWS/DG Admissions 2017-18 का बटन क्लिक करें। पंजीकरण/आवेदन फार्म भरने से पहले यहां उपलब्ध जानकारी को अवश्य ही ध्यानपूर्व पढ़ें।

31/12/17
9/1/2017

ऑन-लाईन आवेदन केवल दिनांक 31.01.2017 (मंगलवार) तक ही स्वीकार किये जाएंगे।

इस दाखिला प्रक्रिया के संबंध में अन्य महत्वपूर्ण तिथियों की जानकारी समय-समय पर उपलब्ध कराई जाएगी।

2. शिक्षा निदेशालय से शिक्षा का अधिकार अधिनियम (RTE Act) 2009 के अधीन अनुदान रहित मान्यता प्राप्त विद्यालयों तथा स्थानीय निकायों द्वारा विनियमित (Regulated) विद्यालयों में दाखिलों के लिये:-

क. शिक्षा का अधिकार अधिनियम 2009 के अन्तर्गत शिक्षा निदेशालय से आठवीं कक्षा (Elementary Level) तक मान्यता प्राप्त विद्यालय, शिक्षा का अधिकार अधिनियम 2009 के अन्तर्गत शिक्षा निदेशालय द्वारा पांचवी कक्षा (Primary Level) तक मान्यता प्राप्त विद्यालय जिनका विनियमन (Regulation) अब स्थानीय निकायों द्वारा किया जा रहा है तथा स्थानीय निकायों द्वारा पांचवी कक्षा (Primary Level) तक मान्यता प्राप्त विद्यालय, ये विद्यालय पिछले सत्रों की भांति सत्र 2017-18 में भी आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के दाखिले करचल विधि (Manual) से ही करेंगे।

दाखिले सम्बन्धी महत्वपूर्ण तिथियों की अनुसूची

दाखिला प्रक्रिया प्रारंभ	10.1.2017 (मंगलवार)
दाखिला हेतु प्रवेश पत्र मिलना प्रारंभ	10.1.2017 (मंगलवार)
विद्यालयों में आवेदनपत्र जमा कराने की अंतिम तिथि	31.1.2017 (मंगलवार)
चयनित आवेदकों की प्रथम सूची का प्रदर्शन (प्रतीक्षा सूची सहित)	28.2.2017 (मंगलवार)
चयनित आवेदकों की द्वितीय सूची का प्रदर्शन (अवश्यकतानुसार) (प्रतीक्षा सूची सहित)	15.3.2017 (बुधवार)
दाखिला प्रक्रिया समाप्त	31.3.2017 (शुक्रवार)

ख. शिक्षा का अधिकार अधिनियम 2009 के अंतर्गत परिभाषित आर्थिक रूप से कमजोर व वंचित समूह श्रेणी के लिए आरक्षित 25 प्रतिशत सीटें शिक्षा निदेशालय की अधिसूचना संख्या 69 दिनांक 7/1/2011 तथा इस सम्बन्ध में समयानुसार जारी किये गये आदेशों/निर्देशों के अनुरूप भरी जाएगी।

ग. आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के विद्यार्थियों का दाखिला गैर सरकारी (प्राइवेट) अनुदान सहित मान्यता प्राप्त विद्यालय सामीप्य (neighbourhood) के निम्नलिखित मापदण्ड (criterion) के आधार पर करेंगे।

आशिका अज
9/1/2017

i) सर्वप्रथम, दाखिला आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के उन योग्य विद्यार्थियों को दिया जाएगा जो सम्बन्धित विद्यालय की एक किलोमीटर की परिधि में रहते हैं।

ii) यदि इसके पश्चात् स्थान रिक्त रह जाएं तो दाखिला आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के उन छात्रों को दिया जाएगा जो कि सम्बन्धित विद्यालय की तीन किलोमीटर की परिधि में रहते हैं।

iii) यदि फिर भी स्थान रिक्त रह जाएं तो दाखिला आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के उन छात्रों को दिया जाएगा जो कि सम्बन्धित विद्यालय की छह किलोमीटर की परिधि में रहते हैं।

iv) विद्यालय अपनी छह: किलोमीटर की परिधि में रहने वाले आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के सभी आवेदकों को प्रवेश देने के उपरान्त ही शेष बची रिक्तियों पर छह किलोमीटर की परिधि से बाहर रहने वाले ऐसे आवेदकों को प्रवेश देगा। (इस संदर्भ में, WPC संख्या 636/2012 एवम् 40/2012 में माननीय उच्च न्यायालय के आदेश दिनांक 31.1.2012 के अनुसार शिक्षा निदेशालय द्वारा जारी किये गये परिपत्र संख्या 15(110)/DE/ACT/2011/7563-74 दिनांक 13.2.2012 की प्रतिलिपि संलग्नक-1 के रूप में नत्थी है।)

तथापि समस्त गैर सरकारी (प्राइवेट) अनुदान रहित मान्यता प्राप्त विद्यालय सभी आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के अभ्यर्थियों से प्रवेश हेतु प्रार्थना पत्र स्वीकार करेंगे चाहे अभ्यर्थी का निवास विद्यालय से कितनी ही दूरी पर क्यों ना हो। तत्पश्चात्, विद्यालय उन्हें दूरी के आधार पर उपरोक्त चार श्रेणियों में विभाजित करेंगे।

घ. दिल्ली के गैर सरकारी (प्राइवेट) अनुदान रहित मान्यता प्राप्त विद्यालय अपनी प्रवेश स्तर की उन सभी कक्षाओं (प्री-स्कूल/नर्सरी, प्री-प्राइमरी/के.जी./कक्षा एक) जिनमें नए दाखिले होते हैं, में 25 प्रतिशत दाखिले आर्थिक रूप से कमजोर/वंचित समूह श्रेणी के अभ्यर्थियों को देंगे। विद्यालय यह 25 प्रतिशत दाखिले अपने प्रवेश स्तर की सभी कक्षाओं से वर्तमान विद्यार्थियों की संख्या के अनुपात में सुनिश्चित करेंगे। (इस संदर्भ में WPC संख्या 8434/2011 में माननीय दिल्ली उच्च न्यायालय के आदेश दिनांक 24.5.2012 के अनुसार जारी किये गये परिपत्र संख्या 2393-2004 दिनांक 4.6.2012 की प्रतिलिपि संलग्नक II पर नत्थी है।)

