

**DIRECTORATE OF EDUCATION, OLD SECTT, DELHI
GOVT. OF NCT OF DELHI
ESTABLISHMENT-IV BRANCH**

No.F.DE 4(8)/(23)/E-IV/Lab.Asstt./2015/ 1449-1548

Dated:- 17-2-16

To,

All the Head of Departments,
Govt.of NCT of Delhi,
Delhi/New Delhi.

Subject : Regarding inviting the names of eligible Group-D employees for preparation of Tentative Eligibility List for promotion to the post of Laboratory Assistant in Directorate of Education, GNCT of Delhi.

Sir/Madam,

Kindly refer to this office circulars/letters No.F.DE 4(8)/(23)/E-IV/Lab.Asstt./2015/7419-7530 dated 03.11.2015 and No.F.DE 4(8)/(23)/E-IV/Lab.Asstt./2015/156-245 dated 06.01.2016 on the above subject vide which the last date of receiving/reaching the requisite applications/documents/particulars of Group-D employees in this office, was 31.12.2015 and 29.01.2016 respectively. The copies of said circulars/letters alongwith its Format is enclosed herewith for ready reference.

Now, in the interest of justice, it has been decided by the competent authority to extend the date of receiving/reaching the applications/ documents/particulars of Group-D employees in this office **up to 29.02.2016**. In any circumstances, no more extension will be granted after 29.02.2016.

All the HODs are requested to bring it to the notice of all concerned and the details/particulars of all the willing and eligible Group-D employees in the attached FORMAT (Hard copy as well as soft copy in EXCEL format) placing in the separate folder for each employee alongwith all the requisite information/documents as mentioned in the aforementioned circular/letter dated 03.11.2015, should be reached to the undersigned **by 29.02.2016 positively**. Further, to decide the eligibility, the cut-off date is 01.01.2015.

No individual application directly from employees will be entertained in any circumstances. Further, this Directorate will be unable to entertain application(s) received after **29.02.2016** and concerned department will be responsible for not including the name of such eligible employees in tentative eligibility list. It is reiterated that only the names of eligible group-D employees who are in the possession of necessary essential qualification as on 01.01.2015 may be sent to this office.

Encl. As Above.

Yours faithfully,


(DR.BABITA)

ASSISTANT DIRECTOR OF EDUCATION (E-IV)

No.F.DE 4(8)/(23)/E-IV/Lab.Asstt./2015/

Dated:-

1. All the DDEs, Directorate of Education, Govt.of NCT of Delhi, Delhi.
2. All the Branches of Head Quarter (Dte.of Education).
3. All the Branch In-charge/HOS(through concerned DDEs).
4. P.S. to Principal Secretary/D.E./Spl.D.E.(Admn.)/Addl.D.E.(Admn.), Dte.of Education, Govt.of NCT of Delhi.
5. O.S.(I.T.), Dte.of Education to up-load this circular on the Website in Public POP-UP.


(DR.BABITA)

ASSISTANT DIRECTOR OF EDUCATION (E-IV)