

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES
Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032
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Date: 19-02-16

To

All HODs / Local/ Autonomous Bodies and Corporations,
Government of NCT of Delhi.

Sub: Training Programmes on "General Awareness and Orientation" to be held in March- 2016.

In continuation of this office letter of even under dated 30.11.2015 & 23.12.2015 on the subject cited above following three training programmes on General Awareness and Orientation have been rescheduled as per the following details :-

S.No	Name of the Programmes	Duration	Date earlier fixed for training	Rescheduled date for training	Last date of Receiving nomination
1.	Rights and Welfare of Senior Citizens-Care and Respect.	One Day	13/03/2016	11/03/2016 (Friday)	04/03/2016
2.	Retirement Planning	One Day	19./02/2016	16/03/2016 (Wednesday)	04/03/2016
3.	Rights and Welfare of Persons with Disabilities	One Day	29.01.2016	18/03/2016 (Friday)	04/03/2016

These courses are designed taking into consideration, the day to day job functioning of different level of government employees. Thus the focus of these courses is to address the practical problems faced by them, while dealing with the cases, thereby trying to mitigate the gap between their actual and expected job performance.

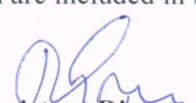
Participation in these courses would be beneficial to all those serving and especially those who are expected handle such assignment in future.

TARGET BENEFICIARIES OF THE COURSES:

- Training Programme (s) are for all Government Employees in the Departments of Delhi Government/Local/Autonomous Bodies and Corporations.

Other instructions for the participants:

- Participants may contact the undersigned for any information/clarification in respect of the training programme.
- Correspondence may be made on Tele Fax No. 22303843/22308556 or through Email address adtrg5utcs.delhi@nic.in.
- Training is usually from 09.30 a.m. to 04.30 p.m. Refreshment & Lunch are included in the Trg.


(Assistant Director (Trg-V)
Tel. No. 22303844

Copy to:

The Assistant Director- (CT), Dte. of Training: UTCS for uploading on the website of the Department.


Assistant Director (Trg-V)