



OFFICE OF THE RMSA

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No. F.DE 29/RMSA/School Grant/2016-17/ 3472 - 96 Dated:- 10/8/16

Circular

Like the previous year (2015-16) School Grant received from MHRD is being released to 27 Schools run by NDMC, 6 Schools run by DCB and 3 Schools run by the Social Welfare Department of GNCT of Delhi @Rs.50,000/- per school.

List of such schools to receive School Grant is enclosed herewith along with a set of guidelines. Each such school is required to open a separate RMSA account.

School Grant will be directly credited to the RMSA Accounts of these schools by the respective District Deputy Directors of Education of the Directorate of Education.

The District DDEs/DPOs are directed to release the school grant in the account of RMSA of the respective schools under their jurisdiction as per the lists enclosed. **This Grant is to be utilized by the Head of each of the 36 Schools as mentioned above through respective SMCs as per the guidelines. School Heads don't need any Administrative Approval & Expenditure Sanction from the concerned Deputy Directors of the Directorate of Education.** (The utilization is subject to Audit)


Eda Raja Babu,
State Mission Director, RMSA

No. F.DE 29/RMSA/School Grant/2016-17/ 3472 - 96 Dated:- 20/8/16

Copy to:-

1. Dy. Secretary (RMSA-2), SE&L, Room No. 422, C-Wing, MHRD, Shastri Bhawan, New Delhi-110005.
2. All DPOs/DPCs/Heads of concerned schools concerned
3. FCA-UEEM for necessary action.
4. All the DURCCs concerned
5. OS (IT) with the directions to get the circular on Department's website.
6. Guard File

Encl:- As Above

Copy for information to:-

1. PS to Secretary (Education)/Chairman EC-UEEM
2. PS to Director (Education)/Vice Chairman EC-UEEM
3. PA to SMD-RMSA
4. Guard File


(Ramchandra Shingare)
DDE-RMSA

Guidelines regarding utilization of School Grant under RMSA for the year 2016-17

It is considered appropriate to give directions to Heads of Schools run by **NDMC, DCB and Social Welfare Department** of Govt. of NCT of Delhi (List of Schools enclosed) as well as members of SMCs and the concerned with regard to utilization of "School Grant" under RMSA exclusively for Quality Improvement at the secondary level. It is desired that this grant should be judiciously spent on various quality interventions for students of class IX & X only, as far as possible. SMCs may utilize this grant in their endeavour to provide healthy environment in the school for the improvement of quality of Teaching Learning Process at the Secondary Level.

In this regard, Heads of these schools, members of SMCs and Officers of the Concerned Departments are requested to note the following guidelines for strict compliance:

- 1.** School Grant under RMSA will be directly transferred to individual schools through the concerned Deputy Directors of Education (Directorate of Education) working as DPOs of the Districts and the expenditure is to be incurred in consultation with SMCs and with the assistance of School Building Sub-committee and Academic Sub-committee.
- 2.** Financial Powers are given to the HoSs/SMCs for utilizing the Grants under RMSA as per approved RMSA norms. **There is NO REQUIREMENT of taking any Administrative Approval and Expenditure Sanction from the District Officers of the Directorate of Education for incurring expenditure out of School Grant.**
- 3.** Proper Accounts Books are also to be maintained by each school at the level of SMC.
- 4.** Account so maintained at the level of the School is auditable and may be examined any time by the Central Team of MHRD/ Team constituted at State Level/UEE Mission/Team of Directorate of Education, Delhi.
- 5.** Utilization certificate, duly signed by the Head of the School, is to be submitted by each HoS to the concerned DDE /DPO of the Directorate of Education by 08th April 2017 positively who, in turn, shall submit the same to the RMSA Cell (HQ) by 15th April 2017.

Simultaneously, it is to be ensured by the Head of the School/SMC that, as far as possible, expenditure out of "School Grant" under RMSA is made only on those items which directly facilitate better learning of students of Classes IX and X for which funds are not available from Delhi Govt.

Given below are **various suggestive items** along with the reasonable maximum amount that can be spent on each such item(s) (i.e. Spending Limit).

S. No.	UNIT	Proposed Spending Limit (in Thousands)
1	Creation/strengthening of existing Child-Centred Activity Room / Reading Room /Recreation Room cum Resource Centre cum Multimedia Centre - Subscription for newspapers & magazines. Purchase of current Year Books and dictionaries also allowed. (Such a room has to be in addition to the School Library). Schools are allowed to purchase Book Shelves but purchase of furniture including Almirah is NOT ALLOWED.	12000.00
2	Printing/photocopy of worksheets or sample answers/special assignments. (No duplication is allowed i.e. the matter should not be already available in standard text book form)	4000.00
3	Purchase of standard maps/graphs for distribution among all students (max A4 size)	2000.00
4	Organisation of Intra-class/Inter-Class Quiz/Debate/Drawing competitions and General Awareness Programme for class IX and X students.	3000.00
5	Organisation of indoor games and Intra-class/Inter-Class Sports competitions and General Awareness Programme for class IX and X students. Purchase of items for a first-aid box.	3000.00

6	Organization of other programmes such as Legal Literacy, Gender Sensitization, Health Awareness Programme on Hygiene and Sanitation etc. announced by DoE form time to time.	3000.00
7	Organization of Music/Dance/Theatre activities at the school level (Hiring of dresses/costumes) Repair and purchase of Musical Instruments.	10000.00
8	Purchase of support material for successfully running ASL, PSA, OTBA.	4000.00
9	Purchase of Consumables for use in Science Laboratory. Organisation of Guest lectures and demonstrations. Organization of Science Exhibition in school.	6000.00
10.	Repair and maintenance of Black Board/Green Board and bulletin boards.	3000.00
	Grand Total	50000.00

School principals can pay honorarium to experts/resource persons invited from outside the school to judge various events/activities/competitions or to deliver talks/presentations @ Rs. 400/- per person per day/event.

