

**GOVERNMENT OF N.C.T. OF DELHI**  
**DIRECTORATE OF AUDIT**  
(Administration Branch)

04<sup>th</sup> Level, 'C'-Wing,  
Delhi Sachivalaya,  
New Delhi.

No. F.9(4)/DOA/Estt./2016/Misc./dcaaudit/1700-1703

Dated: 29-02-16

**Sub.: Circulars regarding booking of Community Centres and Parks in Residential Colonies of Delhi Govt. and Security deposit for temporary allotment of Govt. flats required in connection with family events.**

Please find enclosed herewith the copies of Circulars dated 16.02.2016 received from Dy. Secretary (PWD), Govt. of NCT of Delhi on the subject cited above with the request to bring the contents of the Circulars to the notice of all the officers/officials of concerned branches for information in this regard.

This issues with the prior approval of the Competent Authority.

*al*  
16/02/16

**(ALKA BANSAL)**  
**ASSTT. ACCOUNTS OFFICER (ADMN.)**  
**TEL. NO. 23392280**

Copy to: -

1. PA to COA(Audit) for information please.
2. All the Branch Incharges, Directorate of Audit.
3. AAO(Audit)/Nodal Officer (Website).
4. Notice Board.

FIN/2016/3587  
18/02/16

GOVERNMENT OF NCT OF DELHI  
PWD, 5<sup>th</sup> FLOOR, 'B' WING,  
DELHI SECRETARIAT: NEW DELHI.

No. F.10(22)/PWD-I/2015-16/Pt. file-II/2991-2994

Dated: 16/02/16

CIRCULAR

In continuation of this office circular No. F./PWD/2013-14/14385-14388 dated 24.10.2014 regarding Terms & Condition for booking of Community Centres and Parks in Residential Colonies of Delhi Govt., the following changes are hereby done in Para 27 of the terms & conditions of booking.

Para 27. "The refund of user charges shall be made only in the event of death of family member of the applicant. "Family" will be as per the definition of "Family" given in Para 2 of the Terms & Conditions for booking of Community Centres". Such refund shall be allowed only on properly diarised request.

Rest of the Terms and Conditions for booking remain unchanged.

This issues with the prior approval of Competent Authority.

  
PROMILA MITRA  
DEPUTY SECRETARY (PWD)  
Dated: 16/02/16

No. F.10(22)/PWD-I/2015-16/Pt. file-II/ 2991-2994

To

All the Principal Secretaries/Secretaries/Heads of Department, Govt. of NCT of Delhi.

Copy to:-

1. PPS to Pr. Secretary, PWD, Delhi Secretariat, New Delhi.
2. PA to Spl. Secretary, PWD, Delhi Secretariat, New Delhi.
3. Help Desk, PWD for uploading on the website of PWD.

  
PROMILA MITRA  
DEPUTY SECRETARY (PWD)

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GOVERNMENT OF NCT OF DELHI  
PWD, 5<sup>th</sup> FLOOR, 'B' WING,  
DELHI SECRETARIAT: NEW DELHI.

No. F.10(22)/PWD-I/2015-16/Pt. file-II/2995-2998

Dated: 16/02/2016

CIRCULAR

**Sub: Deposition of Security deposit for temporary allotment of Govt. flats in connection with family events.**

It has been decided that henceforth security deposit shall have to be deposited by the applicants for temporary allotment of Govt. flats required in connection with family events.

The rates of security deposit charged will be as under:-

- |                          |   |            |
|--------------------------|---|------------|
| 1. Type -I, flats        | - | Rs. 1000/- |
| 2. Type-II, flats        | - | Rs. 1500/- |
| 3. Type-III, flats       | - | Rs. 2000/- |
| 4. Type-IV & above flats | - | Rs. 3000/- |

The security deposit shall be deposited in the form of Demand Draft in favour of "Executive Engineer, PWD (Venue Location)" along with the application for temporary booking of Govt. flats.

This issues with the prior approval of Competent Authority.

  
PROMILA MITRA  
DEPUTY SECRETARY (PWD)

Dated: 16/02/2016

No. F.10(22)/PWD-I/2015-16/Pt. file-II/2995-2998

To

**All the Principal Secretaries / Secretaries / Heads of Department, Govt. of NCT of Delhi.**

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PROMILA MITRA  
DEPUTY SECRETARY (PWD)