

PRINCIPAL ACCOUNTS OFFICE  
GOVERNMENT OF NCT OF DELHI  
A-BLOCK, VIKAS BHAWAN, NEW DELHI

No. F.3 (03)/2015/T-I/Pr.AO/

Dated:

CIRCULAR

**Sub: Incorporation of Aadhar Number in fresh PPO and revision of pension of Pre-2006 Pensioners**

1. Attention of PAOs is invited towards letter No. F 3(03)/2015/T-I/Pr.AO/2017-2126 dated 10.09.2015 of Pr. Secretary (Finance) addressed to all departments of Government of NCT of Delhi with a copy of all PAOs, in which it was advised to ensure the entry of Aadhar Number in the service book of all employees (copy enclosed).

The Office of Central Pension Accounting Office, M/o Finance, Government of India, through their O.M. No. CPAO/Tech./Jeevan Pramaan/2016/07 dated 07.04.2016 (copy enclosed) has informed that progress in incorporation of Aadhar Number in the fresh PPO has been very low and further advised to take up the matter with the Head of Offices to arrange for providing Aadhar Number in all pension papers to be submitted to concerned PAOs to enable them to incorporate the same in the pension booklet.

2. PAOs also refer to the instructions issued by the Office of Central Pension Accounting Office vide O.M. No. CPAO/IT & Tech/Revision (Pre-2006)/2016-17/11 dated 12.04.2016 (copy enclosed) in which it has been advised that PAOs are required to revise the pension of pre-2006 pensioners w.e.f. 01.01.2006 covered by O.M. dated 06.04.2016 without pro-rata reduction of pension even if the pensioners had qualifying service of less than 33 years at the time of retirement.
3. It is therefore advised that PAOs would insist upon the details of Aadhar Number of the retirees in the pension papers and invariably would mention the same in the PPO

Cont.d.....

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PAOs are also advised to issue revised pension payment authorities of revision of pension w.e.f. 01.01.2006 in respect of Pre-2006 pensioners without pro-rata reduction of pension even where pensioners had rendered qualifying service of less than 33 years at the time of their retirement.

(K.V. BABU)  
DCA (TECH.)

To  
All Pay and Accounts Officers  
PAO, GNCT of Delhi,  
Delhi/New Delhi

No. F.3 (03)/2015/T-I/Pr.AOI/1024-1026

Dated: 29/04/2016

Copy for information to:

1. DCA (Pension), Principal Accounts Office, GNCT of Delhi, 'A' Block, Vikas Bhawan, Delhi
2. Sr. Accounts Officer (IT &Tech.), CPAO, M/o Finance, Government of India, Trikot-II, Bhikaji Cama Place, New Delhi -110066 with reference to O.M. dated 07.04.2016 and 12.04.2016
3. Sr. System Analyst, Principal Accounts Office, GNCT of Delhi, Delhi with the advice to upload the instructions on the website of this department.

  
DCA (TECH.)

FINANCE DEPARTMENT  
GOVT. OF NCT OF DELHI

No.F.3(03)/2015/T-1/Pr.AOI/2017-2126

Date: 10/09/2015

To  
All the Pr. Secretaries/Secretaries/  
Heads of the Departments,  
Govt. of NCT of Delhi,  
Delhi/New Delhi

**Sub: Inclusion of Aadhaar (Unique Identificaiton) number in Service Book of Government servants.**

Sir/Madam,

The Director, Minister of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Government of India vide OM No. Z-20025/9/2014-Estt. (AL) dated 03-11-2014 (copy enclosed) while referring to the provisions of SR 199, 202 of FRSR Part-I and Rule 32 of the CCS (Pension) Rules, 1972 has advised to all Ministries and Department of Govt. of India to issue instructions to attached and sub-ordinate officer under their control to ensure that the Service Books of all employees have an entry of the employees Aadhaar Number.

The Controller of Accounts, Central Pension Accounting Office, Ministry of Finance, Govt. of India, Trikot-II, Bhikaji Cama Place, New Delhi vide OM dated 02-06-2015 (copy enclosed) has issued instructions to Pr. CCAs/CCAs/CAs to instruct their PAOs to ensure that Aadhaar Number and other details are invariably mentioned in the Pension Payment Orders issued by them. The Form-5 of the Pension Form has also been modified with provision of providing the details of Aadhaar Number by the Head of Offices through Pay & Accounts Offices.

