

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: RIGHT TO EDUCATION BRANCH
OLD SECRETARIAT, DELHI-110054, PHONE NO. 23890097**

F.DE.23 (6)/RTE/2011/ 217-223

Dated:- 11/09/2015


CIRCULAR

Subject: - Regarding SMC elections 2015.

The following additional directions may be complied with regard to the above mentioned subject: -

1. It has already been clarified vide circular no. F.DE. 23 (6)/ RTE/ Pt. File/ 2011/ 209-215 dated 07.09.2015 that holiday would be observed for students on 14.09.2015 in view of SMC elections. It includes those schools also which will not conduct elections if there are 12 or less parent candidates in fray. In such schools where 12 or less than 12 candidates are in fray, parents of children may also not be called.
2. The process of nomination of parents to fill vacancies in SMCs of schools if any will be notified very soon.
3. Elections should be had at the time the school starts.
4. Parents should be called for the election at the time when school normally starts;
 - a. Morning shift: 7am
 - b. Evening shift: 1 pm
 - c. General shift: 8 am
5. Half an hour should be kept for sending parents to classrooms, or for late arrivals.
6. Voting should happen half an hour later, at the same time in all classes
 - a. Morning: 7:30 am
 - b. Evening: 1:30 pm
 - c. General: 8: 30 am
7. Once voting is over, teachers should note the vote count, 3 parent witnesses should also sign the sheet.
8. Once the voting sheet is signed, no more voting will be allowed.

9. Principals will then collate all the voting sheet and make the final voting tally for the whole school. The final tally will be displayed on the school notice board.
10. Based on the voting tally, and the mandated structure of the SMC (where 50% of total members have to be women, and representation to SC/ST), Principal shall finalise of list of SMC members and put it up on school notice board and uploaded on the website by 21 September, 2015.


(BINAY BHUSHAN)
Addl. DE (RTE)

All Addl. DEs/RDEs/DDEs/EOs/Branch Incharges/HOS of Govt. /Govt. aided schools of DOE through DEL-E for strict compliance.

Copy to:-

1. Secretary to Hon'ble Dy. C.M. & Minister of Education, Govt. of NCT of Delhi.
2. P.S. to Secretary (Education), GNCT of Delhi.
3. P.S. to Director of Education, DOE, GNCT of Delhi.
4. Addl.DE (School).
5. OS (IT), to upload on the website of DOE.
6. Guard file.


(BINAY BHUSHAN)
Addl. DE (RTE)