



Delhi Jal Board
Govt. of N.C.T. of Delhi
Office of the Asst. Commissioner (D)
Varunalya Phase-II
Karol Bagh, New Delhi-05

No.F.DJB/AC(D)/Dir(F&A)/Apptt./2015 124858 Dated: 16-09-2015

CIRCULAR

SUBJECT : FILLING UP THE POST OF DIRECTOR (FINANCE AND ACCOUNTS)
ON DEPUTATION BASIS IN DELHI JAL BOARD.

Applications are invited for filling up one post of Director (Finance and Accounts) in the pay band of in the Pay Band-4 of ₹ 37400-67000 with Grade Pay of ₹ 8700/- plus other usual allowances as admissible under the rules required to be filled up in Delhi Jal Board by deputation from;

Officers of Central Organised Accounts service with 9 years regular service,

OR

Accounts Officers of the Central Accounts Departments:-

- (i) Holding analogous post on regular basis; or
- (ii) With 5 years regular service in post in the scale of pay of Rs.15600-39100 + Grade Pay 6600 or equivalent;

OR

- (a) Officers of the Central Government;
 - (i) Holding analogous post on regular basis; or
 - (ii) With 5 years regular service in posts in the scale of pay of Rs.15600-39100 + Grade Pay 6600 and
- b) Having experience of working in integrated Finance Division in integrated Finance Division of Ministry/ Department of the Government of India for a period of 5 years.

It is therefore, requested to circulate this vacancy amongst your employees and to forward the applications of suitable and willing officers through proper channel alongwith their complete bio-data, integrity certificate and ACR Dossier for the last five years by 16-11-2015. The applications received thereafter will not be entertained. The detail of the post is also available on our website i.e. www.delhijalboard.nic.in.


(U.B. TRIPATHI)
DIRECTOR (ADMN. & PERSONNEL)

- 1. All Secretaries of Govt. of India
- 2. All Chief Secretaries, States/UTs.
- 3. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.

Sh. Sanjay

4. The Assistant Comptroller and Auditor General, Office of the Comptroller and Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Department, Patel Chowk, New Delhi.
7. Director (Local Bodies), 9th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi.
8. The Special Secretary (Services), GNCTD, I.P. Estate, New Delhi-110002.
9. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt - 110010.
10. The Registrar, Delhi High Court, New Delhi.
11. The District Judges, Tis Hazari Courts, Delhi
12. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
13. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
14. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110011.
15. Consultant (PR) with the direction to advertise the vacancy in the leading news papers in the format being sent separately.
16. EE(EDP) alongwith an application format with the direction to upload the copy of circular and application format on the DJB website immediately.


16.9.15
DIRECTOR (ADMN. & PERSONNEL)

APPLICATION FOR THE POST OF DIRECTOR (FINANCE AND ACCOUNTS) IN DELHI JAL BOARD

PERSONAL DATA (TO BE FILLED BY CANDIDATE)

(The application must be neatly typed and legible and the applications illegible or with incomplete information will not be considered)

1.	FULL NAME (in capital letters)					
2.	Gender					
3.	Date of Birth					
4.	Present Address					
5.	Category (SC/ST/Gen)					
6.	Detail of Present post with pay scale and basic pay					
7.	Name/address/phone number of the parent department					
8.	If on deputation, date of expiry of Central Deputation tenure.					
9.	Educational qualifications					
	Qualification(s)	subject	year	Division	Institution/University/ place/ country	
A.						
B.						
C.						
D.						
10.	Training details, if any (more than 30 days only)					
	Name of training	Institute/Country		Training related to specialization in subjects	Period	
(i)						
(ii)						
11.	Experience details (Complete Service profile)					
	Type of posting	Level/ Scale	Pay	Designaion	Ministry department & office & place/ Field of experience acquired during the posting	Tenure period
a)						



b)					
c)					
12.	Experience in finance management				

The above information furnished by me is correct.

Signature

Telephone (office) :

Telephone (Residence) :

Telephone (Mobile) :

TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY.

1.	Name of the reporting officer with Date of Birth, Phone number	
2.	Service	
3.	Cadre	
4.	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	
5.	Whether any complaint including that of corruption against the officer which in the view of the Government may have a direct bearing/ relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
6.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
7.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/ Present status and the final outcome thereof.	
8.	Whether the name of the officer is in the list of doubtful Integrity. If yes, details be given.	
9.	Whether the officer has ever been debarred from deputation, if yes details thereof	
10.	ACR details of the last five years:	

SIGNATURE AND
OFFICE STAMP OF
THE REPORTING
OFFICER