

Delhi Jal Board
Govt. of N.C.T. of Delhi
Office of the Asst. Commissioner (D)
Vārunalya Phase-II
Karol Bagh, New Delhi-05

No. DJB/AC(D)/Apptt./LWO/2015 **85830**

Dated: **13/07/2015**
14

CIRCULAR

SUBJECT : FILLING UP THE POST OF LABOUR WELFARE OFFICER ON DEPUTATION BASIS IN DELHI JAL BOARD.

Applications are invited for filling up one post of Labour Welfare Officer in the pay band of 9300-34800/- with the grade pay of Rs. 5400/- plus usual allowances required to be filled up in Delhi Jal Board by Deputation (including short-term contract)/ Absorption. In case of deputation, officers under the Central/ State Govt. / UTs/ University/ Recognized Research Institutions/ Public Sector Undertaking/ Semi Government/ Statutory Bodies/ Autonomous Organizations:-

- (b) (i) holding analogous post on regular basis in the parent cadre/ department; or
(ii) with 5 years' regular service in the grade rendered after appointment thereto on a regular basis in the PB-2 of Rs. 9300-34,800/- with Grade Pay of Rs. 4600/- or equivalent in the parent cadre/ department; and

(b) Possessing the educational qualification and experience as under:-

- (1) Master's Degree in Economics/ Social Sciences with Labour Welfare as a subject from a recognized university/ Institution;

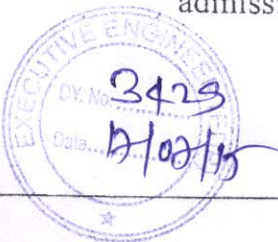
Or

A Post Graduate Degree OR Diploma in Social Work, Labour welfare, Industrial Relations or Personnel Management from a recognized University/ Institution.

- (2) Three years practical experience in Labour Welfare work, industrial relation or personnel Management in a Government Department, Or Public Sector Undertaking/ Semi Government. Or Autonomous Or Statutory Organization or in any Private Limited Company covered by the Factory Act, 1948.

Desirable :- 2 years experience in handling of Industrial Dispute and their settlement and of enforcement of Labour laws particularly the minimum wage Act and the Industrial dispute Act in an Organization having the labour force of at least 5000.

Since the Delhi Jal Board follows the rules/regulations and instructions of Central Government in regard to pay/ salary/ allowances and other benefits, the incumbent of the post will be entitled to all the perks/ benefits which will be admissible under the said rules and instructions.



AC/D **prog. I**

The terms and conditions of deputation as laid down in the Ministry of Personnel Public Grievances and Pension, Government of India, Department of Personnel and Training OM No. 2/12/87- Establishment/ PL-II dated 29.01.1988 as amended from time to time shall be applicable mutatis mutandis to the officer on deputation.

It is therefore, requested to circulate this vacancy amongst your employees and to forward the applications of suitable and willing officers through proper channel alongwith their complete bio-data, integrity certificate and ACR Dossier for the last five years within 30 days of issue of this circular. The applications received thereafter will not be entertained. The detail of the post is also available on our website i.e. www.delhijalboard.nic.in.


(U.B. TRIPATHI)

DIRECTOR (ADMN. & PERSONNEL)

1. All Secretaries of Govt. of India
2. All Chief Secretaries, States/UTs.
3. All Director General of Police, States/ UTs
4. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
5. The Assistant Comptroller and Auditor General, Office of the Comptroller and Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
6. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
7. The Controller General of Accounts, Posts & Telegraphs Department, Patel Chowk, New Delhi.
8. Director (Lock Bodies), 9th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi.
9. The Special Secretary (Services), GNCTD, I.P. Estate, New Delhi-110002.
10. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt - 110010.
11. The Registrar, Delhi High Court, New Delhi.
12. The District Judges, Tis Hazari Courts, Delhi
13. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
14. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
15. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110011.
16. Consultant (PR) with the direction to advertise the vacancy in the leading news papers in the format being sent separately.
17. EE(EDP) alongwith an application format with the direction to upload the copy of circular and application format on the DJB website immediately.


DIRECTOR (ADMN. & PERSONNEL)

APPLICATION FOR THE POST OF LABOUR WELFARE OFFICER IN DELHI JAL BOARD

PERSONAL DATA (TO BE FILLED BY CANDIDATE)

1.	FULL NAME (in capital letters)				
2.	Gender				
3.	Date of Birth				
4.	Present Address				
5.	Category (SC/ST/Gen)				
6.	Detail of Present post with pay scale and basic pay				
7.	Name/address/phone number of the parent department				
8.	If on deputation, date of expiry of Central Deputation tenure.				
9.	Educational qualifications				
	Qualification(s)	subject	year	Division	Institution/University/ place/ country
A.					
B.					
C.					
D.					
10.	Training details, if any (more than 30 days only)				
	Name of training	Institute/Country	Training related to specialization in subjects		Period
(i)					
(ii)					
11.	Experience details (Complete Service profile)				
	Type of posting	Level/ Pay Scale	Designaion	Ministry department & office & place/ Field of experience acquired during the posting	Tenure period
a)					
b)					
c)					
12.	Experience details in Social Welfare and labour management				

The above information furnishe by me is correct.

Signature

Telephone (office) :

Telephone (Residence) :

Telephone (Mobile) :

TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY.

1.	Name of the reporting officer with Date of Birth, Phone number	
2.	Service	
3.	Cadre	
4.	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	
5.	Whether any complaint including that of corruption against the officer which in the view of the Government may have a direct bearing/ relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
6.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
7.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/ Present status and the final outcome thereof.	
8.	Whether the name of the officer of doubtful Integrity. If yes, details be given.	
9.	Whether the officer has ever been debarred from deputation, if yes details thereof	
10.	ACR details of the last five years:	

SIGNATURE AND
OFFICE STAMP OF
THE REPORTING
OFFICER