

**GOVERNMENT OF N.C.T. OF DELHI**  
**DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION**  
**MUNI MAYA RAM MARG: PITAMPURA: DELHI-110034**  
**E-mail ID: [dttehq@gmail.com](mailto:dttehq@gmail.com) Phone no: 27321076**

No.F.DTTE/AC/X(5)/Cir./2008-09/ 144

Dated 20/9/17

**ENDORSEMENT**

A copy of the under mentioned paper is forwarded for information & necessary action to the following:-

1. Programmer, DTTE(HQ) for uploading on the website under the link circulars.

List of paper forwarded:-

Sr. No.	Received From	Letter No. and Date	Subject
1.	Jt. Secretary (Finance), Finance Department, 4 <sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002	No.F.20/08/2017/AC/JSFINA/718- 724 Dated-24/08/2017	Regarding difficulties in the use of GeM.
2.	Dy. Secretary – V(FINANCE), Finance Department, 4 <sup>th</sup> Level, A- Wing, Delhi Secretariat, I.P. Estate, New Delhi- 110002	F.No.24/Fin.(Estb- III)/2016/dsv/952 Dated-28/08/2017	1. Regarding recommendations of the seventh central pay commission- implementation of decision relating to the grant of children education allowance. 2. Guideline for fixation of pay of candidates working in public sector undertakings etc., recommended for appointment by the commission by method of recruitment by selection. 3. Availability of option for fixation of pay on promotion from the date of next increment (DNI) in the lower post and method of fixation of pay from DNI, if opted for, in context of CCS(RP) Rules, 2016.

  
**(K.N. SUBHASH BABU)**  
**ACCOUNTS OFFICER**

PRINCIPAL ACCOUNTS OFFICE  
GOVERNMENT OF NCT OF DELHI  
A BLOCK, VIKAS BHAWAN, NEW DELHI-02

प्रमुख लेखाधिकारी, दिल्ली सरकार, विकास भवन, नई दिल्ली-02

CORRIGENDUM

In partial modification to the circulars dated 19.11.2018 and 20.11.2018, the following may be inserted below the relevant heads of expenditure on dependent liabilities in Part A of the Statement of Accounts:

- Part No. 100 be read as Part No. 101. Part No. 101 be read as Part No. 101 CONTINGENCY BILLS. A. A. Contingency bills for the purposes under:
  - (i) Certificate transactions including exchange rate have been completed.
  - (ii) Taxes (including the Goods and Services Tax (GST) and other taxes where applicable) have been paid.
- Part No. 102 may be read as Part No. 102 CHECK LISTS FOR PENSIONARY BENEFITS IN RETIREMENT CASES.
  - (i) Vigilance Check list to be performed by the Controller of Accounts.

(Sd/-) (SABU)  
DCA (TECH)

To

1. DCA, GP Fund Cell, Old Secretariat, Delhi.
2. All Fin & Accounts Officers  
Govt. of NCT of Delhi,  
Bldg. New Delhi.

Copy with a copy of Check List to the following:

1. P.O. to the Pr. Secretary, Finance, Finance Department, Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi.
2. The Sp. Secretary, Finance, Finance Department, Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi.
3. Sr. System Analyst, Principal Accounts Office, A-Block, Vikas Bhawan, I.P. Estate, New Delhi.

DCA(TECH)

No.F.20/08/2017/AC/341/11/113/12/11

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

FINANCE (ACCOUNTS) DEPARTMENT

4<sup>th</sup> Level, 'A' Wing, Delhi Secretariat, New Delhi-113

5229/Dir(TTE)  
06-9-17

Dated: 29/8/2017

OFFICE MEMORANDUM

it has been brought to the notice of FD that departments are facing several difficulties in the use of GeM. In view, the following procedure is laid down for procurement of Goods and Services by the departments, in continuation to FD's OM No.F.20/08/2017/866-873 dated 26-4-2017:

(i) The Procurement of Goods and Services by Departments will be mandatory for all those Goods or Services which are available on GeM in terms of FD's OM dated 26-4-2017. The departments shall follow the prescribed procedure as laid down in Rule 149 of GFR.

(ii) Procurements by the departments based on their own rate contracts could be made till the validity of contract/RC.

