

No. DE. 40(6)/DDE/SCB/INSPIRE/2016/ 1006

Dated: 3/11/16

CIRCULAR

SUB:- Allocation of duties for Delhi State Level Exhibition & Project Competition (SLEPC) under INSPIRE Award Scheme Session 2015-16 is to be held on **09.11.2016 at Thyagaraj Sports Complex, Sri Ganganath Marg, INA Colony, New Delhi-110003.**

The inauguration function for the exhibition of Delhi State Level Exhibition & Project Competition (SLEPC) under INSPIRE Award Scheme Session 2015-16 is to be held on 9th November 2016. For proper coordination, various responsibilities have assigned to District Nodal Officers (DNO) INSPIRE Award Scheme as follows:

S. No.	Particulars	Allocation of Duties
1.	Registration, Attendance & Guidance of Students	Sh. Gaj Raj Singh, V.P/DNO (South) GBSSS MMTTC Begumpur, Malviya Nagar (1923013)
2.	Table arrangement & electricity supply	DNO (Central/New Delhi)
3.	Stage Decoration, Banner, Seating of Stage Mike & Podium.	Sh. Ganga Ram, Principal/DNO (NE) GBSSS, Babarpur (1105007)
4.	Providing List of Judgement to Judges, Selection of Models etc.	Sh. Rajpal Sehrawat, Principal/DNO (N/W-B) RPVV, Rohini (1413076)
5.	Welcome of Chief Guests by flowers & Stage Management/ Momentos.	Mrs. Renu Sharma, Vice Principal/ DNO (S/W-A) GGSSS No-3, Sarojini Nagar (1719027)
6.	Maintenance of Discipline throughout the Programme.	Sh. S.K.Singh, Principal/DNO (S/W-B) G.Co-ed SSS Sec-II, Dwarka (1821029)
7.	Refreshment of VIPs Stage & Lunch.	Ms. Leena Meena, Principal/ DNO (West-B), GSKV, Kakrola (1618020)
8.	Distribution of Refreshment to Students & Teachers.	Sh. Des Raj, Principal/ DNO (West-A) GSBV, Moti Nagar (1516010)
9.	Cultural programme	i. Dr. Shalini, V.Principal/DNO (NW-A) GSKV, Dhakka (1309025) ii. Mrs. Vimlesh Choudhary, Principal, SKV, No.2, East of Kailash, New Delhi
10.	Writing of Certificate	Dr. Jatinder Kaur, Principal/DNO (S/E) SKV, Madanpur Khadar (1925062)
11.	Prize Distribution	Dr. B.S.Aggarwal, Pri./DNO (East) RPVV, Surajmal Vihar (1001104)
12.	Disbursal of Students	Ms. Manjula Sharma, Principal/DNO SKV No-1, Shakti Nagar (1207037)
7.	NCC	Principal KGSBV, Chirag Enclave (1925003)
8.	Band	Principal Balvantray Mehta Vidya Bhawan, GK-II, New Delhi (ASMA)
13.	Compering of Programme.	Mrs. Preetima Khandelwal, TGT Eng., SKV Raj Nagar-1, Palam, (1821027)
14.	Overall Management	Dr. A.N. Siddiqui, Principal, GBSSS, Jasola, (1925353) New Delhi

All the above said officers/ officials are directed to report on **04.11.2016 (11. AM) at Science & TV Branch 2nd Floor, Old Gargi College Building, Lajpat Nagar-IV, New Delhi-110024, for briefing on further arrangements.**

This is issued with the approval of the Competent Authority.

(Zareen Taj)
Dy. Director of Education (Sc. & TV)
Dated:

No. DE.40 (6)/DDE/SCB/INSPIRE/2016/

Copy to:

1. P.S. to Pr. Secretary (Education), GNCT of Delhi
2. P.S. to Director of Education, GNCT of Delhi
3. All DDEs, Dte. Of Edn., GNCT of Delhi
4. O.S. (IT) - With the request to upload the circular on Deptt. Web Site.

(Zareen Taj)
Dy. Director of Education (Sc. & TV)