



DELHI JAL BOARD
OFFICE OF ASSISTANT COMMISSIONER (W)
VARUNALAYA PHASE-II, KAROL BAGH,
NEW DELHI-110005.

Phone No: - 011-23544796

Email: - ac.water22@yahoo.co.in

F.No.10 (12)/ DJB/AC (W)/2014/

70699

Dated: 11.06.2015

12

Subject: - Invited application for filling up the post of Secretary (Board) on deputation Basis.

Please find enclosed herewith a copy of letters dated 22.05.2015 on the above cited subject.

Sl. No	Name Of Department	Reference No. Of Letter Circular	Subject
1.	Secretary (Board) Delhi Building & Other Construction Workers' Welfare Board (Labour Department), Govt. of NCT of Delhi 'A' Wing, 7 th Floor, Vikas Bhawan-II, Civil Lines, Delhi-54	F. No. F.17(1) / DBOCWBB/09/2159 dated 22.05.2015 issued by Secretary (Board).	Invited application for filling up the post of Secretary (Board) on deputation Basis.

All the concerned eligible employees may send their application to the concerned Administrative Section of Delhi Jal Board through their DDOs/Controlling officer by the 18.06.2015 positively. So that same could be reached in the above said department by 22.06.2015

Encl: - 03 pages


(AMIT KUMAR JAIN)
ASSTT.COMMISSIONER (W)

All C.E.s/System Administrator
All Directors/Addl. CEO/Secretary, DJB.
All S.Es/All Jt. Directors (F&A)/ (Rev.)/ (Vig.)
All EEs /All ACs/C.S.O.
All Dy. Dir. (Rev.)/ (F&A)/ (Labour Welfare)/Dy.CSO
All Admn. Officers/ZROs
LO (W)/Consultant (PR)/AE (CCR)

Copy for kind information to:-

1. Chief Executive officer.
2. Members, DJB
3. Member (A)/ (F)/ (W)/ (Dr) C.V.O.
4. E.E. (EDP) - with the request to immediately upload this letter along with enclosures On the DJB's website under intimation to this office.




ASSTT.COMMISSIONER (W)

1981C

DELHI BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD
 (LABOUR DEPARTMENT), GOVT. OF NCT OF DELHI
'A' WING, 7TH FLOOR, VIKAS BHAWAN-II, CIVIL LINES, DELHI - 110054.

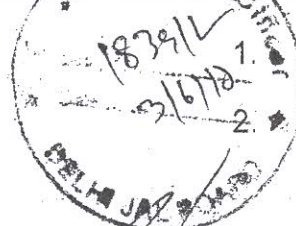
F.No. F.17 (1)/DBOCWWB/09/ 2159

Dated: 22/05/15

CIRCULAR

The Delhi Building and Other Construction Workers Welfare Board Constituted under the provision of the Building and Other Construction Worker's (Regulation of Employment & Conditions of Service) Act, 1996 an autonomous body under the Department of Labour, Govt. of NCT of Delhi invites application for the post of Secretary (Board) on transfer on deputation basis from the eligible officers working in the Govt. of NCT of Delhi.

CEW
 Member (A)
 18/3/15
 3/6/15
 A/C/W



1. Name of the Post

Secretary

2. Pay Scale

Pay Band -4 (Rs. 37,400-67,000 + Grade Pay Rs.7,600/- or 8,700/- depending on seniority of each case) and allowances as admissible to Employees of Govt. of NCT of Delhi. The officer will have the option either to get his pay fixed in the deputation post as per normal rules, or may draw deputation allowance as per rules.

56-15

modr. oblr

3. Job description

The Secretary is the Chief Executive Officer of the Board for all activities including personal, financial management, administration of funds, sanction of advances and other benefits to the beneficiaries. All other officer/ official shall be assisting the Secretary in discharging the day to day functions of the Board.

6/1/15
 8/6/15
 Mr. Pawan

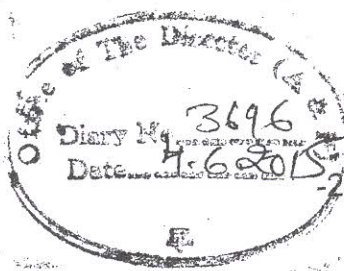
Asstt. Commissioner (W)
 Delhi Jal Board
 Diary No. 2183
 Date: 05.06.2015

4. No. of Post

1 (One)

5. Mode of selection

On deputation basis from the officer working in the same scale or analogous post; OR



Contd....2/-




Officers working in the pre-revised scale of Rs.12,000-375-16500 with five years regular service in the grade.

A candidate appointed in deputation shall normally be appointed for a period of one year which may be extended to three years.

It is requested that the above vacancy may kindly be circulated among the officers of their department and forward the Bio- Data of the interested candidates in the enclosed Performa along with their integrity Certificate and Vigilance Clearance Report so as to reach this office within one month of the issue of this circular.

Yours faithfully,



(Dr. Rajender Dhar)
Secretary (Board)

F. No. F.17 (1)/DBOCWWB/09/

Dated:

Copy forward for information and necessary action to:-

1. All the HODs, Govt. of NCT of Delhi.
2. All the Autonomous Bodies, Govt. of NCT of Delhi
3. Secretary-cum-Labour Commissioner, Labour Department, 5 Sham Nath Marg, Delhi-110054
4. Secretary (Services), Govt. of NCT of Delhi. Delhi Secretariat, I.P. Estate, New Delhi.
5. System Analyst, Labour Department with the request to upload it on the website of the Labour Department.


(Dr. Rajender Dhar)
Secretary (Board)

196/C

BIO-DATA

1.	Name of Applicant	
2.	Father's / Husband's Name	
3.	Date of Birth	
4.	Category	
5.	Postal Address	
6.	Qualifications	
7.	Details of posts held substantively along with its pay	
8.	Details of post held from time to time and the post held presently	
9.	Present pay Scale	
10.	Office Address	
11.	Remarks, if any	

Signature of officer

Name _____

Official address:

The above particulars have been verified from the service records of the officer and are authenticated as true.

Signature of H.O.O./H.O.D.