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- ड. आर्थिक रूप से कमजोर तथा वंचित समूह श्रेणी में प्रवेश हेतु पंजीकरण के लिये शिक्षा निदेशालय नें समान पंजीकरण फार्म (Common Registration Form) तैयार किया है। विद्यालयों तथा अभ्यर्थियों के लाभार्थ इसे शिक्षा निदेशालय की आधिकारिक वेब साइट www.edudel.nic.in के scroll पर डाल दिया गया है। (इस की प्रतिलिपि संलग्नक III पर नत्थी है।) विद्यालयों को निर्देश है कि वे उक्त आवेदन/पंजीकरण फार्म का प्रारूप शिक्षा निदेशालय की वेबसाइट से डाउन लोड कर लें अथवा केवल उसी प्रारूप में पंजीकरण फार्म की मुद्रित प्रतियां प्रयोग करें। अभिभावक या तो समान पंजीकरण फार्म विद्यालयों से प्राप्त कर लें अथवा उसे सीधे उक्त वेबसाइट से डाउन लोड भी कर सकते हैं। प्रत्येक गैर-सरकारी प्राइवेट अनुदान रहित मान्यता प्राप्त विद्यालय यह सुनिश्चित करेगा कि अधिकृत प्रारूप में समान पंजीकरण फार्म आर्थिक रूप से कमजोर/वंचित अभ्यर्थियों को बिना किसी बाधा के बिल्कुल निःशुल्क उपलब्ध कराए जाएं।
- च. विद्यालय निःशुल्क सीटों के लिये जमा किये गये हर आवेदन की एक पावती रसीद जारी करके देगा। हर आवेदन/पंजीकरण फार्म को उसकी पंजीकरण संख्या से चिन्हित करेगा। विद्यालय द्वारा जारी की गई हर एक पंजीयन स्लिप (Registration slip संलग्नक IV) पर लाटरी के लिये चुने गए सफल आवेदकों की सूची जारी करने की तिथि, दाखिले हेतु लाटरी निकालने की तिथि, झा में सफल हुए प्रत्याशियों की सूची के प्रदर्शन की तिथि/प्रतीक्षा सूची सहित तथा प्रवेश की अन्तिम तिथि इंगित होगा।
- छ. यदि किसी अभ्यर्थी का आवेदन सही नहीं पाया जाता एवं उसे रद्द किया जाता है, तो रद्द करने का कारण रिकार्ड किया जाएगा एवं माता-पिता को प्रेषित किया जाएगा।
- ज. आर्थिक रूप से कमजोर/वंचित समूह श्रेणी के दाखिलों हेतु लाटरी के लिये पर्यवेक्षक:- गत वर्षों की भांति इस बार भी शिक्षा निदेशालय केवल आर्थिक रूप से कमजोर एवं वंचित समूह श्रेणी के दाखिलों हेतु होने वाली लाटरी के लिए ही पर्यवेक्षक उपलब्ध कराएगा। (इस संदर्भ में परिपत्र संख्या F.DE/15/Act-1/2013/6621-28 दिनांक 22.01.2013 में दिए गए निर्देशों का सख्ती से पालन किया जाएगा। इस परिपत्र की प्रतिलिपि संलग्नक-V के रूप में नत्थी है।)
- झ. दाखिला प्रक्रिया सम्पन्न होने के उपरान्त, प्रत्येक विद्यालय दिनांक 7-4-2017 को अपराहन 4 बजे तक जिला दाखिला प्रेक्षण समिति के अध्यक्ष (Chairman of District Admission Monitoring Committee, DAMC) सम्बन्धित जिले के उप शिक्षा निदेशक को प्रवेश स्तर की कक्षाओं में आर्थिक रूप से कमजोर/वंचित समूह श्रेणी में भरी एवं खाली सीटों की संख्या उपलब्ध कराएगा। साथ ही, इसी समय सीमा के भीतर यह जानकारी विद्यालय द्वारा शिक्षा निदेशालय की वेबसाइट www.edudel.nic.in पर मौजूद ऑन लाइन मॉड्यूल पर भी उपलब्ध कराई जाएगी। सभी जिलों के उप शिक्षा निदेशक

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यह जानकारी (आर्थिक रूप से कमजोर/वंचित समूह श्रेणी की भरी हुई एवम् रिक्त सीटों की मण्डल-वार संख्या संकलित करके 13.4.2017 तक गैरसरकारी (प्राइवेट) विद्यालय शाखा (Private School Branch) को अग्रिम कार्यवाही के लिए प्रेषित करेंगे।

- प. आर्थिक रूप से कमजोर / वंचित समूह श्रेणी के रिक्त स्थानों पर दाखिले की प्रक्रिया सतत है जो पूरे शैक्षणिक सत्र तक चलती रह सकती है (जब तक सब रिक्त स्थान भर न जाएं) हर जिले की दाखिला प्रेक्षण समिति इन रिक्तियों को भरने के लिए अधिकृत है। जिला दाखिला प्रेक्षण समिति रिक्त स्थानों पर दाखिला कराने के लिए शिक्षा निदेशालय की अधिसूचना संख्या 15(172)/DE/Act/2010/69 दिनांक 7.1.2011 के उपखण्ड(घ) तथा दिल्ली शिक्षा का अधिकार (2011) की नियम संख्या 13 (संलग्न VI) के अन्तर्गत कार्यवाही करेगी।

दिल्ली क्षेत्र में रहने वाला ऐसा हर एक व्यक्ति जिसके पास दिल्ली में निवास का प्रमाण हो तथा एक लाख रुपये वार्षिक से कम आय का प्रमाण पत्र राजस्व विभाग, दिल्ली सरकार द्वारा जारी अथवा BPL/AAY राशन कार्ड अथवा खाद्य सुरक्षा कार्ड हो – अपनी सन्तान के आर्थिक रूप से कमजोर / वंचित समूह श्रेणी के अन्तर्गत दाखिले हेतु दिल्ली के गैर-सरकारी (प्राइवेट) अनुदान रहित मान्यता प्राप्त विद्यालयों में आवेदन कर सकता है। आर्थिक रूप से कमजोर/वंचित समूह श्रेणी में दाखिले हेतु दिल्ली में न्यूनतम तीन वर्ष के निवास की शर्त हटा दी गई है। (WPC संख्या 3168/2013 में माननीय दिल्ली उच्च न्यायालय द्वारा दिए गए आदेश दिनांक 7/10/2013 के अनुसार जारी परिपत्र संख्या DE/15/Act1/WPC No. 3168/13/2013/11734-11738 दिनांक 14/11/13 की प्रतिलिपि संलग्नक VII पर नत्थी है।)

अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग के नॉन-क्रीमी लेयर, विशेष आवश्यकता वाले बच्चे, अपंगता से पीड़ित बच्चे (Persons with Disabilities Act 1996 में परिभाषित), अनाथ तथा ट्रांस जेंडर (Transgender) को शिक्षा का अधिकार अधिनियम 2009 की धारा 2(d) में परिभाषित वंचित समूह श्रेणी (Disadvantaged Category) में स्वीकार किया जाएगा/वंचित समूह श्रेणी प्रमाणित करने के लिये आय प्रमाण पत्र अनिवार्य नहीं है। ('अनाथ' श्रेणी से संबधित अधिसूचना एवं निर्देश No.F.15(172)/DE/Act/2010/4926-40 दिनांक 17.10.2012 तथा ट्रांसजेंडर (Transgender) श्रेणी से संबधित अधिसूचना दिनांक 09.10.2014 की प्रतियां संलग्नक VIII & IX पर नत्थी है।)