Expenditure towards printing of certificates to be given away to students can also be met out of School Grant under different sub-heads as mentioned above. School Grant is not to be utilized for purchasing bouquets, mementoes and gifts to be presented to the guests/special invitees. No purchase of items of personal use by the staff including school Principal is allowed out of School Grant.

List of 28 schools of NDMC for release of School grant @Rs50000/- per school in the year 2016-17

Sno	District	Schoolid	School Name & Address
1	New Delhi	2026053	NP Co-Ed Sr. Secondary School Tilak Marg New Delhi
2	New Delhi	2026055	NP Co-Ed Secondary School Babar Road, New Delhi
3	New Delhi	2026058	NP Co-Ed Secondary School Sangli Mess, near Mandi House, New Delhi
4	New Delhi	2026064	NP Co-Ed Sr. Secondary School Lodhi Estate, New Delhi
5	New Delhi	2026065	NP Co-Ed Sr. Secondary School Lodhi Road, New Delhi
6	New Delhi	2026073	NP Co-ed Secondary School Kidwai Nagar New Delhi
7	New Delhi	2026075	NP Day Time Secondary School Kidwai Nagar New Delhi
8	New Delhi	2026076	NP Co-Ed Sr. Secondary School Laxmi Bai Nagar, New Delhi
9	New Delhi	2026082	NP Co-Ed Sr. Secondary School Nauroji Nagar, New Delhi
10	New Delhi	2026084	NP Co-Ed Sr. Secondary School Ansari Nagar, New Delhi
11	New Delhi	2026085	NP Co-Ed Sr. Secondary School Moti Bagh, New Delhi
12	New Delhi	2026090	NP Co-Ed Secondary School Netaji Nagar, New Delhi
13	New Delhi	2026091	NP Co-Ed Sr. Secondary School Babu Dham, New Delhi
14	New Delhi	2026094	NP Co-Ed Secondary School Kitchner Road, New Delhi
15	New Delhi	2026095	NP Co-Ed Sr. Secondary School Aurangzeb Lane, New Delhi
16	New Delhi	2026101	NP Bengali Girls Sr. Secondary School Gole Market, New Delhi
17	New Delhi	2026102	NP Girls Sr. Secondary School Gole Market, New Delhi
18	New Delhi	2026104	NP Co-Ed Sr. Secondary School Havlock Square, New Delhi
19	New Delhi	2026106	NP Boys Sr. Secondary School Mandir Marg, New Delhi
20	New Delhi	2026107	Navyug Sr. Secondary School Mandir Marg, New Delhi
21	New Delhi	2026108	NP Girls Secondary School Balmiki Basti, New Delhi
22	New Delhi	2026132	Navyug Sr. Secondary School Sarojni Nagar New Delhi
23	New Delhi	2026133	Navyug Secondary School Tilak Marg, New Delhi (Currently running at Pandara Road Sec. Sch Bldg.)
24	New Delhi	2026134	Navyug Sr. Secondary School Vinay Marg, New Delhi
25	New Delhi	2026141	Navyug Sr. Secondary School Laxmi Bai Nagar, New Delhi
26	New Delhi	2026143	Navyug Sr. Secondary School Lodhi Road, New Delhi
27	New Delhi	2026145	Navyug Sr. Secondary School North-West, Moti Bagh, New Delhi
28	New Delhi	2026151	Navyug Sr. Secondary School Peshwa Road, New Delhi 110001

List of 6 schools of DCB for release of School grant @Rs50000/- per school in the year 2016-17			
Sno	District	Schoolid	School Name & Address
1	South West A	1700901	Cantonment Board Sr. Sec. School Uri Enclave Delhi Cantt, New Delhi
2	South West A	1700902	Cantonment Board Sr. Sec. School Jharera Delhi Cantt, New Delhi
3	South West A	1700903	Cantonment Board Sr. Sec. School Sadar Bazar, Delhi Cantt, New Delhi
4	South West A	1700904	Cantonment Board Sr. Sec. School Mehram Nagar, Delhi Cantt, New Delhi
5	South West A	1700907	Cantonment Board Sr. Sec. School Old Nangal, Delhi Cantt, New Delhi
6	South West A	1700908	Cantonment Board Sr. Sec. School DID Line, Delhi Cantt, New Delhi

List of 3 schools of Social Welfare for release of School grant @Rs50000/- per school in the year 2016-17

Sno	District	Schoolid	School Name & Address
1	North West A	1309294	Govt. Sr. Sec. School for Blind Boys Sewa Kutir, Kingsway Camp, Delhi
2	South	1925417	Govt. Sec. School for the Deaf PWD Barracks, B-Block, Kalkaji, New Delhi
3	Central	2127183	Govt. Lady Noyce Sr. Sec. School for the Deaf Behind Ferozshah Kotla Ground, Delhi Gate, Delhi