(iii) If the departments face any problem for procurement of items available on GeM, the departments are advised to follow the standard method of obtaining bids / tendering process as per the provisions laid down in GFR, by recording detailed reasons as to why GeM was not used. This relaxation is applicable only for procurement of goods in accordance with Rule 154 and Rule 155 of GFR, 2017.

(iv) In addition to above, Medical Superintendents / Heads of the Hospitals and Medical Colleges, may procure Medicines & Medical equipments through tendering process as per the provisions laid down in Rule 162 of GFR, 2017 in case of extreme exigencies. However, the Purchase Committee will bring on record the exigencies & detailed reasons as to why GeM was not used.

This issues with the prior approval of Competent Authority.

*(Signature)*  
(Isha Khosla)  
21/8

Jt. Secretary (Finance)

To *(Signature)* 21/8/17  
All Pr. Secretaries / Secretaries / HODs  
Govt. of NCT of Delhi

Copy forwarded to:

1. Secretary to Hon'ble Chief Minister, GNCT of Delhi
2. Secretary to Hon'ble Dy. Chief Minister/FM, GNCT of Delhi
3. PA to Secretary (Finance), GNCT of Delhi
4. All Jt. Secretaries/ Dy. Secretaries of Finance Department, GNCTD
5. The Controller of Accounts - Pr. Accounts Office / Dte. of Audit, GMCTD
6. Website of FD

*(Signature)*  
11/9/17

~~Dir(TTE)~~  
~~DHE~~  
~~DF~~

9  
1/9

Adm. Dnt  
Comp  
659/AC  
12/9/17

5215  
06/9/17

CA

F. No. 24/Fin. (Estb-III)/2016/ *ds V/952*  
 GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
 FINANCE DEPARTMENT  
 4<sup>TH</sup> LEVEL 'A WING' DELHI SECRETARIAT.  
 I.P. ESTATE, NEW DELHI 110002  
 CD:-012400830

*5128/Dir (TTE)*  
01-9-17

Dated: *28/8/17*

ENDORSEMENT

The copies of the under mentioned papers are forwarded herewith for information and necessary action to the following:-

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pay and Accounts Office, Vikas Bhawan. Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D(North, East & South), Town Hall, Chandni Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Asstt. Programmer with the direction to upload the same on Website of Finance Department.
9. Guard File.

*20112013  
 PS to Dm  
 31.8.17*

*[Signature]*

(MANOJ KUMAR)  
 DY. SECRETARY-V(FINANCE)

List of paper forwarded

*20112013  
 -49  
 Addl. Dm  
 31.8.17  
 539/AC  
 6/9/17  
 Pl. circulate  
 (40)  
 4/9/17*

S No	Name of the Ministry/Deptt.	O.M. No. and Date	Subject
1	Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, GOI	No.A-27012/02/2017- Estt.(AL) dated 16.08.2017	Recommendations of the Seventh Central Pay Commission – Implementation of decision relating to the grant of Children Education Allowance
2	Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, GOI	O.M. No. 12/3/2017-Estt.(Pay-I) dated 28.07.2017	Guidelines for fixation of pay of candidates working in Public Sector Undertakings etc., recommended for appointment by the Commission by method of recruitment by selection.- regarding.
3	Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, GOI	O.M. No. 13/02/2017- Estt.(Pay-I) dated 27.07.2017	Availability of option for fixation of pay on promotion from the Date of next increment (DNI) in the lower post and method of fixation of pay from DNI, if opted for, in context of CCS(RP) Rules, 2016- regarding.

*Copy to S.I.I.2. Secy. Dir. of  
 Date 04/9/17*

*[Signature]*  
 5/9/17  
 Mr. Anand  
 06/09/17

Fin/17/201  
18/8/2017

No.A-27012/02/2017-Estt.(AL)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel & Training

New Delhi, 16<sup>th</sup> August, 2017.

Subject: Recommendations of the Seventh Central Pay Commission –  
Implementation of decision relating to the grant of Children  
Education Allowance.

Consequent upon the decision taken by the Government on the recommendations made by the Seventh Central Pay Commission on the subject of Children Education Allowance Scheme, the following instructions are being issued in supersession of this Department's OM dated 28-4-2014 :-

- (a) The amount fixed for reimbursement of Children Education allowance will be Rs.2250/-pm.
- (b) The amount fixed for reimbursement of Hostel Subsidy will be Rs. 6750/-pm.
- (c) In case both the spouses are Government servants, only one of them can avail reimbursement under Children Education Allowance.
- (d) The above limits would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%. The allowance will be double for differently abled children.