The rules and regulations to regulate the service conditions of the employees as applicable to the Central Government employees are followed in respect of the employees of Govt. of NCT of Delhi. Further the pension payment system in respect of the employees of Govt. of NCT of Delhi is through the Central Pension Accounting Office, Ministry of Finance, Govt. of India and instructions relating to pension payments are required to be followed by the Pay & Accounts Offices and the Heads of Offices of the Govt. of NCT of Delhi.

It is, therefore, advised to issue necessary instructions to the Heads of Offices under your payment control to ensure the entry of Aadhaar Number in the Service books of the employees. Instructions may also be issued to provide the detail of Aadhaar Number of employees in pension papers of the retirees to enable the Pay & Accounts Offices to mention the details of Aadhaar number in Pension Payment Orders.

Yours faithfully,

(S.N. Sahai), IAS  
Pr. Secretary (Finance)

Date: 10/09/2015

No.F.3(03)/2015/T-1/Pr.AOI/2127-2128

Copy to :-

1. Controller of Accounts, Central Pension Accounting Office, Ministry of Finance, Govt. of India, Trikot-II, Bhikaji Cama Place, New Delhi
2. All Pay & Accounts Offices, Delhi/New Delhi with the advise to ensure the mentioning of Aadhaar number in the revised format of PPO in consultation with the Heads of Offices in future.

DCA (Admn./Tech.)



22/4

CPAO/Tech/Jeevan Pramaan/2016/07

07.04.2016

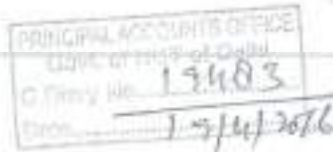
Office Memorandum

**Subject:- Incorporation of Aadhaar number in fresh Pension Payment Orders (PPOs).**

Attention is invited to CPAO OM No. CPAO/Tech/Jeevan Pramaan/2015-16/1770 dated 07.03.2016 (Annex-I) and D.O. letter dated 30.07.2015 from CGA to all Secretaries (Civil Ministries) regarding incorporation of Aadhaar number in the fresh PPOs (Annex-II). In this context, it is observed that progress in incorporation of Aadhaar numbers in the fresh PPOs has been very low. For the period July, 2015 to March, 2016 out of 25608 total fresh PPOs received in CPAO, only in 1907 (7.45%) cases Aadhaar number was mentioned.

2. In view of Aadhaar Cards numbers crossing 100 crores marks and implementation of Aadhaar linked Biometric Attendance System in most of the central government offices, it is very unlikely that a retiring government servant will not have Aadhaar number. Further, DOPT vide its OM No. Z-20025/9/2014-Estt (AL) dated-03.11.2014 (Annex-III) had requested all Ministries/Departments to ensure that the Service Books of all employees have an entry of Aadhaar number.
3. In view of above, all Pr. CCAs/CCAs/CAs are once again requested to take up the matter with their (Admin) and Heads of Offices of respective Ministries/ Departments to arrange for providing Aadhaar number in all pension papers to be submitted to concerned PAOs to enable them to incorporate the same in PPO booklets.

Encl:- As above



*Sanjai Singh*

(Sanjai Singh)

Chief Controller (Pension)

To

All Pr. CCAs/CCAs/CAs (Ministries/Departments) /Administrator of UTs/AGs.

Copy alongwith enclosures for information to:-

- i) PPS to CGA, O/o the CGA, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- ii) PS to Addl. CGA (GPG), O/o the CGA, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003

*-Sel-*

Chief Controller (Pension)

*24/4/T-I  
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*19.4.2016*

*21/4/16  
CTI*

*21/4/2016*

*AAO(T.I)*

भारत सरकार  
वित्त मंत्रालय, सचिवालय  
संघीय व्यय लेखा कार्यालय  
विद्युत-३ विमानवादी जगम प्लेस  
-ई दिल्ली-110005  
फोन : 20174005, 20174400, 20174430



26/2  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
TRIKOTA-I, BHICAJI CAMA PLACE,  
NEW DELHI-110001  
PHONE : 20174005, 20174400, 20174430

CPAO/Tech/Sevan Praman/2015-16/1770

07.03.2016

Office Memorandum

**Subject:** - Preparation of list of Government servants due to retire along with their Aadhaar numbers and incorporation of Aadhaar number in PPO Booklet.

**Reference:** - (i) OM No. CPAO/Tech/Sevan Praman/2015-16/305 dated-02.06.2015.  
(ii) OM No. CPAO/Tech/Sevan Praman/2015-16/662 dated-10.07.2015.

