

F.No.16/01/2015-AC/DS-IV/4276-4403
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (ACCOUNTS) DEPARTMENT

"A" wing, 4th Level, Delhi Secretariat,
I.P.Estate, New Delhi - 110002
Dated : August, 13 2015

C I R C U L A R

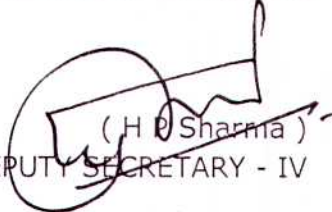
Sub: Continuation / conversion of Temporary posts in a time bound manner.

Finance Department has issued from time to time, advisories to the Departments of Govt. of NCT of Delhi for timely submission of proposals related to continuation of temporary posts, still it has been observed that the salary bills are preferred in Pay and Accounts Office without obtaining mandatory concurrence / approval for continuation / conversion of temporary posts. This lapse is viewed seriously by the Competent Authority.

2. It has also been noticed in some of the cases that the departments do not submit the proposal well in time or submit the proposal with number of shortcomings as a result of which continuation of temporary posts is delayed and department continue to draw salary unauthorisedly.

3. It is again reiterated that all the Departments of Govt. of NCT of Delhi should adhere to the rules, regulations and laid down procedure to ensure that the proposals are submitted in Finance Department well in time and salary bills are not preferred in Pay and Accounts Offices without having the concurrence / approval of Finance Department for continuation/ conversion of temporary posts.

4. Similarly, Principal Accounts Office is advised to issue direction to Pay and Accounts Offices not to entertain / pass bills unless the Department furnishes evidence of continuation / approval of Competent Authority with regard to the subject matter of Bills.


(H P Sharma)
DEPUTY SECRETARY - IV

1. All Head of Departments,
Govt. of NCT of Delhi,
Delhi.
2. DCA (Admn), Pr. Accounts Office,
Vikas Bhawan, I.P.Estate,
New Delhi.
3. Website of the Finance Department.

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