

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: WELFARE BRANCH
PATRACHAR VIDAYALYA : TIMARPUR, NEW DELHI**

No.F.DE.23 (5)/National Award/Wel./2016/550-556

Dated: 25/02/2016

To

1. All RDEs & DDEs
2. The Director Education (South Delhi Municipal Cooperation), 15th floor, Dr. Shyam Prasad, Civic Centre, Minto Road, New Delhi.
3. The Director Education (North Delhi Municipal Cooperation), 15th floor, Dr. Shyam Prasad, Civic Centre, Minto Road, New Delhi.
4. The Director Education (East Delhi Municipal Cooperation), 419, Patpar Ganj, Industrial Area, Delhi-92.
5. The Director Education (NDMC), Palika Kendra, New Delhi.
6. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt; Delhi.
7. Sanskrit/Urdu/Hindi Academy.

Sub: National Award to Teachers, 2015.

Sir/Madam,

Please find enclosed herewith a copy of scheme/guidelines alongwith proforma for recommending the names of teachers for National Award, 2015.

- (1) The teachers desiring to submit their application should submit the duly filled format to their respective District DDEs of the Directorate of Education.
- (2) A District Level Committee is to be formed as per constitution mentioned below:-

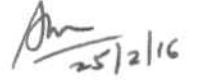
1.	D.D.E. of the District	Chairperson
2.	One Representative of MCD/NDMC/DCB	Member
3.	Principal of D.I.E.T.	Member
4.	Principal of Recognised Private School	Member
- (a) While forwarding applications DDEs are required to submit separate sheets justifying the recommendation.
- (b) In case of Principals/Vice-Principals, vigilance clearance from GOC and DOV has to be submitted alongwith the application forms.
- (c) All pages including proforma & supporting documents should be self attested and c/s by higher authority.
- (d) No District should submit more than 4(Four) recommendations (2 in Primary Category and 2 in Secondary Category).
- (3) An evaluation committee has been constituted as per the guidelines of MHRD, Govt. of India. at H.Q. level of Directorate of Education. This committee will scrutinize all the nominations received and will finalize the recommendations for National Award to Teachers, 2015 (Two in Primary Category and two in Secondary Category).
- (4) The last date for submission of application on prescribed format for the teachers of MCD,NDMC & DCB to the concerned office of Deputy Director/CEO or Equivalent officer is **05/03/2016**.

- (5) The Last Date for submission of recommendations to District DDE concerned is **10/03/2016**.
- (6) The Last Date for submission of recommendations by DDE (District) to DDE (Welfare), Directorate of Education, Patrachar Building, Timarpur, Delhi is **15/03/2016** positively.

Further, these recommendations shall be forwarded to MHRD, Govt. of India by Welfare Branch.

The detail information is available on the website www.edudel.nic.in and website of MHRD.

Yours faithfully,


25/2/16

(Dr. SUNITA S. KAUSHIK)
ADDL.D.E. (WELFARE)

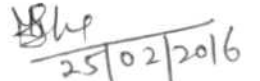
Encl: as above

No.F.DE.23 (5)/National Award/Wel./2015/ 550-556

Dated: 25/02/2016

Copy forwarded for information & necessary action to the-

1. All RDEs & DDEs through Web-site
2. The Director Education (South Delhi Municipal Cooperation), 15th floor, Dr. Shyam Prasad, Civic Centre, Minto Road, New Delhi.
3. The Director Education (North Delhi Municipal Cooperation), 15th floor, Dr. Shyam Prasad, Civic Centre, Minto Road, New Delhi.
4. The Director Education (East Delhi Municipal Cooperation), 419, Patpar Ganj, Industrial Area, Delhi-92.
5. The Director Education (NDMC), Palika Kendra, New Delhi.
6. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt; Delhi.
7. Sanskrit/Urdu/Hindi Academy.
- ✓ 8. O.S.(IT), Directorate of Education, Govt. of NCT of Delhi, Old Sectt; Delhi with the request to put the above said letter at the earliest on the website of Education Department.


25/02/2016
(NISHA CHANDRA)
OSD (WELFARE)

01 ~~11~~

**SCHEME OF NATIONAL AWARD
TO TEACHERS**

**GOVERNMENT OF INDIA
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY
NEW DELHI**

NATIONAL AWARD TO TEACHERS

The Scheme of National Award to Teachers was started in the year 1958-59 with the object of raising the prestige of teachers and giving public recognition to the meritorious services of outstanding teachers working in Primary, Middle and Higher Secondary Schools. In 1967-68 the scope of the scheme was enlarged to cover the teachers of Sanskrit Pathshalas, Tolls etc. run on traditional lines. In 1976 the scheme was further enlarged to cover Arabic/Persian teachers of Madrasas.