प्रवेश स्तर की कक्षाओं में दाखिले के लिये 31.03.2017 को मान्य न्यूनतम आयु सीमा निम्नलिखित है:

नर्सरी/प्री.स्कूल हेतु:-	न्यूनतम 3 वर्ष
के.जी/प्री-प्राइमरी हेतु:-	न्यूनतम 4 वर्ष
कक्षा प्रथम हेतु:-	न्यूनतम 5 वर्ष

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आर्थिक रूप से कमजोर/ वंचित समूह श्रेणी के दाखिले से सम्बन्धित किसी भी प्रकार की शिकायत/प्रश्न के लिये सम्बन्धित विवरण इस लिंक <http://doepvt.delhi.gov.in> पर अपलोड करें अथवा सहायतार्थ उपलब्ध दूरभाष (Helpline) संख्या 8800355192 एवम् 8800355146 पर सोमवार से शुक्रवार तक सुबह 10.00 बजे से सांय 5.00 बजे के मध्य सम्पर्क करें।

उपरोक्त निर्देशों का सभी सम्बन्धित पक्षों द्वारा पूर्णतः पालन किया जाए।

आदेश के गैर अनुपालन को गंभीरता से देखा जाएगा।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया गया है।

31/12/17
9/1/2017

(डॉ. आशिमा जैन, भा0प्र0से0)

प्रधान/विद्यालय प्रमुख, गैर सरकारी निजी अतिरिक्त शिक्षा निदेशक (निजी विद्यालय शाखा)
सभी उप-शिक्षा निदेशक (जिला) मान्यता प्राप्त विद्यालय

No.F.DE.15(315)/PSB/2016/ 12712-22

दिनांक:- 09/01/2017

प्रतिलिपि:-

01. प्रधान सचिव, मुख्यमंत्री, दिल्ली सरकार, दिल्ली।
02. सचिव, उप-मुख्यमंत्री/शिक्षा मंत्री, दिल्ली सरकार, दिल्ली।
03. ओ0एस0डी0, मुख्यसचिव, दिल्ली सरकार, दिल्ली।
04. सचिव (शिक्षा), शिक्षा निदेशालय, दिल्ली सरकार, दिल्ली।
05. निदेशक (शिक्षा), उत्तर/दक्षिणी/पूर्वी नगर निगम, दिल्ली।
06. निदेशक (शिक्षा), नई दिल्ली नगर पालिका।
07. मुख्य कार्यकारी अधिकारी, दिल्ली छावनी बोर्ड।
08. सभी विशेष/अतिरिक्त निदेशक/क्षेत्रीय शिक्षा निदेशक/उप-शिक्षा निदेशक/सहायक-शिक्षा निदेशक, शिक्षा निदेशालय, दिल्ली सरकार।
09. सभी शाखा प्रभारी, शिक्षा निदेशालय, दिल्ली सरकार।
10. कार्यालय अधीक्षक (आई0टी0) विभागीय वेबसाइट पर अपलोड करने हेतु।
11. गार्ड फाइल।

योगेश प्रताप
9/1/17

(योगेश प्रताप)

उप-शिक्षा निदेशक (निजी विद्यालय शाखा)

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION (ACT BRANCH)
OLD SECTT: DELHI-54

No.F.15 (110)/DE/ACT/2011/7563-74

Dated: 13.02.2012

CIRCULAR

Attention of all recognized unaided private schools is invited to notification No. 15(172)/DE/ACT/2011/7290-7304 dated 27.01.2012 issued under Section 35 and 38 of the Right of Children to Free and Compulsory Education Act, 2009 (RTE Act) read with sub-rule 3 of Rule 10 of Delhi Right of Children to Free and Compulsory Education rules, 2011. In this regard Hon'ble High Court of Delhi in its judgment dated 31.01.2012 in WP (C) No. 636/2012 titled "Federation of Public Schools v/s Govt. of NCT of Delhi" and WP (C) No. 40/2012 titled "Federation of Public School V/s Director (Education)" has laid down the following neighbourhood criteria to be followed by the recognized unaided private schools for admitting children from economically weaker section and disadvantaged group.

1. Admission shall first be offered to eligible students belonging to EWS and **disadvantaged group** residing within 1 km. of the specific school.
2. In case the vacancies remain unfilled, students residing within 3 km. of the school shall be admitted.
3. If there are still vacancies, then the admission shall be offered to other students residing within 6 km of the institution.
4. Students residing beyond 6 km. shall be admitted only in case vacancies remain unfilled even after considering all the students within 6 km area.

The above directions of Hon'ble High Court of Delhi are to be strictly complied by all private un-aided schools with effect from the date of aforesaid order of Hon'ble High Court.

This issues with the approval of competent authority.

Any complaint regarding non-compliance of the order would be viewed seriously.
Hindi version of this circular shall follow shortly.

P.Lata Tara

(P.Lata Tara)
Asstt. Director of Education (Act)

No.F.15(110)/DE/ACT/2011/ 7563-74

Dated: 13-02-2012

Copy to :

1. Pr. Secretary to the Hon'ble Chief Minister, Delhi
2. Secretary to Minister of Education, GNCTD
3. Spl. Secretary (Education), DOE, Delhi
4. Addl. Director (Act/ Admn. /Cord.), DOE, Delhi
5. P.S. to Director(Education), DOE, Delhi
6. All Regional Directors of Education, DOE, Delhi
7. All Deputy Directors of Districts, DOE, Delhi
8. EOs / DEOs of Respective Zones, DOE, Delhi
9. All Supdts. of Act Branch, DOE, Delhi
10. O.S.(I.T.)with the direction to upload this notification on the official website.
11. Managers and Heads of all un-aided recognized Schools of GNCTD
12. Guard File



(P. Lata Tara)
Asstt. Director of Education (Act)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
 DIRECTORATE OF EDUCATION
 OLD SECRETARIAT, DELHI - 110054

No. 2393-2012

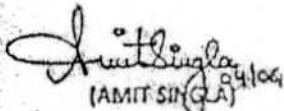
Date:- 04/06/2012

ORDER

1. Whereas, the Hon'ble High Court of Delhi vide order dated 24/05/2012 in WP(C) No. 8434/2011 has ordered as follows:

- (a) Those schools which are imparting pre-school education shall provide for 25% admission to children belonging to EWS and dis-advantaged groups at pre-school level.
- (b) Those schools which do not have pre-school education and are admitting children in class I will provide 25% reservation to children belonging to weaker section and dis-advantaged groups at that level.
- (c) Those schools which have pre-school education and are imparting fresh admission in pre-primary and class-I will have to conform to 25% reservation at all levels wherever fresh admissions are there."

