

URGENT

**DEPARTMENT OF EDUCATION
OFFICE OF THE U.E.E. MISSION**

I Floor, near Estate Branch,
Lucknow Road, Delhi – 110054

No. DE. 18-2(17)/2013/Plg/ 7664

Dated:- 03/11/2015

CIRCULAR

Subject:- Geographical Coordinates of Schools.

All head of schools (DoE, MCD, NDMC, DCB, DSW, KVS, JNV, Jamia Millia Islamia, Pvt. Aided, Pvt. Unaided) are hereby asked to download Latitudes (N) & Longitudes (E) of your school geographic location by using related apps available on smart phones.

Following steps may be used to download the app on smart phone and also to download Geographical Coordinates in latitudes and longitudes.

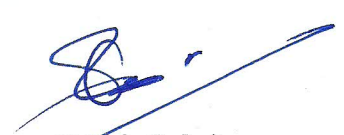
- Step-1: User must have a **Internet Connection** in mobile.
- Step-2: **Open Play Store** in your smart phone.
- Step-3: **Click on Search** Button.
- Step-4: After opening the **Search** option, type: **GPS Coordinate Finder**.
- Step-5: After opening up the app **Click on Install** Button.
- Step-6: An installing logo will appear on screen in the corner for a few seconds.
- Step-7: Now open the **App** – a map will show.
- Step-8: In the opened window there will be 3 buttons on lower part of the map.- **Menu, Location** and **Exit**.
- Step-9: **Click on Location** Button at the **main Entrance of the Constructed School Building Area** (and not at School Boundary Wall Gate).
- Step-10: After few seconds (depending on the network speed) app will show the **Latitudes (N) & Longitudes (E)** coordinate of the **Geographical location**.

These coordinates of the schools, be noted down in the following format:-

School ID	School Name	School Address	Latitudes (N)	Longitudes (E)

The information will be submitted in page available on DoE website www.edudel.nic.in which path is as under:

School Plant → Entry → Latitude & Longitude


(E Raja Babu)
State Project Director/
Addl. Director of Education

Copy to:-

- 1- All Head of Schools of all Managements, Delhi/ New Delhi.
- 2- PA to D.E. for information of Director of Education, Old Sectt. Delhi-110054
3. All DDE (Zone) of Directorate of Education, Delhi/New Delhi