2. Further, reimbursement will be done just once a year, after completion of the financial year. For reimbursement of CEA, a certificate from the head of institution, where the ward of government employee studies, will be sufficient for this purpose. The certificate should confirm that the child studied in the school during the previous academic year. For Hostel Subsidy, a similar certificate from the head of institution will suffice, with the additional requirement that the certificate should mention the amount of expenditure incurred by the government servant towards lodging and boarding in the residential complex. The amount of expenditure mentioned, or the ceiling as mentioned above, whichever is lower, shall be paid to the employee.

18/2  
20/11/17  
DR

3. These orders shall be effective from 1st July, 2017.

4. Insofar as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller and auditor General of India.

Hindi version will follow.

*Misra*  
(Navneet Misra)

Under Secretary to the Govt. of India

To

1. All Ministries/Departments as per standard mailing list.
2. NIC with a request to upload the OM on the website of DoPT.

04/08/17

F.No.12/3/2017-Estt.(Pay-I)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

Office of J.S. (UT)  
No. 1062567  
3/8

North Block, New Delhi.  
Dated 28.07.2017

OFFICE MEMORANDUM

**Subject:-** Guidelines for fixation of pay of candidates working in Public Sector Undertakings etc., recommended for appointment by the Commission by method of recruitment by selection – regarding.

Reference is invited to this Department's O.M.s No.12/1/88-Estt(Pay-I) dated 07.08.1989, OM No.12/1/96-Estt(Pay-I) dated 10.07.1998 and OM No.12/3/2009-Pay-I dated 30.03.2010 whereby guidelines for fixation of pay of candidates working in Public Sector Undertakings etc., on their appointment as direct recruits on selection through a properly constituted authority including departmental authorities, were issued.

2. Subsequent to the implementation of the recommendations of the 7<sup>th</sup> CPC and issuance of CCS(RP) Rules 2016, the system of running Pay Bands and Grade Pays have been replaced by pay matrix. Accordingly, in partial modification of this Department's OM No.12/1/88-Estt(Pay-I) dated 07.08.1989, O.M. No.12/1/96-Estt(Pay-I) dated 10.07.1998 and O.M. No.12/3/2009-Pay-I dated 30.03.2010 referred to above, the method of pay fixation in respect of those appointed on or after 01.01.2016 will be as under:-

" In case of candidates working in Public Sector Undertakings (PSUs), Universities, Semi-Government Institutions or Autonomous Bodies, who are appointed to a post as direct recruits on or after 01.01.2016 on selection through interview by a properly constituted agency including Departmental Authorities making recruitment directly, their initial basic pay shall be fixed at a stage in the Level of the post so that the pay and Dearness Allowance as admissible in the Government, protects the pay and Dearness Allowance drawn in the PSU etc.. If there is no such stage in the post, the pay shall be fixed at the stage next below that pay. If the maximum pay in the Level applicable to the post in which the person is appointed is less than such pay arrived at, his initial basic pay shall be fixed at such maximum pay of the post. Similarly, if the minimum pay in the Level applicable to the post in which such person is appointed is more than such pay arrived at, his initial basic pay shall be fixed at such minimum pay of the post. The pay fixed under this formulation will not exceed the highest cell value applicable for the Level of the post in the pay matrix, to which he is appointed."

22 (5) be  
21 8

03/08/17  
US/UT (work)

3.8.2017

SD/10-11/12

---/-  
R. S. Jagan

3. The conditions for admissibility of pay protection shall be the same as stipulated in this Department's OMs dated 07.08.1989 and 10.07.1998 referred to above.

4. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued with the concurrence of the Comptroller and Auditor General of India.

5. These orders will be applicable w.e.f. 01.01.2016.

6. Hindi version will follow.

*Pushpender Kumar*

(Pushpender Kumar)

Under Secretary to the Government of India

Tel.No.23040 489

To

✓ 1. All Ministries/Departments of the Govt. of India as per standard list.