2. Now, therefore, in continuation of order no. F.DE/ACT/2012/0370-B2/031-d-28-04-2012, it is, hereby ordered that all unaided recognised schools give the information in respect of fresh admissions at pre-school/pre-primary/Class-I to the Zonal Officer by filing an Undertaking in the format annexed with this order latest by 08th June, 2012. Non-submission of the information and incorrect information by any such school shall be liable for action under the relevant provisions of law. All schools shall also display the undertaking given to Zonal Officer in respect of vacancy position against aforesaid category of students by 08th June, 2012 on their notice board and their website. Further, the said undertaking shall also be filed online by respective username and password of the respective schools after login at www.edudel.nic.in on the link "fresh admission undertaking".


 (AMIT SINGLA)

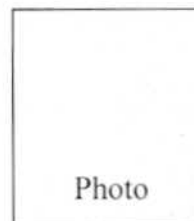
DIRECTOR (EDUCATION)

Management of All Unaided Recognised Schools
 through District DDEs

Copy to:-

1. Pr. Secretary to LG, GNCTD
2. Pr. Secretary to Chief Minister, GNCTD

**Common Application Form for the Admission under
Economically Weaker Section (EWS) & Disadvantaged
Group Category (DG) (under RTE Act 2009) for the Session 2017-18**



Registration Number

(To be filled by the school)

1. Name of the School: _____
(With address)

2. Class: Nursery/Pre-School KG/Pre-Primary Class I

3. Name of the Child: _____

4. Category under which Applied: (a) Economically Weaker Section (EWS)
(Please Tick whichever is applicable) (b) Disadvantaged Group (DG)

5. Category if Disadvantaged Group (DG):
(Please Tick whichever is applicable)

SC

ST

OBC(Non Creamy Layer)

Orphan

Transgender

Child With Special Needs/Disabled

Child With Special Needs/ Disabled (Mentally Challenged)

6. Gender: Male Female Transgender

7. Date of Birth*: Day Month Year

8. Age as on 31.03.2017 (In words): _____

9. Mother's Name: _____

10. Father's Name: _____

11. Guardian's Name (If applicable): _____

12. Profession of Parents/Guardian:

(a) Mother : _____

(b) Father : _____

(c) Guardian: _____

13. Present Residential Address** : _____

14. Mobile No. of the Parents/Guardian: _____

15. Email address, if any: _____

16. Aadhar No. of the Child, if any:

17. Aadhar No. of the Mother, if any:

18. Aadhar No. of the Father, if any:

19. Aadhar No. of the Guardian, if any:

20. Total Annual Income of both the parents from all sources: _____

21. Proof of Income for E.W.S. Only***: _____
(Income Certificate not required for Disadvantaged Group Category)

22. Income Certificate No.(if issued)/ Receipt No.(if applied but not issued) : _____

23. Income Certificate Date (if issued)/ Date of Receipt (if applied but not issued) : _____

24. Proof of Disadvantaged Group****: _____

25. Disadvantaged Group Certificate No. (if issued)/ Receipt No (if applied but not issued) : _____

26. Disadvantaged Group Certificate Date (if issued)/ Date of Receipt (if applied but not issued) : _____

Declaration by the Parents/Guardian

I _____ (Name) Mother/Father/Guardian of _____
_____ (Name of the Child) hereby declare that the information given above is true and correct to the best of my knowledge and belief. I have read and understood all the provisions of the notification in this regard. In case any information is found false or incorrect on verification, the admission of my ward may be cancelled and I will be liable for the action to be taken against me as per law.

Signature of the Parents/Guardian

Dated:-

Submit any one of the following documents as proof :

***Proof of Date of Birth:-**

- (1) Birth certificate under the Birth, Death and Marriage Certificate Act, 1986.
- (2) Hospital/Auxiliary Nurse and Midwife (ANM) register record.
- (3) Anganwadi Record.
- (4) Declaration of age of the child by the parents or guardian.

****Proof of Present Residential Address:-**

- (1) Ration card in the name of Parents having name of the Child in Ration card.
- (2) Domicile certificate of child or his/her parents.
- (3) Voter I card of any of the parents.
- (4) Electricity Bill/MTNL telephone bill/Water bill.
- (5) Unique Identity Card (Aadhar) of Mother/Father/Child issued by Govt. of India.
- (6) Passport in the name of any of the parents or child.

*****Proof of Economically Weaker Section (EWS) :-**

- (1) Income certificate issued by a Revenue Officer not below the rank of Tehsildar.
- (2) BPL Ration Card (Yellow coloured)
- (3) AAY Ration Card (Pink coloured)
- (4) Food Security card issued by Food & supply Dept.(GNCT of Delhi).

******Proof of DG:-**

- (1) Caste Certificate issued by Revenue Dept. GNCT Delhi (DC Office) in respect of SC/ST/OBC (Non Creamy Layer) of Child/Parents.
- (2) Medical Certificate issued by Govt. Hospital in respect of child with Special Needs/Disabled.
- (3) Documentary evidence for Orphan.
- (4) Documentary evidence for Transgender.

सत्र 2017-18 के लिए आर्थिक रूप से पिछड़े वर्गों तथा वंचित समूह श्रेणी (आरटीई अधिनियम, 2009) के अन्तर्गत प्रवेश के लिए एक समान आवेदन पत्र

फोटो

पंजीकरण संख्या

(विद्यालय द्वारा भरा जाए)

1. विद्यालय का नाम :
(पूरा पते सहित)
2. कक्षा : नर्सरी/प्री स्कूल के.जी/प्री प्राइमरी कक्षा 1
3. बच्चे का नाम :
4. श्रेणी जिसमें आवेदन किया गया है : (जो लागू हो निशान लगाईये)
क. आर्थिक रूप से पिछड़े वर्ग (ईडब्लूएस)
ख. वंचित समूह (डी.जी.)
5. वर्ग यदि वंचित समूह (डी.जी.) : (जो लागू हो निशान लगाईये)
अनुसूचित जाति
अनुसूचित जन-जाति
अन्य पिछड़ा वर्ग (नॉन क्रीमी लेयर)
अनाथ
द्विलिङ्गी
विशेष आवश्यकता वाले बच्चे/निशक्त बच्चे
विशेष आवश्यकता वाले बच्चे/निशक्त बच्चे (मानसिक रूप से निशक्त)
6. लिंग : पुरुष स्त्री द्विलिङ्गी
7. जन्म तिथि* : दिन माह वर्ष
8. 31.03.2017 को आयु :
(शब्दों में)
9. माता का नाम :
10. पिता का नाम :
11. अभिभावक का नाम :
(यदि लागू हो तो)

