

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
O/o COMMISSIONER OF EXCISE, ENTERTAINMENT & LUXURY TAX  
L-Block, Vikas Bhawan, I P Estate, New Delhi – 110 002  
(Accounts Branch)

No. F. Excise/Acctts./Misc./2016-17/ 129

Dated: 24/10/16

**CIRCULAR**

**SUBJECT: DETAILS OF SAVINGS AND DEDUCTIONS OF INCOME-TAX FOR THE FINANCIAL YEAR 2016-17**

All the officers / officials whose Gross Income is taxable during the year 2016-17 are requested to kindly intimate their savings made / to be made during this Financial Year 2016-17 in addition to their savings as per the PBR. This information may please be sent to the under-signed latest by **15.11.2016** positively, in the enclosed proforma, failing which the Income-Tax at the prevailing rates for the Financial Year 2016-17 shall be calculated and recovered, as per the savings available from the PBR.

  
Drawing and Disbursing Officer

Encl: Proforma overleaf

Copy forwarded for information and necessary action to:

1. PS to Commissioner
2. PA to DC (Excise)
3. PA to DC (Taxes)
4. All AC's: IMFL / Country Liquor / CT Branch / Admn. / R&I / Permit / Hotel / Club / Restaurant / M&TP/ Confiscation.
5. ETO
6. LTO
7. ACP (EIB)
8. Sr. System Analyst, Computer branch
9. All Officers / Officials working in diverted capacity.
10. Website of Excise Department, GNCTD
11. Notice Board for information of all the concerned
12. Guard File.

