

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110034.
(CO-ORDINATION BRANCH)

No.F.5(26)/2017/CDN/TTE/ 869 -874

Dated: 22.06.2017

To,

1. All Principals Polytechnic/ITIs under, DTTE.
2. All Branch in-charges at TTE (HQ) / BTE

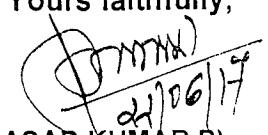
Sub :- To meet the General Public on every working day
between 10.00 a.m. and 11.00 a.m. -reg.

Sir/Madam,

I am directed to forward herewith a copy of letter/circular No. 19/16/AR/2016/Misc./4169-76 dated 25/05/2017 received from Chief Secretary, Delhi, Delhi Sectt., I.P. Estate, New Delhi-110002 on the subject mentioned above for further necessary action in this regard.

Encl:- As above.

Yours faithfully,


(PRASAD KUMAR P)
SUPERINTENDENT(CDN)

No.F.5(26)/2017/CDN/TTE/ 869 -874

Dated: 22.06.2017

Copy to :-

1. Deputy Director (AR), Delhi Sectt., I.P. Estate, New Delhi-110002.
2. Asstt. Programmer, Computer Branch, TTE (HQ) with the request to upload the above communication on the Deptt. website www.tte.delhigov.nic.in
3. P.S. to Director (TTE)
4. P.A. to Addl. Director (TTE)


(PRASAD KUMAR P)
SUPERINTENDENT (CDN)

81617
1368
01/6/17

**OFFICE OF THE CHIEF SECRETARY, DELHI
GOVERNMENT OF NCT OF DELHI
5TH LEVEL, A - WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI - 110002**

3130/Dis (TE)
06-6-17

No. F.19/16/AR/2016/Misc./4169 - 76

Dated: 25/5/17

CIRCULAR

In supersession of previous circulars regarding Public Hearing by the Officers in various offices of GNCT of Delhi, it is hereby directed that all Officers, other than those who are on field duty, shall be available on their seats to meet the general public on every working day between 10.00 a.m. and 11.00 a.m. without appointments for redressal of their grievances.

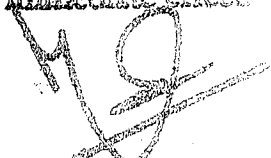
The officer shall maintain a record of the persons met / representations received / grievances heard and the action taken.

Exemption would only be granted in case an officer is on leave (medical or otherwise). No meetings would be kept by Ministers or Senior Officers between 10:00 a.m. and 11:00 a.m. to enable them to be present on their seat. If an officer has to leave his / her seat for any emergency, in that case, he / she will seek permission from the senior officer on phone, who in turn shall inform the office of the Minister concerned.

The public could complain, in case the Officer is not available between 10:00 a.m. and 11:00 a.m. to the Administrative Reforms Department on Tel. No. 23392726 / 23392620.

The above timings for Public Hearing shall be enforced with immediate effect.

This issues with the approval of Chief Minister.


(Dr. M.M. Kataria)
Chief Secretary, Delhi

All Pr. Secretaries / Secretaries/HODs/HOOs of GNCT of Delhi including autonomous bodies/commissions/boards under GNCT of Delhi

Copy for information to:-

- i) Secretary to Hon'ble LG, Delhi.
- ii) Addl. Secretary to Hon'ble Chief Minister, Delhi.
- iii) Secretary to Hon'ble Dy. Chief Minister, Delhi.
- iv) Secretaries to all Hon'ble Ministers, GNCT of Delhi.

645/CDN
26/2017

F.D (Admin)
Me.