From the award year 1993, the scheme has further been enlarged to cover teachers from Sainik Schools, Navodaya Vidyalayas and schools run by Atomic Energy Education Society. Earlier CBSE had been allocated a quota of 10 awards – 2 for each zone subject to availability in case of shortfall of recommendation from the entitled States/UTs and organizations. Each award carries with it a certificate of merit, a cash award money of Rs.50,000/- and a Silver Medal. The enhanced amount will be given to the National Awardee from the Award year, 2014.

2. The number of awards has been increased from 302 to 350 from the award year 2000-2001. 4 additional Awards have been allocated to CBSE from the Award year, 2002. From the award year 2006 the total number of award earmarked to KVS have been increased from 6 to 16. The number of awards further increased from the award year 2007. The number of awards at present stands at 378. The break up of which is as under:

- | | |
|-----------------|---|
| (I) 355 Awards | States/UTs, Kendriya Vidyalayas, Navodaya Vidyalayas, Atomic Energy Education Society, Sainik Schools, Sanskrit And Arabic/Persian teachers. |
| (II) 6 Awards | Teachers of Council for Indian Schools Certificate Examination (CISCE) affiliated schools. |
| (III) 20 Awards | Teachers of Central Board of Secondary Education (CBSE) affiliated schools. The National Awards belonging to CBSE would comprise of awards to 2 teachers each for Northern, Southern, Eastern, Western and North-Eastern, Delhi Zones and 2 Slots for the teachers of independent affiliated schools situated abroad. The teachers recommended by CBSE should be other than those |

who have already been covered under the allocated quota for States/UTs/ Organizations.

(IV) 43 Awards

Teachers promoting Integrated Inclusive Education (IE) in Schools. These "Special" awards would be given to teachers who promote the education of children with disabilities in regular schools run by States/UTs and other schools system. Such awards would be given to the following categories of teachers.

- Teachers with disabilities working in regular schools.
- Special teachers or trained general teachers who may have done outstanding work for Inclusive Education.

I. CONDITIONS OF ELIGIBILITY OF TEACHERS FOR CONSIDERATION FOR THE AWARDS:

1. Classroom teachers with atleast 15 years regular teaching experience and Headmasters with 20 years of regular teaching experience and who are actually working as teachers/headmasters in recognized primary/middle/high/ higher secondary schools only shall be considered. Teachers who are teaching upto class VIII should be considered in the category of Primary School Teachers and those teaching classes IX-XII, in the category of Secondary School Teachers. For teachers promoting Integrated Inclusive Education the eligibility will stand reduced from 15 years of classroom teaching experience to 10 years of service and from 20 years for Headmasters to 15 years if they are to be considered for awards in respect of Inclusive Education.
2. Normally retired teachers are not eligible for the award but those teachers who have served a part of the calendar year (at least for four months i.e. upto 30th April in the year to which National Award relates) may be considered if they fulfill all other conditions. The service rendered on re-employment after attaining the age of superannuation will not count as eligible service.
3. Teachers whose names were recommended last year or before can be considered again if they are still otherwise eligible and are recommended by the State Government/ Union Territories.
4. Educational Administrators, Inspectors of Education, and the staff of training colleges are not eligible for these awards.

5. Only those teachers, having requisite years of teaching experience, as mentioned at Sl.No.1 above, on 31st December of the preceding year of the Award, will be eligible to be considered for the award.

II. MAIN CONSIDERATIONS THAT SHOULD GUIDE THE SELECTION OF TEACHERS AT VARIOUS LEVELS:

1. Teachers' reputation in the local community;
2. His/her academic efficiency and desire for its improvement.
3. His/her genuine interest in and love for children; and
4. His/her involvement in the social life of the community.

III. PROCEDURE FOR SELECTION:

1. The initial selection shall be made at the District level by a District Committee from amongst the names recommended by the District Education Officer, a District Inspector of schools or such other local authorities e.g. Corporation, Panchayat etc. which the State Government may determine in the context of local conditions. No teacher shall be asked or permitted to apply for the award. The names shall be recommended by the District Education Officer etc. on the basis of the Teachers' record of work.
2. The State Selection Committee shall scrutinize and sift the recommendations of the District Committee and recommend to the State Government two names for each award allotted to the State and one or two names of Sanskrit/Arabic teachers if found suitable. The names of teachers selected by the State Committee shall be arranged in order of merit before they are recommended to the State Government who shall forward the same to the Union Government alongwith character certificate of faultless antecedents and absolute integrity duly signed by the Education Secretary. The recommendations of the State Selection Committee shall not be modified by the State Government to substitute names, or to disturb the order of merit recommended by the State Selection committee. However, if the State Government is of the view that any of the selected teacher is otherwise unfit for the award, it may recommend omission of such names to the Union Government furnishing details for the same.
3. The State/UTs/School systems shall recommend at least the prescribed number of awards under the category "Special Awards". In case they do not find suitable number of teachers under this category, the award will not be recommended, but in

that situation the number of allocated awards for special award shall not be transferred to the general category.