Copy also forwarded to:

1. Secretaries to Union Public Service Commission / Supreme Court of India /Lok Sabha Sectt. / Rajya Sabha Sectt. /Cabinet Sectt. / Central Vigilance Commission / President's Sectt. / Vice-President's Sectt/Prime Minister's Office / Niti Ayog.
2. Controller General of Accounts / Controller of Accounts, Ministry of Finance.
3. Department of Personnel and Training (AIS Division) / JCA /Admn. Section.
4. Governors of all States/Lt. Governors of all Union Territories.
5. Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
6. All Members of Staff Side of the National Council of JCM / Departmental Council.
7. All Officers/Sections of DoPT / Department of Administrative Reforms & Public Grievances/Department of Pensions & Pensioners Welfare/ PESB.
8. Joint Secretary (Pers), Ministry of Finance, D/o Expenditure.
- ✓ 9. Additional Secretary (Union Territories), Ministry of Home Affairs.
10. NIC with a request to upload the OM on the website of DoPT

*Pushpender Kumar*

(Pushpender Kumar)

Under Secretary to the Government of India



Office of U.S. (UP)  
No. 1060232  
IN 118

\*\*\*\*

North Block, New Delhi  
Dated 27<sup>th</sup> July, 2017

**OFFICE MEMORANDUM**

**Subject:** Availability of option for fixation of pay on promotion from the Date of Next Increment (DNI) in the lower post and method of fixation of pay from DNI, if opted for, in context of CCS (RP) Rules, 2016-regarding.

Prior to implementation of 6<sup>th</sup> CPC Report, the pay fixation on promotion was governed by provisions of FR 22(I)(a)(1). In 6<sup>th</sup> CPC context, the first part of FR 22(I)(a)(1) was replaced by Rule 13 of CCS (RP) Rules, 2008. Similarly, consequent upon implementation of CCS (RP) Rules, 2016 in 7<sup>th</sup> CPC context, the pay fixation on promotion is regulated by the provisions of Rule 13 of CCS (RP) Rules, 2016. This rule regulates pay fixation on promotion if the same is opted by the employee from the date of promotion itself. The issue of relevancy of provisions of FR 22(I)(a)(1) as well as the methodology of fixation of pay on promotion to a post carrying duties and responsibilities of greater importance, of a Government Servant in case he opts for pay fixation from the Date of Next Increment (DNI) has been considered in this Department.

2. In this context, proviso under FR 22(I)(a)(1) *inter-alia* provides that the Government Servant (other than those appointed on deputation basis to ex-cadre post or on ad-hoc basis or on direct recruitment basis) shall have the option, to be exercised within one month from the date of promotion, to have the pay fixed under this rule from the date of such promotion or to have the pay fixed from the date of accrual of next increment in the scale of the pay in lower grade.

3. After due consideration in this matter, the President is pleased to decide as follows:

(i) FR 22(I)(a)(1) holds good with regard to availability of option clause for pay fixation, to a Government Servant holding a post, other than a tenure post, in a substantive or temporary or officiating capacity, who is promoted or appointed in a substantive, temporary or officiating capacity, as the case may be, subject to the fulfilment of the eligibility conditions as prescribed in the relevant Recruitment Rules, to another post carrying duties or responsibilities of greater importance than those attaching to the post held by him/her. Such Government Servant may opt to have his/her pay fixed from the Date of his/her Next Increment (either 1<sup>st</sup> July or 1<sup>st</sup> January, as the case may be) accruing in the Level of the post from which he/she is promoted, except in cases of appointment on deputation basis to an ex-cadre post or on direct recruitment basis or appointment/promotion on ad-hoc basis.

ni(s) by  
for 01/08/17 3/17

VS(DP) ✓  
VS(D)

118  
SO (UP) ✓  
com retained for DP  
SO (UP - (ord.)) may see  
118  
SO (UP - (ord.))

(ii) In case, consequent upon his/her promotion, the Government Servant opts to have his/her pay fixed from the date of his/her next increment (either 1<sup>st</sup> July or 1<sup>st</sup> January, as the case may be) in the Level of the post from which Government Servant is promoted, then, from the date of promotion till his/her DNI, the Government Servant shall be placed at the next higher cell in the level of the post to which he/she is promoted.