12. माता-पिता/अभिभावक का व्यवसाय :
 (क) माता
 (ख) पिता
 (ग) अभिभावक
13. वर्तमान आवासीय पता ** :
14. माता-पिता/अभिभावक का मोबाइल नम्बर :
15. ई-मेल पता, यदि है तो :
16. बच्चे का आधार संख्या, यदि है तो :
17. माता का आधार संख्या, यदि है तो :
18. पिता का आधार संख्या, यदि है तो :
19. अभिभावक का आधार संख्या, यदि है तो :
20. सभी स्रोतों से माता-पिता की कुल वार्षिक आय :
21. आय का प्रमाण केवल ईडब्लूएस के लिए *** :
- (वंचित समूह वर्ग के लिए आय के प्रमाण की आवश्यकता नहीं है।)
22. आय प्रमाण पत्र की संख्या (यदि जारी किया गया हो)/आवेदन/पावती की संख्या (यदि आवेदित हो, लेकिन जारी नहीं किया गया हो) :
23. आय प्रमाण पत्र की तिथि (यदि जारी किया गया हो)/आवेदन/पावती की तिथि (यदि आवेदित हो, लेकिन जारी नहीं किया गया हो) :
24. वंचित समूह का प्रमाण **** :
25. वंचित समूह प्रमाण पत्र की संख्या (यदि जारी किया गया हो)/आवेदन/पावती की संख्या (यदि आवेदित हो, लेकिन जारी नहीं किया गया हो) :
26. वंचित समूह प्रमाण पत्र की तिथि (यदि जारी किया गया हो)/आवेदन/पावती की तिथि (यदि आवेदित हो, लेकिन जारी नहीं किया गया हो) :

माता-पिता/अभिभावक द्वारा घोषणा

मैं (माता/पिता/अभिभावक का नाम)
 (बच्चे का नाम) इसके द्वारा घोषणा करता/करती हूँ कि मेरी पूरी जानकारी और विश्वास के अनुसार उक्त जानकारी सत्य एवं सही है। मैंने इस संबंध में अधिसूचना के सारे उपबन्ध पढ़कर समझ लिये हैं। यदि सत्यापन करने पर कोई जानकारी झूठी या असत्य पाई जाती है तो मेरे बच्चे का प्रवेश रद्द किया जा सकता है व मैं अपने विरुद्ध कानून के अनुसार की जाने वाली कार्यवाही के लिए उत्तरदायी हूँ।

दिनांक

माता/पिता/अभिभावक का नाम

.....

निम्नलिखित में से कोई एक प्रमाण प्रस्तुत करें :-

* जन्म तिथी का प्रमाण :-

- (1) जन्म, मृत्यु एवं विवाह प्रमाण पत्र अधिनियम, 1969 के अंतर्गत जन्म प्रमाण पत्र ।
- (2) अस्पताल/सहायक नर्स और मिडवाइफ (एएनएम) रजिस्टर अभिलेख ।
- (3) आंगनबाड़ी अभिलेख ।
- (4) माता-पिता या अभिभावक द्वारा बच्चे की आयु का घोषणा पत्र ।

** आवासीय प्रमाण :-

- (1) बच्चे के नाम वाले पिता/माता के नाम पर जारी राशन कार्ड ।
- (2) बच्चे का या उसके माता-पिता के अधिवास का प्रमाण पत्र ।
- (3) माता-पिता में से किसी एक का मतदाता पहचान पत्र ।
- (4) विद्युत बिल/महानगर टेलिफोन निगम का टेलिफोन संख्या/जल बिल ।
- (5) भारत सरकार द्वारा जारी माता/पिता/बच्चे का विशिष्ट पहचान पत्र (आधार) ।
- (6) माता-पिता में से किसी एक के नाम या बच्चे का पासपोर्ट ।

*** ई.डब्ल्यू.एस. का प्रमाण :-

- (1) कम से कम तहसीलदार की रैंक के किसी राजस्व अधिकारी द्वारा जारी आय प्रमाण पत्र ।
- (2) बीपीएल राशन कार्ड (पीले रंग का) ।
- (3) एएवाई राशन कार्ड (गुलाबी रंग का) ।
- (4) खादय सुरक्षा कार्ड ।

**** वंचित वर्ग का प्रमाण :-

- (1) राजस्व विभाग, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार (डी.सी. ऑफिस) द्वारा जारी बच्चे/माता-पिता का अनुसूचित जाति, अनुसूचित जन-जाति/ अन्य पिछड़ा वर्ग (नॉन क्रिमी लेयर) प्रमाण पत्र ।
- (2) विशेष आवश्यकता वाले/निशक्त बच्चों की श्रेणी के लिए सरकारी अस्पताल द्वारा जारी चिकित्सा प्रमाण पत्र ।
- (3) अनाथ बच्चे के लिए दस्तावेजी प्रमाण ।
- (4) द्विलिंगी के लिए दस्तावेजी प्रमाण ।

ANNEXURE-IV

Annexure-IV

Registration Slip (To be issued to Parents)

Application of _____ (Name of the Child) S/o/ D/o

_____ Received on _____ . (date).

Registration Number :

A Weaker Section

B Disadvantaged group

a) Date of draw of lots (if required):

b) Date of Display of eligible candidate for Draw/Lottery:

c) Date & Display of successful candidate alongwith 1st waiting list:

d) Dates for admission of successful candidates: From

_____ To

e) Date for display of II nd waiting list:

From

_____ To

f) Last date of Admission:

Signature of Head of the School/Admission Incharge

**GOVT. OF NATIONAL CAPITAL TERRITORY
DIRECTORATE OF EDUCATION OF DELHI
(ACT-1 BRANCH) OLD SECTT: DELHI-54**

No. F.DE/15/Act-1/2013/ 6621-28

Dated 22/01/2013

CIRCULAR

Instructions for HOS of unaided recognized schools & OBSERVERS appointed by DAMC for each unaided recognized school to oversee the process of admission including "Draw of Lots" for Admissions at the Entry Level for the Year 2013 - 14

1. As per Clause 4 (e) of the Notification dated 07/01/2011 issued by the Directorate, "the concerned Deputy Director (Education) shall nominate an officer not below the rank of Vice Principal, who will work as an observer, during the process of admission. The entire proceeding of draw of lots shall be video-graphed and CD/DVD shall be submitted to Dy. Director of Education along with list of successful candidates on the same day or latest by next day of the draw."
2. It is the duty of the Head of the unaided recognized School to abide by the provisions of Gazette Notification No. 15 (172) DE/ACT/2010/ 69 dated 07.01.2011 issued by the Directorate of Education, in regard to 'Delhi School Education (Free Seat for Students Belonging to Economically Weaker Sections and Disadvantaged Group) Order 2011'; and subsequent Orders issued from time to time. Observer shall also keep in mind the directions / clarifications contained in the following orders / circulars (copy enclosed)-
 - 1 Notification dated 7 1 2011
 - 2 Circular regarding distance criteria dated 11 2 12
 - 3 Order regarding Admission guidelines for session 2013-14 dated 13 12 12
 - 4 Circular dated 11 1 2013
3. School only shall be responsible for any dispute or litigation matter arising out of non-compliance of directions of the Directorate contained in the above-mentioned Orders/Notifications with regard to admission process.
4. It shall be the sole responsibility of the Head of the school of unaided recognized schools to categorize applications received for each entry level class strictly as per the Distance Criteria and strictly follow instructions issued vide Circular No. F. 15(11) DE /ACT/2011/7563-74 dated 13/02/2012 and hold Draw of Lots accordingly, if required. Observer will have no role in judging as to whether the distance based categorization is correct or not. It shall be the duty of the Observer to ensure that no sub-division of these categories and/or clubbing of these categories has been done by the school. In this regard Hon'ble High Court of Delhi in its judgment dated 31.01.2012 in WP (c) No. 636/2012 titled " Federation of Public Schools v/s Govt. Of NCT of Delhi" and WP (c) No. 40/2012 titled " Federation of Public School v/s Director (Education)" has laid down the following neighbourhood

criteria to be followed by the recognized unaided private schools for admitting children from **economically weaker section and disadvantaged group**.

