

DELHI JAL BOARD : GOVT. OF NCT OF DELHI  
OFFICE OF THE ASSISTANT COMMISSIONER (G)-I  
VARUNALAYA BLDG. PH-II, KAROL BAGH, NEW DELHI-110005

No. F(NE-6)/DJB/AC(G)/Circular/

Dt. 20.01.2016

**CIRCULAR**

**Subject:- Yardstick/ Criteria for deployment of manpower at installation of (E&M)Dist. side.**

Please refer to Director (A&P)'s circular dated 05.01.2016 regarding genral guidelines for optimum utilization of manpower.

In furtherance to that yardstick/ criteria for deployment of manpower has been got developed with the consultation of Technical Experts and the same is annexed herewith as Annexure-I.

All the divisions will ensure that the existing manpower available with are utilized properly as per prescribed criteria and a list of excess staff available with them, if any, be immediately provided to the Admn. & Personnel Branch in closed cover so that the excess staff may be re-deployed as per requirement.

**This issue with the approval of the competent authority.**

  
(AMIT KUMAR JAIN)  
ASSISTANT COMMISSIONER (G)-I

No. F(NE-6)/DJB/AC(G)/Circular/ 8738

Dt. 21/1/2016

Copy to :

1. Vice Chairman : for kind information.
2. CEO, DJB Member (Admn.): for kind information.
3. All Member of DJB.
4. All Chief Engineers /All Directors.
5. All Joint Directors/ All SEs / All ACs & DDs /All EEs(E&M)Dist. side.
6. EE(EDP) for uploading on the webside of DJB.
7. Consultant (PR) for publishing in the Varun Patrika.



  
ASSISTANT COMMISSIONER (G)-I

P. T. O

Sh. Sanjay  
Prof. D

Annexure-I

CRITERIA OF STAFF IN ELECTRICAL & MACHANICAL INSTALLATIONS RUNNING ON HT/LT AND TUBE WELLS.

1. Out- sourcing of tube –wells must be stopped on the analogy of south Delhi.
2. The requirement of staff at HT installation (100KW and above) has been fixed as under:-
  - i) Shift Incharge 04 Nos.
  - ii) Beldar (for Shifts) 08Nos.
  - iii) Beldar (Maintenance day time) 02 Nos.
3. The requirement of staff at LT installation (less than 100KW) i.e. small boosters and pumping stations has been fixed as under:-
  - i) Pump Driver 02Nos.
  - ii) Beldar 03Nos.

Note: If the staff is available for deployment at LT installations then manpower be deployed otherwise, the installations be out sourced by deploying one person in break-duty.

