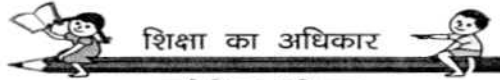


**REMINDER**



सर्व शिक्षा अभियान  
सब पढ़ें सब बढ़ें

**DEPARTMENT OF EDUCATION**

**OFFICE OF THE U.E.E. MISSION**

I Floor, near Estate Branch,

Lucknow Road, Delhi – 110054

No. DE. 18-2(17)/2013/Plg/

8186-87

Dated:-

30/11/15

**CIRCULAR**

**Subject:- Geographical Coordinates of Schools.**

In continuation of office circular dt. 03-11-2015, all head of schools (DoE, MCD, NDMC, DCB, DSW, KVS, JNV, Jamia Millia Islamia, Pvt. Aided, Pvt. Unaided) are hereby reminded to download Latitudes (N) & Longitudes (E) of your school geographic location by using related apps available on smart phones and submit the same in the page available on DoE website [www.edudel.nic.in](http://www.edudel.nic.in) by using the = School Plant→Entry→Latitude&Longitude in the following format:-

Existing District	Existing Zone	School ID	School Name	School Address	Latitudes (N)	Longitudes (E)
					28.-----	77.-----

Following steps may be used to download the app on smart phone and also to download Geographical Coordinates of the school.

- Step-1: User must have a **Internet Connection** in mobile.
- Step-2: **Open Play Store** in your smart phone.
- Step-3: **Click on Search** Button.
- Step-4: After opening the **Search** option, type: **GPS Coordinate Finder**.
- Step-5: After opening up the app **Click on Install** Button.
- Step-6: An installing logo will appear on screen in the corner for a few seconds.
- Step-7: Now open the **App** – a map will show.
- Step-8: In the opened window there will be 3 buttons on lower part of the map.- **Menu, Location** and **Exit**.
- Step-9: **Click on Location** Button at the **main Entrance of the Constructed School Building Area** ( and not at School Boundary Wall Gate).
- Step-10: After few seconds (depending on the network speed) app will show the **Latitudes (N) & Longitudes (E)** coordinate of the **Geographical location**.

This has to be given TOP PRIORITY.

(E Raja Babu)  
State Project Director/  
Addl. Director of Education

Copy to:-

- 1- All Head of Schools of all Managements, Delhi/ New Delhi.
- 2- PA to D.E. for information of Director of Education, Old Sectt. Delhi-110054