

**DIRECTORATE OF EDUCATION  
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI  
OLD SECRETARIAT, DELHI-110054  
(ACT BRANCH)**

---

NO.F.15/39/Act-I/NCPCR/DCPCR/2015/ 4552-4557

Dated:- 06/11/2015

**CIRCULAR**

It has come to the notice through Press Reports published in various Newspapers that a number of admissions under EWS/DG category have been done in various Private Unaided Schools of Delhi on the basis of forged and fake Income Certificates produced by the respective parents. An investigation was also carried out by the Special Cell of Delhi Police in few of the cases and it has been observed that due diligence/verification of Income Certificates has not been done by the respective Principals/Managers of the schools at the time of admission. As a result, eligible deserving and poor students are deprived of their right of getting admission under the EWS/DG category.

In this matter, this Directorate has already issued a circular No. F.DE 15/ACT-1/2013/905-911 dated 14.05.15 to all Principals/Managers of Unaided Private Schools with the directions to carry out necessary verification before giving admission under EWS/DG category. Also an online link was provided to verify the various Government Certificates including Income/Caste Certificates issued by the Revenue Department, Govt. of NCT of Delhi.

Despite issuing the above said circular, irregularities in admissions of EWS/DG Category have come to notice and the Competent Authority has taken the said irregularities seriously. The matter has also been taken note of by the National Commission for Protection of Child Rights & Delhi Commission for Protection of Child Rights.

Therefore, all the Principals/Managers of Private Unaided Recognized Schools of Delhi are hereby directed to launch a special drive to examine and verify the admission records of academic sessions 2013-14 to 2015-16 and ensure that all admissions under the EWS/DG Category have been made strictly following the laid down parameters. Case(s) of violation of the prescribed rules/guidelines may be brought to the notice of the Revenue Authorities immediately and admission of the student, who has taken admission on such forged/fake documents, may be cancelled under EWS/DG category.

This issues with the prior approval of the Competent Authority.

  
(DR. ASHIMA JAIN, I.A.S)

**ADDL. DIRECTOR OF EDUCATION (ACT-I)**

All the Principals/Managers,  
Unaided Private Recognized Schools,  
Directorate of Education, GNCTD.

CONTD.....

NO.DE.15 (166)/Act-I/Policy/Land Norms/2013/ 4552-4557 Dated:- 06/11/2015

Copy to:-

1. PS to Divisional Commissioner, Revenue Department, GNCTD, 5, Sham Nath Marg, Delhi -54 with the request to circulate the said circular to all District Authority (Revenue) for further n.a.
2. PS to Secretary (Education), Directorate of Education, Govt. of NCT of Delhi.
3. PA to Director (Education), Directorate of Education, Govt. of NCT of Delhi.
4. All Regional Director of Education, Directorate of Education, Govt. of NCT of Delhi.
5. All DDEs, Directorate of Education, Govt. of NCT of Delhi.
6. O.S.(IT) with the request to upload the same on deptt website

*P. Lata Tara*  
06.11.15

(P. LATA TARA)

DY. DIRECTOR OF EDUCATION (ACT-I)