**Illustration:**

1	Level in the revised pay structure : Level 4	Pay Band	5200-20200				
2	Basic Pay in the revised pay structure : 29600	Grade Pay	1800	1900	2000	2400	2800
3	Granted promotion in Level 5	Levels	1	2	3	4	5
4	Pay in the upgraded Level i.e. Level 5 : 30100 (next higher to 29600 in Level 5)	1	18000	19900	21700	25500	29200
5	Pay from the date of promotion till DNI: 30100	2	18500	20500	22400	26300	30100
		3	19100	21100	23100	27100	31000
		4	19700	21700	23800	27900	31900
		5	20300	22400	24500	28700	32900
		6	20900	23100	25200	29600	33900
		7	21500	23800	26000	30500	34900
		8	22100	24500	26800	31400	35900
		9	22800	25200	27600	32300	37000
		10	23500	26000	28400	33300	38100

(iii) Subsequently, on DNI in the level of the post to which Government Servant is promoted, his/her Pay will be re-fixed and two increments (one accrued on account of annual increment and the second accrued on account of promotion) may be granted in the Level from which the Government Servant is promoted and he/she shall be placed, at a Cell equal to the figure so arrived, in the Level of the post to which he/she is promoted; and if no such Cell is available in the Level to which he/she is promoted, he/she shall be placed at the next higher Cell in that Level.

**Illustration:**

1	Level in the revised pay structure : Level 4	Pay Band	5200-20200				
2	Basic Pay in the revised pay structure : 29600	Grade Pay	1800	1900	2000	2400	2800
3	Granted promotion in Level 5	Levels	1	2	3	4	5
4	Pay from the date of promotion till DNI: 30100	1	18000	19900	21700	25500	29200
5	Re-fixation on DNI: Pay after giving two increment in Level 4 : 31400	2	18500	20500	22400	26300	30100
		3	19100	21100	23100	27100	31000
		4	19700	21700	23800	27900	31900
		5	20300	22400	24500	28700	32900
		6	20900	23100	25200	29600	33900
6	Pay in the upgraded Level i.e. Level 5 : 31900 (either equal to or next higher to 31400 in Level 5)	7	21500	23800	26000	30500	34900
		8	22100	24500	26800	31400	35900
		9	22800	25200	27600	32300	37000
		10	23500	26000	28400	33300	38100

...../-

(iv) In such cases where Government Servant opts to have his/her pay fixed from the date of his/her next increment in the Level of the post from which he/she is promoted, the next increment as well as Date of Next Increment (DNI) will be regulated accordingly.

4. It is further reiterated that in order to enable the officials to exercise the option within the time limit prescribed, the option clause for pay fixation on promotion with effect from date of promotion/DNI shall invariably be incorporated in the promotion/appointment order so that there are no cases of delay in exercising the options due to administrative lapse.

5. In so far as their application to the employees belonging to the Indian Audit and Accounts Department is concerned, these orders issue in consultation with the Comptroller & Auditor General of India.

*Pushpender Kumar*

(Pushpender Kumar)

Under Secretary to the Government of India

Tel. No.011-23040489

To

All Ministries/Departments as per standard list.

Copy also forwarded to:

1. Secretaries to Union Public Service Commission / Supreme Court of India/ Lok Sabha Sectt. / Rajya Sabha Sectt. / Cabinet Sectt. / Central Vigilance Commission / President's Sectt. / Vice-President's Sectt./Prime Minister's Office / Niti Ayog.
2. Office of Comptroller & Auditor General of India.
3. Controller General of Accounts/Controller of Accounts, Ministry of Finance.
4. Department of Personnel and Training (AIS Division)/ JCA /Admn. Section.
5. Governors of all States/Lt. Governors of all Union Territories.
6. Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
7. All Members of Staff Side of the National Council of JCM / Departmental Council.
8. All Officers/Sections of DoPT / Department of Administrative Reforms & Public Grievances/Department of Pensions & Pensioners Welfare/ PESB.
9. Joint Secretary (Pers), Ministry of Finance, D/o Expenditure.
- ✓ 10. Additional Secretary (Union Territories), Ministry of Home Affairs.
11. NIC with a request to upload the OM on the website of DoPT.

*Pushpender Kumar*

(Pushpender Kumar)

Under Secretary to the Government of India