

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FOOD, SUPPLIES & CONSUMER AFFAIRS DEPARTMENT
K-BLOCK, VIKAS BHAWAN, NEW DELHI
(POLICY BRANCH)

No. F. 3 (34)/2005/F&S/P&C/

Dated

ORDER

It has been observed that in many cases e.g. (i) Renewal of License (ii) Shifting of Business Premises (iii) Linking/De-linking of ration cards & (iv) Change in Constitution, the applications are not being disposed off even after the lapse of a stipulated time and sometimes even months.

Henceforth, all Zonal Assistant Commissioners are hereby directed to ensure that all the applications regarding the aforesaid matters must be processed and disposed off by their offices within a scheduled time frame as per detail below:-

S.N	Matter related to	Schedule time frame
1.	Renewal of License of PDS Outlets	30 days from the date of receipt of application but in any case not beyond the date of expiry of License. Intimation regarding expiry of license must be sent to the FPS/KOD owner two (02) months prior to the date of expiry of license, advising him to apply for renewal of license.
2.	Shifting/Change in Business Premises	30 days from the date of receipt of application
3.	Linking/De-linking of Ration Cards	30 days from the date of receipt of application
4.	Change in Constitution	30 days from the date of receipt of application

In cases of delay beyond the time limit prescribed above, the Assistant Commissioners shall submit a written explanation and vigilance branch shall examine such cases from vigilance angle.

(S.S.KANAWAT)
Spl Commissioner (F&S)
Dated 30-8-2012

No. F. 3 (34)/2005/F&S/P&C/640

Copy for information & necessary action to:-

1. PS to Minister, F&S.
2. PS to CFS.
3. PA to Spl/Addl./Joint Commissioner, F&S.
4. All Zonal Assistant Commissioners.
5. All Circle FSOs/Branch-in-charges, through AC concerned.
6. System Analyst (Computer).
7. Guard File.


(S.S.KANAWAT)
Spl Commissioner (F&S)