

**MINUTES OF MEETING HELD ON 04.02.2015 WITH CGM(O), CGM(P)
Dy.CGM(IT) AND RMs IN CONFERENCE HALL, TRANSPORT
DEPARTMENT CHAIRED BY COT/CMD.**

The review meeting of CGM(O), CGM(P), Dy.CGM(IT) and RMs was held under the chairmanship of CMD in Conference Hall, Transport Deptt. on 04.02.2015 at 10.00 AM to review operational position of low floor buses on 2nd and 3rd February, 2015 and also other related issues.

During the course of the meeting the following issues were discussed and decision taken:

- 1 A large number of buses could not be outshedded for want of operational staff during the evening shift on 2nd and 3rd February, 2015. Some of the worst performing depots with short of outshedding in evening shift are given below:

| Region | Dated : 2.2.15 | Dated : 3.2.15 |
|--------|---|---|
| North | Sub.Place (15), Rohini-III(20), Rohini-IV(38) & GTKRD(17) | Rohini-I(21), Rohini-III(22), Rohini-IV(33) & GTKRD(10) |
| South | TKD(10) | -- |
| East | Noida Depot((25) | Noida Depot(17) |
| West | KPD(22), MPD(12) & SPD(21) | KPD(16), MPD(15) & SPD(22) |
| Rural | NLD(19), PGD(21) & KNJD((15) | NLD(18), PGD(14) & KNJD(12) |
| SBU | MD-I(19), MD-II(25), MD-IV(22), Rajghat Depot(41) & SND(17) | MD-I(11),MD-II(24), MD-II(13), MD-IV(20), Rajghat Depot(32) & SND(30) |

CMD asked all RMs to look into this as outshedding due to shertage of staff is not acceptable. Both concerned DM/RM are responsible for managerial inefficiency. It was stressed upon that each and every staff who are not reporting for duty during evening shift be called by the DM concerned and enquired about the reasons of his absence. Steps be taken to sort out his duty related problem so that outshedding may not suffer. RMs will personally coordinate this.

{Action:All RMs/DMs}

- 2 It is reported that a large number of staff of different categories are performing 4 hours duty and rest 4 hours for sports practices etc. Administration department shall review the existing order on the subject and ascertain whether taking duty only for 4 hours from such staff is necessary at this stage when DTC is facing acute shortage of staff. This be put up on the main file on the subject by 11.2.2015.

{Action:CGM(Admn.)}

- 3 IT department shall ensure that the defective instruments on BAS be immediately replaced. All the instruments be made 100% functional for generating authentic report on employees attendance. **This be completed by 6th February, 2015.**

{Action:Dy.CGM(IT)}

DELHI TRANSPORT CORPORATION

CMD's Secretariat: IP Estate : New Delhi - 110002

No.CMDDTC/2015/91-100

भारत

Dated : 05-02-2015

Minutes of the meeting are forwarded to all concerned for information and necessary action please. एक कदम स्वच्छता की ओर

ITD-18/15/534
05/02/15

B Das
(B. Das)
4/2/15
OSD to CMD

All CGMs

All Dy.CGMs/RMs/DMs

I/C MS-I & MS-II, Vigilance Officer

PCO (STA)

Dy.CGM(IT): with the request to upload the above minutes in DTC website - internal domain.

DY-CGM(IT)-II

By (M I (D))

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