

CIRCULAR

In continuation to the office circular No. DJB/AO (B)/D-mate/2016-56976 to 57095 dt. 26.10.16 in which the application were invited from all the erstwhile Group-D employees (now under Category C) working in **BULK side** of Delhi Jal Board in the following proforma which was reached to this office dt. AO (B) on or by 11 July 2016. Now the date of receiving of the application has been extended upto 01.8.2016

Those Group - D, employees (Bulk Side) have not fill-up the application form to the post of **D-Mate/ F-Mate/ Jamadar/ Oilman** under promotion quota in PB-I Rs. 200-20200 (GP 1900) plus special allowances as admissible under the rules. One more opportunity have been given if those employees have completed 3 (Three) years regular service as on 31.03.2016 and willing to fill-up the application form which is duly filled up and verified by the DDO, must reach to the office of Administrative Officer, Bulk on or before 1st August 2016.

Note: - Transferred employees of DDA and Distribution side needs not to apply.

Latest attested
photograph

- 1. Employee Code _____
- 2. Name (Capital Letter) _____
- 3. Father's / Husband Name (Capital Letter) _____
- 4. Designation _____
- 5. Date of Birth _____
- 6. Place of posting _____
- 7. Residential Address _____
- 8. Date of Initial appointment/ Date from which regularised: _____
- 9. Date of appointment on the present post _____
- 10. Qualification:
 - I. Educational _____
 - II. Technical _____
- 11. Whether belong to SC/ST/PwD _____
- 12. Pl. give detail if any enquiry pending/contemplated _____
- 13. against the employee/ under currency period _____
of penalty/ under suspension, if any : _____

Sanjay Prasad

(Signature of the Applicant)

Note: (1) ATTESTED COPIES SC/SE, PWD CERTIFICATES TWO PASSPORT SIZE PHOTOGRAPHS DULY ATTESTED BY THE DDO BE ENCLOSED. APPLICATIONS WITH ONLY ATTESTED COPIES OF THE CERTIFICATES ETC. WILL NOT BE ENTERTAINED.

The applications duly verified by DDOs & AAOs should only be sent to this office and no duplicate applications shall be entertained in any case. Any application received beyond the last date i.e. 11th July 2016, will not be entertained in any circumstances.

All the DDOs are required to verify correctness of all the particulars mentioned in the applications furnished by the employees from the Service Book and also ensure that the employee pertains to Bulk side before forwarding the same. The DDOs concerned are also requested to furnish the work and conduct report for the last 03 (Three) years of the applicant on the following Performance

Certificate

Certified that the work and conduct report for the last three years in respect of S/o

S/o Sh. _____

working as _____

is satisfactory. non-satisfactory

SIGNATURE OF THE DDO
(TWILFES CAMP)

ALL DDOs CONCERNED: With the directions to give wide publicity to this circular regarding the circular is to apprise for all the employees with this circular and also the copy of this circular to be put on Notice Board at conspicuous place of the office.

Jas T
11/7/2016

(SAVITA)

ADMINISTRATIVE OFFICER (BULK)

F.No. DIB/A.O. (B)/ Cir. D&F Mate, Jamadar, Oilman 2016/D-

DATED:

Copy to:-

1. Chairman, Delhi Jal Board : for kind information please
2. Vice Chairman, Delhi Jal Board : do
3. CEO, DIB/ Member (Admin.)/ Dir(A&P): do
4. All CEs/ SEs : do
5. TMO(W) : Alongwith 05 spare copies for Union
6. PRO(W) : for Varun Patrika
7. EE(FDP) : for request to download in DIB Website
8. All registered Union DIB : for information and to inform willful employees
9. All ACs/ AO/AAO : for information

Jas T
11/7/2016

ADMINISTRATIVE OFFICER (BULK)