

**MOST IMPORTANT**

OFFICE OF THE LABOUR COMMISSIONER  
(ACCOUNTS BRANCH)  
5-SHAM NATH MARG, DELHI-110054

No.F.5(1048)/LC/Acctts./Misc./2015-16/

Dated:

CIRCULAR

Sub:- Submission of bills relating to financial year 2015-16.

Due to slow speed of NIC website it is expected that the allocated budget of Labour Department may remain unutilized if the bills are received in Accounts Branch at the last stage.

Therefore, it has been decided that all the concerned officers / branch incharges responsible for utilization of budget must submit their respective claims / bills after completing due formalities alongwith sanction of Competent Authority with this branch by **29.03.2016 positively**, so that all the bills relating to 2015-16 could be preferred to Pay & Accounts Office well in time and objections raised by them (if any) are removed and the budget allocation in all heads for the financial year 2015-16 is utilized.

This issues with the prior approval of Secy-cum-Commissioner (Labour).


(Y.P Soni)  
Accounts Officer/DDO

No.F.5(1048)/LC/Acctts./Misc./2015-16/3811

Dated: 15-03-2016

Copy to:-

1. Addl. Labour Commissioner-I, Labour Department, Delhi.
2. Addl. Labour Commissioner-II, Labour Department, Delhi.
3. Welfare Commissioner, Delhi Labour Welfare Board, Vikas Bhawan-II, Delhi.
4. Dy. Labour Commissioner (Admn.), Labour Department, Delhi.
5. Assistant Director (Plg.), Labour Department, Delhi.
6. Asstt. Labour Commissioner (CT), Labour Department, Delhi.
7. Sr. System Analyst, Labour Department for necessary action and also to upload this circular on the website of Labour Department.
8. Litigation Assistant, Labour Department, Delhi.
9. PA to Secy-cum-Commissioner (Labour) for information.
10. PA to Special Labour Commissioner, Labour Department, Delhi for information.

  
15/03/16  
Accounts Officer