

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES**

Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032

Tel: 22388504, Fax No. 22308556 Email: [adtrg6utcs.delhi@nic.in](mailto:adtrg6utcs.delhi@nic.in)

No.F.9(2)/1/UTCS/2016-17/TS-VI/21548-21716

Date: 21-11-16

To

All HODs / Local/ Autonomous Bodies and Corporations,  
Government of NCT of Delhi

**CIRCULAR**

**Sub: Training programme on 'E-Governance'.**

The Directorate of Training has developed refresher programmes for middle lower level officers / officials under the '**Good Governance**' category.

A training programme on '**E-Governance**' which is scheduled to be held on 22.11.2016, has now been postponed to 21.12.2016. It is requested to kindly nominate 3-4 officers/officials to attend this training programme. The nomination should reach the undersigned latest by 15.12.2016.

**TARGET BENEFICIARIES OF THE COURSES**

The Course has been designed to benefit those who are working in the Government, its local/autonomous bodies, public sector undertakings and have a regular interface with the public.

The Detailed Training Module / Learning Units are available on our website at [utcs.delhigovt.nic.in](http://utcs.delhigovt.nic.in) The navigation to the courses is as detailed below:-

**[utcs.delhigovt.nic.in](http://utcs.delhigovt.nic.in) Select**

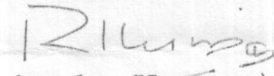
Select '**Training**' >>> Select '**Training Programs**' >>> Select **Orientation cou**

Select '**Training Programmes on Good Governance**' >>> Select or Click on

**Units** and then select the desired course for a detailed training module/learning

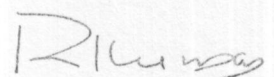
**OTHER INSTRUCTIONS for the participants:**

1. Participants may contact the undersigned for any information/clarification on training course.
2. Filled up Nomination forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the first day.
3. Training is usually from 10.00 a.m. to 4.30 p.m. Refreshments and lunch are included in the training.
4. **Contact number of the participants may kindly be sent with the nomination letter.**
5. Bio data form is available on the department's website [www.utcs.delhigovt.nic.in](http://www.utcs.delhigovt.nic.in) under 'Training'.
6. Contact/correspondence may be made on Phone No. 22303843, Fax No. 22308556 / 22303843 / 22303844 and through Email address [adtrg6utcs.delhi@nic.in](mailto:adtrg6utcs.delhi@nic.in)

  
( Rajendra Kumar )  
Assistant Director (Trg.-VI)  
[adtrg6utcs.delhi@nic.in](mailto:adtrg6utcs.delhi@nic.in)

Copy for information to :

1. OSD to Chief Secretary/Incharge-Pr. Secretary (Training), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi-110002.
2. PA to Director (Training).

  
( Rajendra Kumar )  
Assistant Director (Trg.-VI)