

NO. F.1(9)/2015-16/Fin-Exp-4/Infra/ ६२७७ -- ६९१६  
GOVERNMENT OF NCT OF DELHI  
FINANCE (INFRASTRUCTURE) DEPARTMENT

Dated: २२/१२/१५

OFFICE MEMORANDUM

Sub: Provision of Contingency and its utilization.

The provision of contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. It is a line item on Expenditure budgeting. Accordingly, the component of contingency as sanctioned by the competent sanctioning authority shall be invariably utilized for the same. Personal claims on any account including "conveyance", "office contingencies" etc. shall not be charged on works.

2. In continuation of Government order No. F.8/2/2007-AC/CD-1295543 /2014-15/Exp-4/667-796 dated September 10, 2014 the provision of contingency shall continue to be charged @ 1% of the cost.

3. The expenditure incurred on account of contingency needs to be restricted as per the powers delegated to HOD or Administrative Secretary under the Delegation of Financial Power Rules or various OM issued by GNCTD or powers vested to Engineer Staff as per CPWD manual.

4. Simultaneously, in cases where ban has been imposed by GNCTD under Economy measures, necessary approval of FD for relaxation of Ban is required before incurring expenditure even if such expenditure comes within delegated power of Administrative Secretary or HOD.

5. For proper and judicious utilization of provision of contingency, these instructions are required to be adhered to in letter and spirit. Any deviation came to the notice of FD would be viewed seriously.



(S.P. Singh)

Spl. Secretary (Finance)

1. All Administrative Secretaries, GNCT of Delhi
2. All Head of Departments, GNCT of Delhi
3. Chairperson, New Delhi Municipal Committee
4. Commissioner, EDMC/NDMC/SDMC
5. CMD, DSIIDC/DTTDC/DIMTS/DTIDC/DTL/DTC
6. CEO, DUSIB/DJB

Copy to :

7. Staff Officer to Chief Secretary, GNCT of Delhi
8. PS to Pr. Secretary, Finance Department, GNCT of Delhi
9. Accountant General (Audit), Delhi
10. Engineer-in-Chief, Public Works Department, GNCT of Delhi
11. Controller of Account, Principal Account Office, GNCT of Delhi
12. Controller of Audit, Directorate of Audit, GNCT of Delhi
13. All Dy. Secretaries in the Finance Department, GNCT of Delhi
14. All Pay and Account Officers, GNCT of Delhi
15. All Desk Officers in Finance Department, GNCT of Delhi
- ✓ 16. Programmer (IT), Finance Department, GNCT of Delhi
17. Guard File.