A reference is invited to earlier OMs issued on the captioned subject as mentioned above. Through these OMs, all Heads of Offices were requested to ensure that wherever available Aadhaar No. is provided to their Pay & Accounts Offices alongwith pension papers of the retiring government servants. In this regard, provisions have already been made in CAM-52 (PPO Booklet) by adding the following columns after existing column

No.3.


6. Permanent Account Number for Income Tax (PAN)
7. Aadhaar No. (if Available)
8. Mobile No. (if Available)
9. E-Mail ID (if Available)

2. It is reiterated that to avoid any delay in finalizing the pension cases, all the Head of Offices should have first-hand information of the Aadhaar number while preparing the list of retiring government officials as per the provision of Rule 56 of CCS (Pension) Rules and should provide the same to the Accounts Officer concerned not later than 31<sup>st</sup> January, 30<sup>th</sup> April, 31<sup>st</sup> July or 31<sup>st</sup> October of that year.

3. Reports on the fresh PPOs received from the different PAOs reveal that the trend of incorporating Aadhaar numbers in fresh PPOs is not encouraging. Quarterly trends reveal that during July-September, 2015 only 8.55 percent fresh pension cases had Aadhaar numbers which only marginally increased to 9.70 percent in October-December, 2015 and drastically gone down to only 4.21 percent during January-February, 2016. This

underscores the need of close monitoring of mentioning of Aadhaar numbers in fresh PPOs.

4. In order to achieve the objective of seeding of Aadhaar number with maximum number of fresh PPOs, all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are once again requested to ensure that all fresh PPOs are sent to CPAO with Aadhaar numbers wherever available and quarterly list of would be retirees as mentioned in para 2 above also mention Aadhaar numbers.

  
(Subhash Chandra)  
Controller of Accounts  
Ph.011-26174809

To,

1. Joint Secretary (Admn.) of all the Ministries/ Departments to ensure timely submission of the list of retiring government servants alongwith their Aadhaar numbers wherever available to Accounts Officer concerned and also to ensure that fresh PPOs mention Aadhaar number wherever available. Retiring officials may be encouraged to provide Aadhaar numbers to their Heads of office.
2. All Pr. CCAs/CCAs/CAs of all the Ministries/ Departments.
3. All AGs/Administrators of UTs.

Copy for information to:-

- 1) Sr. PPS to CGA, O/o CGA, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- 2) PPS to Addl. CGA (GPC) O/o CGA, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- 3) PS to Jt. Secretary (Pensions), DoP&PW, New Delhi
- 4) PS to Chief Controller (Pensions), CPAO, New Delhi

  
Controller of Accounts



एम.जे. जोसफ  
महालेखा नियंत्रक  
M.J. JOSEPH  
Controller General of Accounts

भारत सरकार  
महालेखा नियंत्रक कार्यालय  
वित्त मंत्रालय  
व्यय विभाग  
लोक नायक भवन, नई दिल्ली- 110 511  
GOVERNMENT OF INDIA  
OFFICE OF CONTROLLER GENERAL OF ACCOUNTS  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
LOK NAYAK BHAWAN, NEW DELHI-110 511  
TEL : 011-24617758 Fax : 011- 24622305

D.O. No. CPAO/Tech/Jeevan Praman/2015-16/693

Dated : 30<sup>th</sup> July, 2015


Dear Secretary,

As you are aware, Aadhaar plays a key role in identification of retiring Govt. officials through biometric authentication. As a part of the Digital India Initiative, PMO is closely monitoring the seeding of the Aadhaar number in a pensioner's account and the PPO (Pension Payment Order). This exercise is required to be completed by September 2015, to facilitate submission of Jeevan Praman (Digital Life Certificate) in November, 2015. Availability of the Aadhaar number in the PPO booklet will simplify the process of payment of pension to the pensioner, as it will help in the accurate verification of the identity of the pensioner.

An analysis done in this office recently indicates that during June 2015, out of 3179 newly issued PPOs received from Ministries/Departments in the Central Pension Accounting Office (CPAO), only in 234 cases (7.36 percent) Aadhaar numbers were included. This is a very low percentage. In order to improve the position, it is necessary that all Head of Offices of Ministries should ensure that the Aadhaar number is incorporated in the PPO booklet sent to the concerned Pay and Accounts Offices for authorization of pension.

May I request you to issue necessary instructions to all Heads of Offices in your Ministry to abide by these instructions? CPAO has written to all Ministries in this regard vide their letter dated 10.7.2015 (copy enclosed).


