

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: SCHOOL BRANCH
OLD SECRETARIAT: DELHI-110054.**

No. DE.23 (591)/Sch.Br./2016/Vol-I/ 398

Dated:- 29/2/16

CIRCULAR

**SUB: NOMINATION FOR RESOURCE PERSON/MENTORS FOR "PRAGATI"
INTERVENTION IN ALL GOVT. SCHOOLS.**

This is in continuation to our earlier circular No. DE. 23(591)/Sch.Br./2016/101 dated 13.01.2016 regarding Nomination of Resource Persons/Mentors for "PRAGATI" interventions for quality improvement in all Govt. Schools. It is expected that all TGTs/PGTs working in the Directorate of Education have received the letter '**Shikshakon ke naam shiksha mantri ka patr**' written by Hon'ble Dy. CM in which he has desired teachers to volunteer to be part of Mentor Teachers' Group (MTG).

The aim of MTG is to leverage the creative expertise of about 200 teachers in further strengthening the academic and pedagogic capacities of teachers of Directorate of Education.

This group would consist of current teachers (Regular/Contract/Guest) of Directorate of Education who are motivated and dynamic and who would work continually for quality enhancement. The teachers chosen to be in the MTG would get additional opportunity, exposure and support to sharpen their own knowledge and skills. In return, they would be expected to help the teachers in the system through facilitating capacity enhancement sessions and onsite support.

The format for applications is attached.

SELECTION PROCESS:

- Any PGT/TGT including miscellaneous teachers in the Schools of Directorate of Education, can apply in the prescribed format by 5th March, 2016.
- The screening committee shall examine the application of the teachers and shortlist them for interface before recommending them. The selection process would be completed before March 31, 2016.
- About 200 teachers would be selected and offered to be attached to the DIET for 2 years i.e. for the period between April 1, 2016 to March 31, 2018. During this period, the Mentor teacher will not work in their own school but would be working for mentoring in their respective cluster.
- Directorate of Education shall provide a substitute teacher in case the applicant from a given school is selected for MTG.

NEW LEARNING OPPORTUNITIES FOR MENTOR TEACHERS.

- The selected teachers for MTG will be involved in self learning, training, mentoring process and provide onsite support to teachers of their allocated cluster.
- They would be encouraged to design and conduct specific research on any topic related to school education.
- They would be motivated to write articles for journals.

- They would be attending workshops on different training methodologies, teaching practices and onsite support techniques in order to prepare them for their role as mentor.
- They would be sent on exposure trips to observe best practices of teaching learning in different parts of India or abroad.

TASK OF MENTOR TEACHERS:

- To conduct the training of teachers on teaching methodologies to achieve specific learning goals for students.
- Each Mentor teacher shall be assigned about 5-10 schools of Directorate of Education. He/she would be required to visit their assigned schools once a week, observe the class process, talk to the teachers about the activities conducted by them, and get the teachers feedback on any specific support/input that they need, arrange for that support with the help of their peers and others.
- To facilitate sessions of sharing experiences of teachers where they can reflect upon their own learning and find solutions through each other's experience as a group.
- To review different types of teaching learning material (including audio-visual) and shortlist those that can be used by the teachers in furthering the learning of children.
- To help their schools in tracking the learning progress of their students and communicate the same to the parents/guardians.
- Each mentor teacher would maintain data about their daily activities.

This issues with the prior approval of Competent Authority.


29/2/16
(Dr. Sunita S Kaushik)
Addl.DE (School)


All Heads of Govt. Schools under Directorate of Education through DEL-E

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Copy to:-

1. PS to Secretary (Education).
2. PS to Director (Education)
3. All RDEs/ DDEs (District/Zone)/DEOs for information.
4. OS (IT) to please paste it on the website.
5. Guard File.


29/2/16
(Usha Rani)
DDE (School)

APPLICATION FORMAT FOR MENTOR TEACHER SCHEME, 2016

THE INFORMATION SHOULD BE AS PER THE FOLLOWING FORMAT:

PART - A (Personal Details)

1. Name of the Teacher.
2. Teacher ID.
3. Date of Birth.
4. Designation & Subject.
5. Name of the School.
6. School ID.
7. Date of Appointment.
8. Main subjects at Graduation level.
9. Email-ID
10. Contact No.

PART - B (Professional Input)

1. Explain anyone innovative method/technique which you used during last six months to teach a particular topic to your students (in not more than 250 words).
2. What are the resources you generally use to prepare & deliver your lessons?
3. Explain why you wish to join Teachers' Mentor Group (in not more than 200 words).

**Applications to be sent by 5th March to
schbranch@hotmail.com**