

No.F1(9)/2015-16/Infra/Exp./012318065/805-924

Government of NCT of Delhi
Finance (Exp./Infra) Department
4th level, 'A' wing, Delhi Secretariat
New Delhi-110002

Dated: 28/12/2016

OFFICE MEMORANDUM

Subject: Provision of Contingency and its utilization

This is in continuation to this office O.M. No. F.1(9)/2015-16/Fin-Exp-4/Infra/8277-8416 dated 22.12.2015 on the above subject. It has been brought to the notice of Finance Department that no significant improvement has been observed in the matter of compliance of the directions in the said O.M. and the provisions of contingency continued to be utilised for different purposes like hiring of vehicles, personal claims, etc other than utilising for the Project related work as prescribed in para 4.1.5. of the CPWD Works Manual.

02. It is once again reiterated that in cases where ban has been imposed by GNCTD under Economy measures including contingencies, necessary approval of Finance Department for relaxation of ban is required before incurring such expenditure even if such expenditure comes within delegated power of Administrative Secretary or HOD. The powers vested under CPWD Manual will stand amended to that extent.

03. Further, it is given to understand that Work Charged Establishment is booked under non-plan/ Plan (office expenses), which is in contravention to the provisions of CPWD Works Manual and shall be booked as prescribed in CPWD Works Manual only.

04. Controller of Account, Pr. Accounts Office, GNCTD has been directed to ensure that 'LOC' in respect of contingency amount related to works shall be issued on re-imburement basis after satisfying that the contingency provision are used for the right & useful purpose, complying with the provisions of CPWD Manual and instructions/O.M. issued by Finance Department in this regard.

05. The instructions issued by Finance Department are to be strictly adhered and any deviation brought to the notice would be viewed seriously.

06. This issues with the prior approval of Pr. Secretary (Finance)


(L.D. Joshi)
Joint Secretary (Exp.)
Ph. 23392133

Contt.....2/-

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Copy forwarded to:

1. All Administrative Secretaries, GNCT of Delhi
2. All Heads of the Departments, GNCT of Delhi
3. Chairman, NDMC
4. Commissioner, EDMC/NDMC/SDMC
5. CMD, DSIIDC/DTTDC/DIMTS/DTIDC/DTL/DTC
6. CEO, DJB/DUSIB
7. Engineer-in-Chief, PWD, Delhi
8. Accountant General (Audit), AGCR, Delhi.
9. Controller of Account, Pr. Accounts Office, New Delhi : to ensure that the LOC of 1% contingency will be held back and after certificate that this OM has been complied will it be released.
10. Controller of Audit, Directorate of Audit, New Delhi
11. All Deputy Secretaries in Finance Department
12. Programmer, Finance department
13. Guard file.

Copy for information to:

1. Secretary to Hon. Dy. Chief Minister
2. Secretary to Hon. Minister (Transport Department), GNCTD
3. Secretary to Hon. Minister (Health Department), GNCTD
4. Secretary to Hon. Minister (Law Department), GNCTD
5. Secretary to Hon. Minister (Food & Supply Department), GNCTD
6. Secretary to Hon. Minister (Social Welfare Department), GNCTD
7. Pr. Secretary (Finance/Planning)
8. Director (Planning)


(L.D. Joshi)
Joint Secretary (Exp.)