

**Delhi Transport Corporation**  
**IP Estate : New Delhi**

No. Admn1-9(1)/2015/ 177-189

Dated: 18/3/2016

DTC vide its Circular No. Admn/Misc./2015/708-724 dated 3.9.2015 issued orders regarding payment of cash compensation in lieu of attending offices on gazetted holidays. However, some Regional Managers requested for clarification so as to make it more clear. The matter has been examined. The cash compensation in lieu of attending offices on Gazetted Holidays will be admissible only to the following category of staff as per details given below:

1. The cash compensation in lieu of attending offices on gazetted holidays will be admissible only to regular drivers who are on steering duty on a bus/truck. Similarly, regular conductors who are on line duty will be paid cash compensation in lieu of gazetted holiday. However, contractual drivers and conductors should preferably be called on duty on gazetted holiday in order to reduce wage bills on account of cash compensation as already notified vide Office Order No.7 dated 24.11.2011.
2. The repair and maintenance staff who are deployed on repair and maintenance of buses, in accordance with Office Order No.7 dated 24.11.2011 will be paid cash compensation in lieu of attending offices on gazetted holiday.
3. The traffic supervisory staff who are on checking duties on line will be paid cash compensation in lieu of attending offices on gazetted holiday.
4. The payment of cash compensation in lieu of the rest days coinciding with gazetted holidays to the above referred staff only will be admissible.
5. The aforesaid cash compensation will be charged in the salary bills only when it is approved by the concerned Regional Manager or Dy.CGM. No cash compensation in lieu of gazetted holiday will be paid without the approval of aforesaid competent authority.
6. The pay-bill based performance of all depots/units in which such payment are made will be scrutinized every month by the respective regional Accounts Department and comparative statement of such payment of depots will be sent to Addl.CAO every month by the respective Regional Managers.

This has the approval of the Competent Authority.

*Awa*  
18/03/16  
Manager (Admn)HQ

All HODs

All RMs

All Unit Officers/Depot Managers