1. Admission shall first be offered to eligible students belonging to EWS and Disadvantaged Group residing within 1 km. of the specific school.
 2. In case the vacancies remain unfilled, students residing within 3 km. of the school shall be admitted.
 3. If there are still vacancies, then the admission shall be offered to other students residing within 6 km. of the institution.
 4. Students residing beyond 6 km. shall be admitted only in case vacancies remain unfilled even after considering all the students within 6 km. area.
5. In case of unaided minority schools who have been allotted land at concessional rates by Govt. agencies, the Hon'ble Delhi High Court vide their interim order dated 30.05.2007 in WP (C) no.3156/2002 directed such schools to give 10%+5% EWS admission and also devised the distance criteria for giving admission to **EWS** therefore the admission in such unaided minority schools shall be done strictly as per distance formula devised by the Hon'ble High Court Delhi which is as under --
- (i). Admission shall be first offered to eligible students from proper sections residing within 3 kilometers of the institution.
 - (ii) In case vacancies remain unfilled, students residing within 6 kilometer of the institutions shall be admitted.
 - (iii). Students residing beyond 6 kilometers shall be offered admission only in case the vacancies remain unfilled even after considering all students within 6 kilometers area.
6. It shall be the duty of the Observer to ensure that no sub-division of these categories and/or clubbing of these categories has been done by the school.
7. The Heads of Schools shall inform by way of a notice to parents/guardians of eligible students about the specified date and time on which the draw of lots is fixed for ; to be held in the presence of the OBSERVER.
8. The OBSERVER of the DAMC is authorized to scrutinize any relevant records of the school related to the admission and has the right to take copies of any relevant documents including details of children as per requirement, duly signed by the Head of the assigned Recognized Un-aided Public School.
- cm

9. The issue of minimum age of admission has been again clarified vide circular dated 11.1.2013. Till the time the government decides to put a uniform upper age limit (which is under consideration), the concerned school shall be fully responsible for the decision school has taken in respect of upper age limit. The observer will have no responsibility in this regard.

10. If the OBSERVER finds that the school is ignoring any of the provisions of the Notification dated 07.01.2011 and Order Dated 13-12-2012 of the Directorate of Education and/or is involved in any unfair practice, an appropriate report specifying the violations is to be furnished in writing to the DAMC Chairperson.

M
22.01.13

(DR. MADHU RANI TEOTIA, IAS)
ADDL DIRECTOR OF EDUCATION (ACT-1)

Enclosures: as above

To

1. HOS of all recognized unaided schools.
2. Observers for Admission Process.

No. F DE/15/Act-1/2013/ 6671-28

Dated: 22/01/2013

Copy to:-

1. P.S. to Secretary (Education), Dte. of Education, Old Sectt.
2. P.S. to Director (Education) Dte. of Education Old Sectt.
3. All RDEs/DDEs, Dte. of Education.
4. P.A. to Addl. D.E. (Act-1), Dte. of Education, Old Sectt.
5. O S (IT) with the request to up-load on the department's website.
6. Guard file.

P. Lata Tara
22/01/13

(P. LATA TARA)
ASSTT. DIRECTOR OF EDUCATION (ACT-1)

(TO BE PUBLISHED IN PART-IV OF THE DELHI GAZETTE-EXTRA ORDINARY)
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(EDUCATION DEPARTMENT)
OLD SECRETARIATE, DELHI - 110 054.

No.15 (172)/DE/Act/2010/69

Dated: 07/11/2011

NOTIFICATION

No.15 (172)/DE/Act/2010/69: In exercise of the powers conferred by sub-section (1) of section 3 of the Delhi School Education Act, 1973 (18 of 1973) read with rule 43 of the Delhi School Education Rules, 1973 and under the provisions of the Right of Children to Free and Compulsory Education Act, 2009 and in supersession of Order No.F/DE/15/ACT/2006/424 dated 25.1.2007 or any other order issued in this regard, except as respects things done or omitted to be done before such supersession, the Lt. Governor of the National Capital Territory of Delhi, hereby makes the following order, namely:-

1. Short Title and Commencement - (1) This Order may be called the Delhi School Education (Free seats for Students belonging to Economically Weaker Sections and Disadvantage Group) Order, 2011.
(2) This order shall come into force with immediate effect.
2. Definitions - In this order, unless the context otherwise requires:-
 - (a) "Act" means the Delhi School Education Act, 1973 (18 of 1973)
 - (b) "Class" includes the entry level class such as pre-school or first class as the case may be.
 - (c) "Child belonging to weaker section" means a child whose parents have total annual income of less than one lakh rupees from all sources and who have been staying in Delhi for the last three years.
 - (d) "Child belonging to disadvantaged group" means a child belonging to the Scheduled castes, the Schedule tribes, the Other Backward classes not falling in the creamy layer, child with special needs and suffering from disability as defined in the Persons with Disabilities (Equal Opportunities, Protection and Full Participation) Act, 1996.

Contd. 2/..

: 2:

- (e) "DAMC" means District Admission Monitoring Committee set up under paragraph 7 of this order, in each district.
 - (f) "RTE Act" means the Right of Children to Free and Compulsory Education Act, 2009.
 - (g) "School" means a school as defined under section 2(n) (iii) and (iv) of RTE Act-2009.
3. **Free seats for students belonging to weaker section and disadvantaged group:**
- (a) All Schools shall admit children in class one to the extent of **at least twenty-five per cent** of the strength of that class, children belonging to weaker sections and disadvantaged groups in neighborhood and provide free and compulsory elementary education till its completion: Provided that where such school imparts pre-school education, the provisions shall apply for admission to such pre-school education.
 - (b) No separate or exclusive class or shift shall be arranged for imparting education to the students admitted against free seats mentioned in sub-paragraph (a)
 - (c) No tuition fee or any other charges or fee or fund shall be charged from the student admitted against the free seat.
4. **Manner of admission against free seats –** (a) The School shall display the total number of seats, the free seats available at entry level, the date of submission of applications for admissions against free seats in entry level, the date(s) of display of list of eligible candidates for draw, date(s) of draw, date(s) of display of list of successful candidates, date(s) of display of waiting list, date(s) of deposition of fees, last date of admission as per prescribed proforma (**Annexure-I enclosed**) on the notice board in the school and shall also notify the same to the concerned Dy. Director of Education by the **10th January 2011 and thereafter by 31st December** of the year proceeding the academic year for which such admissions are being made.
- (b) Total number of seats at the entry level i.e. nursery or Ist Class as the case may be shall not be less than the total number of seats in any other class of the school.