4. The final selection will be made by the Union Government.

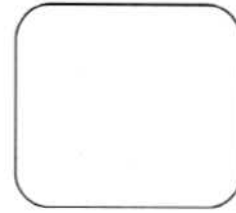
DISTRICT COMMITTEE

- | | |
|---|----------|
| 1. District Inspector of Schools | Chairman |
| 2. Head of a Primary Training Institution | Member |
| 3. Headmaster of a Secondary School | Member |

STATE COMMITTEE

- | | |
|--|----------|
| 1. Director of Education/
Director of Public Instructions | Chairman |
| 2. Principal of Training College | Member |
| 3. Nominee of the Union Government | Member |

Please Note:- One passport size photograph duly attested on back side by any Gazetted Officer of your Town, Tehsil or District be attached in separate envelope. The Photograph should not be defaced in anyway.



**PROFORMA FOR RECOMMENDING A TEACHER FOR
NATIONAL AWARD**

Parts A, B and C are to be filled by the District Education Authority from sources such as Teacher's Diary, records of Inspection, records kept by the Headmaster, examination results of the school, Confidential reports and Service Book, etc. of the teachers, Part D and E are to be filled in respectively by the Chairman of the district Committee and the State Committee appointed for the purpose.

PART-A
Particulars of the teacher

1. Name (in Block letters) : _____
2. Sex with marital status : _____
3. Designation & complete school address _____
with Pin code number, Telephone number:
4. Complete Residential address with _____
Pin code number, Telephone number
5. Complete Permanent address with _____
Pin code number
6. Whether the school is primary/
Secondary/Hr. Secondary _____
7. District: _____
8. State: _____
9. Date of birth: _____
10. Present age: _____
11. Date of superannuation: _____
12. If superannuated, please clarify
whether extension has been given
by the State Authorities with
supporting documents _____
13. Total Service with date of joining as teacher _____
Total service _____ Years _____ Months
Date of joining as teacher: _____

SERVICE RECORD

Name of the Institution	Level: Primary/ Secondary Etc.	Management Govt.aided Or Unaided	Total enrolment	Duration Of service With date, Months And year	Subject(s) taught	Classes taught	Result at Public or Annual Examination(s)	Any other responsibility discharged
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

14. Total Experience	Period	
	From	To
Teaching:		
Administrative:		
Others:		
Total		

PART-B

I

15. In the case of Primary School Teachers, what concrete steps has the teacher taken to increase enrolment in the school and to avoid dropouts? Give enrolment/retention percentage figures for the last three years of school and District to show the progress made in achieving universalisation of elementary education.
16. In the case of Secondary School teachers, what has been the dropout rate in the school at the secondary level in last five years? What steps has the teacher taken to avoid dropouts?
17. What has been the teacher's class results in Board Examinations? Give the percentage of pass and first divisionary in the class/subject of the teacher for the last five years.
18. Has the teacher mobilized quantifiable community resources for the physical development of the school? If so, give details.
19. Indicate the number of cases of indiscipline, if any, in the class/school during the last five years.
20. Has the teacher undertaken any specific activities for promoting National Integration? Give details.
21. The following information may specifically be given:
 - does he/she indulge in tuitions?
 - does he/she in the habit of submitting complaints and indulging in litigation?
 - is he/she punctual?

NB: 75% weightage may be given to the above information while finalizing the recommendations.

II

22. Has the teacher undertaken any innovative experiment for greater impact of his/her teaching on the students? Give a brief note.
23. What are the types of teaching aids, including mass media, used by the teacher to make classroom instruction more interesting?
24. Does the teacher give any special attention and assistance to the gifted and weaker students? If so, give details.
25. Has the teacher participated in any in-service training programmes, workshops, etc.? If so, give details of the last five years.
26. Does the teacher take active interest in organizing co-curricular or extra-curricular activities in the schools? Give details.

- 27. Has the teacher written any article, text books etc.? If so, give details.
- 28. Has the teacher received any recognition, award or prize from the school, community or Government during the last 10 years? If so, give particulars.
- 29. Any other significant achievement not mentioned above.

PART-C

Remark about the Teacher based on the assessment of his/her superiors:

- 30. Does the teacher command respect among the students?
- 31. Is he/she able to maintain discipline among the students?
- 32. Does the teacher maintain cordial relations with his/her fellow-teachers and others?
- 33. If he/she held in high esteem by the community, particularly the parents?
- 34. What is the extent of participation of the teacher in activities of Parent-teacher Association, etc. if any?
- 35. General assessment by the Head of the Institution.
- 36. General assessment by the District Inspector of Schools/Education Officer.

District Inspector of Schools/
Education Officer with rubber stamp.

PART-D

REMARKS/RECOMMENDATIONS OF THE DISTRICT COMMITTEE:

Chairman of the District Committee

PART-E

RECOMMENDATION BY THE STATE COMMITTEE

Chairman of the State Committee