

No.F.20/28/2016-AC/634 - 673
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (ACCOUNTS) DEPARTMENT
'A' Wing, 4th Level, Delhi Secretariat, I.P. Estate, New Delhi.

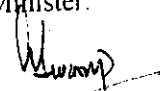
Dated: 19-9-2016

OFFICE MEMORANDUM

Subject: Exercising of powers delegated to HODs / Administrative Secretaries regarding extension of contract of all kind of outsourced services.

1. In partial modification of Finance Department's O.M. of even number dated 15.07.2016, the competent authority is pleased to state that as per the provisions laid down in Rule 204 (xv) of GFR, 2005, extension could be allowed only in case there is a provision in the contract for the same. Therefore, all the departments are requested to ensure that there is a provision for extension of contract in the agreement entered into between the department and the service provider in respect of all kind of outsourcing of services.
2. As per the existing financial delegation, the Administrative Secretaries of the departments concerned are competent to engage outsourced services in respect of various categories, viz., Security, Sanitation, Class-IV Staff and Nursing Orderlies. The Heads of Departments are empowered to extend the contracts of these outsourced services subject to the provision of extension as provided in the contract and fulfillment of other conditions prescribed in Rule 204 of GFR, 2005. Once the number of persons of particular category is approved by FD, the department shall engage the persons on outsourced basis as per their financial delegation in accordance with the procedure laid down in General Financial Rules and shall extend the contract, if any, in terms of Rule 204 of GFR, 2005.
3. The competent authority is pleased to reiterate that the approval of FD is required only with reference to the number of persons to be engaged on outsource basis on the initial occasion or in case of any new / additional requirement of particular category, viz., Security, Sanitation, Class-IV Staff and Nursing Orderlies. There is no need to refer the files to FD for seeking approval for extension of contracts. Finance Department will not consider any proposal relating to extension of contract in respect of above said outsourced services.
4. Similarly, while outsourcing the IT manpower against vacant posts, in terms of IT Department's Circular No.G-17/1/2016-CCU-Secy(IT)/3804-3873, dated 01.07.2016, subject to the clearance of the respective cadre controlling authority, the departments shall seek the approval of FD on the initial occasion with reference to the number of persons to be engaged on outsourced basis. However, the extension of such contracts shall be regulated by the departments under the provisions of Rule 204 (xv) of GFR, 2005, subject to the clearance of the respective cadre controlling authority of the posts against which the manpower is hired on outsourced basis.

5. This issues with the approval of Dy. Chief Minister / Finance Minister.


(Alok Swarup).
Special Secretary (Finance).

All Pr. Secretaries / Secretaries / Heads of Departments,
Government of NCT of Delhi.

(contd.....P/2)

Copy forwarded to the following for information:-

1. Pr. Secretary to Lt. Governor, Delhi.
2. Pr. Secretary to Chief Minister, Delhi.
3. Secretaries to all the Ministers of GNCTD.
4. Special Secretaries / Joint Secretaries / Deputy Secretaries of FD.
5. Web site of FD.