Contd...3/..

- (c) No registration fee, including charges of prospectus, shall be charged from the parents/children applying against free seat. The School shall provide **Common Admission Form (Annexure-II enclosed)** free of cost to parents/children as prescribed by the Directorate of Education. The application form would be available on the web-site of the DOE (www.edudel.nic.in). Parents may download the form and submit to the school concerned.
- (d) In case the number of applications for admission against the free seats at entry level classes exceeds the number of seats available, admission shall be made by draw of lots in the presence of parents of the applicants and of a nominee of Education Department, not below the rank of Vice Principal.
- (e) The School shall request the concerned District Dy. Director (Education) for the name of nominee of the department. The concerned District Dy. Director (Education) shall nominate an officer not below the rank of Vice Principal, who will work as an observer, during the process of admission. The entire proceeding of draw of lots shall be video graphed and CD/DVD shall be submitted to Dy. Director of Education along-with list of successful candidates on the same day or latest by the next day of the draw.
- (f) The School shall acknowledge the application for admission against free seats through a receipt and shall assign each application a **registration number**. The **Registration-Slip (Annexure III enclosed)** shall also indicate the date(s) of display of list of eligible candidates for draw, date(s) of draw, date(s) of display of list of successful candidates, date(s) of display of waiting list, date(s) of deposition of fees, last date of admission.
- (g) In case, the application of any child is found not to be in order and is rejected, the reasons for its rejection shall be recorded and communicated to the parents.
- (h) List of children admitted in the first list along with waiting list to the extent of 25% of seats under economically weaker sections quota shall be displayed on the notice board of the school on the scheduled date.
- (i) The School shall display the list of children to be admitted, under Free ship and general category, commonly in alphabetic order indicating (G) against general category children.

- (j) In case the number of applications for admission against the free seats is below the number of seats available, admission shall be made from the available applications and the vacant seats shall be re-notified for inviting further applications and also be notified to DAMC.
 - (k) The School shall furnish all such details as mentioned in paras (a), (c), (f), (g), (h) and (i) regarding free-ship seats on its website and also on official website of Directorate of Education giving all details through the link provided by the department on the same day or latest by next very day of the such events.
5. **General Conditions.**--- (a) No screening procedure i.e. interview, counseling, written or oral test of any type of parents or child shall be conducted for the purpose of admission in violation of section 13 (1) of RTE Act, -2009 otherwise the School shall be penalized as per section 13(2) (b) of RTE Act-2009.
- (b) Each school shall admit children from its neighborhood or extended neighborhood area, as notified by the Directorate of Education from time to time.
 - (c) The admission against the free seats shall be regulated by the Head of the School as per the provisions of the Delhi School Education Act, 1973 and RTE Act, 2009 and the Rules framed thereunder, subject to the provisions of this order.
 - (d) The Head of school shall be responsible for compliance of these orders for admission and will verify the list of students and other documents, so admitted.
 - (e) Any Authorized officer of Directorate of Education may verify such admissions and may call details/ records of such admissions
 - (f) The school shall up-load the details of admitted child on official website of the department as already specified above and **an unique ID** shall be generated for every admitted child, which shall remain the same during the stay of the child in the school.
 - (g) Free-ship benefit shall continue to be extended to each student admitted under the Free Quota, till he/she completes elementary education in that particular school.

6. **Documents required for admission on free-seat .---** (a) For the admission of child belonging to weaker sections - **Income -Certificate issued by a revenue officer not below the rank of Tehsildar or BPL Ration Card (yellow coloured) or AAY Ration Card (Pink coloured)** shall be considered as proof of income :

Provided that the parents of the child belonging to weaker section shall submit a **self declaration of annual income on an affidavit every year for continuation of free seat in the school once admitted against free seat.** However, no student shall be expelled or debarred from the school in case of non-submission of above mentioned documents without the prior approval of Director (Education), Dte. of Education, GNCTD.

- (b) For the admission of child belonging to disadvantaged group - a **certificate issued by a revenue officer not below the rank of Tehsildar or any other competent authority**, in the name of child or his/her parents shall be considered
- (c) The school shall not consider any other document except any one of the following documents, as **proof of residence :-**
- (i) Ration card issued in the name of parents (mother/father having name of the child)
 - (ii) Domicile certificate of child or of his/her parents.
 - (iii) Voter I-card of any of the parents
 - (iv) Electricity bill/ MTNL telephone bill / water bill / Passport in the name of any of the parents or child
7. **District Admission Monitoring Committee:** (a) There shall be a District Admission Monitoring Committee (DAMC) in each district and the concerned Dy. Director (Education), Directorate of Education, GNCTD, shall be the Chairperson of the DAMC, concerned Education Officers /Dy. Education Officers of Directorate of Education and concerned Education officer of MCD / NDMC/ Delhi Cantt. Board as the case may be shall be the member of DAMC
- (b) Any parent, aggrieved by the action of the school may file a complaint in writing to the DAMC, addressed to the concerned Dy. Director of Education (Chairperson).

- (c) The DAMC shall maintain the Register / database of grievances and will take immediate appropriate action for their redressal. The information shall also be made available on the website of the Directorate of Education by DAMC
 - (d) The DAMC shall prepare cluster /zone-wise vacancy data for free-seats and shall forward the names of children to schools where vacant seats are available, for admission against free-seats, following the principle of neighborhood school.
 - (e) The DAMC may call for the details from any school under its jurisdiction for ensuring the compliance of this order/notification.
 - (f) The DAMC shall establish a **Help-Desk** in the district office to help parents / guardians regarding admissions under free ship quota and other procedures, during office hours manned by two well-conversant officials of the District/Zone. The help desk shall be functional till the admission process is closed.
 - (g) The School shall file annual return in the prescribed proforma (**Annexure-IV enclosed**) to the DAMC of the concerned district regarding details of admissions made within 10 days of the closure of admission
8. The schools providing free and compulsory elementary education under Right of Children to Free and Compulsory Education Act, 2009 shall be **reimbursed** by the Government to the extent of per-child-expenditure incurred by the State Government and Local Authorities, or the actual amount charged from the child, whichever is less, as per section 12 (2) of RTE Act, 2009 :

Provided further that where such school is already under any obligation to provide free education to a specified number of children, on account of it having received any land, building, equipment or other facilities, either free of cost or at a concessional rate, such school shall not be entitled for reimbursement to the extent of such obligation.

9. **The school shall open separate bank account for reimbursement in a Scheduled Bank.**

:7:

10. The Director (Education), Government of National Capital Territory of Delhi may , if he is of opinion that in the interest of school education in Delhi, in general and in order to implement the provisions of this order in particular, it is necessary so to do, may issue instructions/guidelines /clarifications from time to time.

By Order and in the name of the
Lt. Governor of the National
Capital Territory of Delhi,



07-01-2011

(SURESH GUPTA)

Addl. Secretary of Education (Admn.)