Yours sincerely,

  
31/7  
(M.J. JOSEPH)  
जोसफ

To,

1. All Secretaries (Civil Ministries)
2. Copy for information to:
  - i) Cabinet Secretary.
  - ii) Principal Secretary to Hon'ble Prime Minister

(Controller General of Accounts)

  
जोसफ

28/11  
13/11

No.Z-20025/9/2014-Estt.(AL)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

Block-IV, Old JNU Campus,  
New Delhi, November 3<sup>rd</sup>, 2014

OFFICE MEMORANDUM

Subject: Inclusion of Aadhaar (Unique Identification) number in Service Book of Government servants –

The undersigned is directed to invite attention to the provisions of the Supplementary Rules which relate to maintaining records of service of a Government employee. As per provisions of SR 199 every step in a Government servants' official life must be recorded in his Service Book and each entry attested by the Head Of Office. As per SR 202, Heads of Offices are to obtain the signatures of the Government servants in token of their having inspected their Service Books annually. Further, Rule 32 of the CCS (Pension) Rules 1972 provides for issuing a communication on completion of 18 years of service, as part of preparatory work for sanctioning pensionary benefits. The Service Books at present contains details of bio data, posting details, qualifying service, security details, MBA, CGHS, CGEGIS, LTC, etc.

2. It has been decided to include the respective Aadhaar numbers also of all Government servants in their Service Books. The e-Service Book format already provides fields for Aadhaar number of the Government servant.

3. All Ministries/Departments of the Government of India are requested to ensure that the Service Books of all employees have an entry of the employees' Aadhaar number. The attached and subordinate offices under their control may also be suitably instructed for compliance.

  
(Mukul Ratra)<sup>2</sup>, 11.2014  
Director  
Tel: 26164314  
e-mail: [mukul.ratra@nic.in](mailto:mukul.ratra@nic.in)

To  
All Ministries/Departments of Government of India.



भारत सरकार  
वित्त विभाग  
संघीय वित्त खाते विभाग  
सिन्दूर-41 श्रीवांगी बाग प्लेस  
नई दिल्ली-110066  
फोन : 26174086, 26174088, 26174438



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
TRIKOTA, BHICAJI CAMA PLACE,  
NEW DELHI-110066  
PHONES : 26174086, 26174436, 26174438

32/c

CPAO/IT&Tech/Revision (Pre-2006) /2016-17/11

12.04.2016

**Office Memorandum**

**Subject:- Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 years.**

Attention is invited to DP&PW OM No. 38/37/08-P&PW (A) dated 06.04.2016 on the above mentioned subject (copy enclosed). Through this OM, DP&PW in consultation with Ministry of Finance (Department of Expenditure) has conveyed its decision to delink the revision of pension of pre-2006 pensioners from qualifying service of 33 years. Now, the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, concerned PAOs are required to revise the pensions of pre-2006 pensioners covered by this OM. The arrears of revised pension would be payable with effect from 1.1.2006.

2. To facilitate the PAOs to process these cases, a tentative list of such pensioners is being provided on CPAO's website i.e. [www.cpaonic.in](http://www.cpaonic.in) in CCA's login and PAO login. All PAOs may download the same by using their login provided by CPAO. PAOs may check these cases from their records too and besides these cases, if additional cases come into notice which are covered by this OM, may also be processed by PAOs.
3. All Pr. CCAs/CCAs/CAs/Accountants General and Administrators of UTs are requested to direct their PAOs to urgently take necessary action and revise these cases by using e-Revision utility of NIC- CGA.

Encl:- As above

PRINCIPAL ACCOUNTANTS OFFICE  
Govt. of Haryana  
C. Diary No. 19558  
Date 22/4/2016

(Vijay Singh)  
Sr. Accounts Officer (IT & Tech)

To

- i) All Pr. CCAs/CCAs/CAs (Ministries/Departments) /Administrator of UTs/AGs.

22/4/2016  
R. S. K.

31/C

No. 38/37/08-P&PW (A)  
Government of India  
Ministry of Personnel, PG & Pensions  
Department of Pension & Pensioners' Welfare

3<sup>rd</sup> Floor, Lok Nayak Bhawan  
Khan Market, New Delhi-110 003.  
Dated the 06<sup>th</sup> April, 2016

**OFFICE MEMORANDUM**

**Sub:- Revision of pension of pre-2006 pensioners – delinking of revised pension from qualifying service of 33 years.**

The undersigned is directed to say that as per Para 4.2 of this Department's OM of even number dated 1.9.2008 relating to revision of pension of pre-2006 pensioners w.e.f. 1.1.2006, the revised pension w.e.f. 1.1.2006, in no case, shall be lower than 50% of the sum of the minimum of pay in the pay band and the grade pay thereon corresponding to the pre-revised pay scale from which the pensioner had retired. A clarification was issued vide DoP&PW OM of even number dated 3.10.2008 that the pension calculated at 50% of the minimum of pay in the pay band plus grade pay would be calculated at the minimum of the pay in the pay band (irrespective of the pre-revised scale of pay) plus the grade pay corresponding to the pre-revised pay scale.