GOVERNMENT OF N.C.T. OF DELHI
 DIRECTORATE OF EDUCATION (ACT-I BRANCH)
 OLD SECRETARIATE, DELHI - 110 054

No. DE-15/Act-I/WPC No. 3168/13/2013/11734-11738

Dated: 11/11/13


CIRCULAR

Attention of all recognized unaided private schools is invited to this Directorate's notification No. 15(172)/DE/Act/2013/69 dated 07/01/2011 issued in exercise of powers conferred by section 3 (1) of the Delhi School Education Act 1973 (18 of 1973) read with rule 43 of Delhi School Education Rules 1973 and under the provisions of the Right of Children to Free and Compulsory Education Act, 2009. In this regard Hon'ble High Court of Delhi in its judgement dated 07.10.2013 in WP (C) No. 3168/2013, titled Himangi Vs Govt. of NCT of Delhi has restricted the meaning of Clause 2 (c) of said notification, defining - "Child belonging to Weaker Section" only to mean a child whose parents have total annual income of less than one lakh rupees from all sources. The minimum residency period of 3 years in Delhi for applying to admission under EWS/DG categories has been quashed.

The above directions of Hon'ble High court of Delhi are to be strictly complied with by all private unaided schools.

This issues with the prior approval of Competent Authority.

The detailed judgement dated 07.10.2013 in the above said case is available under the given link.


 ADDL. DIRECTOR OF EDUCATION (ACT I)

To

~~The Management of all unaided recognized private schools.~~

No. DE-15/Act-I/WPC No. 3168/13/2013/11734-38

Dated: 14/11/13

Copy to:

1. P.S. to Principal Secretary (Education), Directorate of Education.
2. P.S. to Director (Education), Directorate of Education.
3. All RDEs/DDEs, Directorate of Education.
4. O.S. (I.T.) with the request to upload on the department's website in Public Circulars.
5. Guard file.


 (P. LATA TARA)

ASSTT. DIRECTOR OF EDUCATION (ACT I)

(TO BE PUBLISHED IN PART-IV OF THE DELHI GAZETTE-EXTRA ORDINARY)
 GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
 (EDUCATION DEPARTMENT)
 OLD SECRETARIATE, DELHI-110054

No. F.15(172)/DE/Act/2010/4916-40

Dated: the 17/10/2012

NOTIFICATION

No. F.15(172)/DE/Act/2010 In exercise of the powers conferred by sub-section (1) of section 3 of the Delhi School Education Act, 1973 (18 of 1973) read with rule 43 of the Delhi School Education Rules, 1973 and under the provisions of Right of Children to Free and Compulsory Education Act, 2009; the Lt. Governor of the National Capital Territory of Delhi is pleased to amend the Delhi School Education (Free Seats for students belonging to Economically Weaker Sections and Disadvantage Group) Order, 2011 published vide Notification No. 15 (172)/DE/Act/2010/69 dated 07.01.2011 as following, namely :-

1. Short title and commencement - (1) This order may be called the Delhi School Education (Free Seats for students belonging to Economically Weaker Sections and Disadvantage Group) Amendment Order, 2012.

(2) It shall come into force with immediate effect.

5. Amendment in Clauses 2 and 6- In the Delhi School Education (Free Seats for students belonging to Economically Weaker Sections and Disadvantage Group) Order, 2011, -

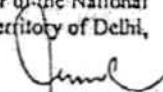
(i) In clause 2, in sub-clause (d) after the words "Child belonging to disadvantaged group" means a child belonging to the Scheduled castes, the Schedule tribes, the other backward classes not falling in the creamy layer, child with special needs and suffering from disability as defined in the Persons with Disabilities (Equal Opportunities, Protection and Full Participation) Act, 1996", the following shall be added, namely :-

"Orphan as defined in The Juvenile Justice (Care and Protection of Children) Rules, 2007".

(ii) In clause 6, after sub-clause (b) the following sub-clause (bb) shall be added, namely:-

"(bb) For the admission of child belonging to Orphan- a certificate issued by the Women and Child Development Department of GNCT of Delhi shall be considered".

By order and in the name of the
 Lt. Governor of the National
 Capital Territory of Delhi,


 (GAMLI PADU)
 SPL. SECRETARY (EDUCATION)

No.F.15(172)/DE/Act/2010/4926-40

Dated the 17/10/2012

Copy to :-

1. Secretary, MHRD, Govt. of India.
2. Pr. Secretary to Lieutenant Governor, GNCT of Delhi.
3. Pr. Secretary to Chief Minister, GNCT of Delhi.
4. Secretary to Minister of Education, GNCT of Delhi.
5. OSD to Chief Secretary, GNCT of Delhi.
6. Secretary (Education), GNCT of Delhi.
7. Director (Education), GNCT of Delhi.
8. Director (Education), Municipal Corporation of Delhi.
9. Director (Education), New Delhi Municipal Council.
10. Chief Executive Officer, Delhi Cantonment Board.
11. Director, Directorate of Information and Publicity, GNC of Delhi.
12. All Addl. Directors/RDEs/JDEs/DDEs/ADEs, Dte. of Education, GNCT of Delhi.
13. All Branches Incharges, Dte. of Education, GNCT of Delhi.
14. OS (IT) with the request to place it on the website of Directorate of Education.
15. Guard file.


(GAMLI PADU)
SPL. SECRETARY (EDUCATION)

[TO BE PUBLISHED IN PART-IV OF DELHI GAZETTE EXTRA-ORDINARY]
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
OLD SECRETARIAT: DELHI-110054

Dated the 09.10. 2014

NOTIFICATION

No.F.DE.23 (42)/DE/RTE/2013-14/1305-1314. In exercise of the powers conferred by clause (d) of section 2 of the Right of Children to Free and Compulsory Education Act, 2009 (35 of 2009) (RTE Act) the Lieutenant Governor National Capital Territory of Delhi is pleased to notify inclusion of a "transgender" child within the meaning of "child belonging to disadvantaged group" as defined in the said section of the RTE Act applicable to all schools situated within the National Capital Territory of Delhi.

By Order and in the name of Lt. Governor of National Capital Territory of Delhi,



(Dr. Madhu Rani Teotia)(IAS)
 Additional Secretary (Education)

Copy to:-

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi.
2. OSD to Chief Secretary, Govt. of NCT of Delhi.
3. Secretary, MHRD, Govt. of India.
4. Principal Secretary, Education, Govt. of NCT of Delhi.
5. Director (Education), Govt. of NCT of Delhi/Municipal Corporations of Delhi (East/North/South)/New Delhi Municipal Council/Chief Executive officer, Delhi Cantonment Board.
6. Director, Directorate of Information and Publicity, Govt. of NCT of Delhi.
7. All Addl. Directors/RDs/JDs/DDEs/ADEs of Directorate of Education, Govt. of NCT of Delhi.
8. All Branch In charges, Directorate of Education, Govt. of NCT of Delhi.
9. OS (IT) with the request to place it on the website of the Department.
10. Guard file.



(Dr. Madhu Rani Teotia)(IAS)