2. Several petitions were filed in the Central Administrative Tribunal, Principal Bench, New Delhi inter alia claiming that the revised pension of the pre-2006 pensioners should not be less than 50% of the minimum of the pay band + grade pay, corresponding to the pre-revised pay scale from which pensioner had retired, as arrived at with reference to the fitment tables annexed to Ministry of Finance, Department of Expenditure OM No. 1/1/2008-IC dated 30<sup>th</sup> August, 2008. Hon'ble CAT, Principal Bench, New Delhi vide its common order dated 1.11.2011 in OA No.655/2010 and three other connected OAs directed to re-fix the pension of all pre-2006 retirees w.e.f. 1.1.2006 based on the Resolution dated 29.8.2008 of the Department of Pension & Pensioners' Welfare and in the light of the observations of Hon'ble CAT in that order.

3. Orders were issued vide this Department's OM of even number dated 28.1.2013 for stepping up of pension of pre-2006 pensioners w.e.f. 24.9.2012 to 50% of the minimum of pay in the pay band and grade pay corresponding to pre-revised pay scale from which the pensioner retired. Para 5 of this OM provides that in case the consolidated pension/family pension calculated as per para 4.1 of O.M. No.38/37/08-P&PW (A) dated 1.9.2008 is higher than the pension/family pension calculated in the manner indicated in the O.M. dated 28.1.2013, the same (higher consolidated pension/family pension) will continue to be treated as basic pension/family pension.

4. Subsequently, in compliance of the order dated 1.11.2011 of the Hon'ble CAT, Principal Bench in OA No. 655/2010, order dated 29.4.2013 of Hon'ble High Court of Delhi in WP (C) No. 1535/2012 and order dated 17.3.2015 of Hon'ble Supreme Court in SLP (C) No. 36148/2013, order were issued vide this Department's OM of even number dated 30.7.2015 that the pension/family pension of all pre - 2006 pensioners/family pensioners may be revised in accordance with this Department's O.M. No.38/37/08-P&PW(A) dated 28.1.2013 with effect from 1.1.2006 instead of 24.9.2012.

30/c

5. In accordance with the order issued in implementation of the recommendation of the 6<sup>th</sup> CPC, the pension of Government servants retired/retiring on or after 1.1.2006 has been delinked from qualifying service of 33 years. In OA No. 715/2012 filed by Shri. M.O. Inasu, a pre-2006 pensioner, Hon'ble CAT, Ernakulam Bench, vide its order dated 16.8.2013 directed that the revised pension w.e.f. 1.1.2006 under para 4.2 of OM dated 1.9.2008 would not be reduced based on the qualifying service of less than 33 years. The appeals filed by Department of Revenue in the Hon'ble High Court of Kerala and in the Hon'ble Supreme Court have also been dismissed. Similar orders have been passed by Hon'ble CAT/High Court in several other cases also.

6. The matter has been examined in consultation with the Ministry of Finance (Department of Expenditure). It has now been decided that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, Para 5 of this Department's OM of even number dated 28.1.2013 would stand deleted. The arrears of revised pension would be payable with effect from 1.1.2006.

7. Ministry of Agriculture, etc. are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and Subordinate Offices under them for revising the pension of all those pre - 2006 pensioners who had rendered less than 33 years of qualifying service at the time of retirement in the manner as indicated above on top priority. Revised Pension Payment Orders in all these cases may also be issued immediately.

8. All pension disbursing offices/banks are also advised to prominently display these orders on their notice boards for the benefit of pensioners.

9. This issues with the approval of Ministry of Finance, Dept. of Expenditure vide ID Note No. 2(9)EV/2015, dated 15.3.2016.

10. Hindi version will follow.

(Seema Gupta) 20/16  
Deputy Secretary to the Government of India

To

1. All Ministries/Departments of Government of India, (as per standard mailing list).
2. All SCQVA Members
3. All identified Pensioners Association

Copy to (i) NIC Cell for uploading on the website of the Department.  
(ii) AD (OL), DoPPW for Hindi Version