

DELHI JAL BOARD: DELHI SARKAR
OFFICE OF THE ASSTT.COMMISSIONER (W)
VARUNALAYA PHASE-II, KAROL BAGH,
NEW DELHI-110005.
Phone No.011-23614378
Email: ac.water22@yahoo.co.in

F. No. 107(11)/AC (W)/2014

68985

Dated: 29.05.2015

CIRCULAR

The Competent Authority has accorded approval to allow short leave i.e. to leave the office at 3.30/4.30 P.M. (1½ Hour/day) by the concerned DDO/Controlling Office to the Muslim employees during the days of **Ramzan** i.e. from 19.06.2015 to 17.07.2015 or till the date of Idu'l Fitr as declared, subject to the condition that they will make all sincere efforts to complete their work during the remaining office hours and they will also make efforts to arrive early to cover the pending work, if any, so that the office work does not suffer.

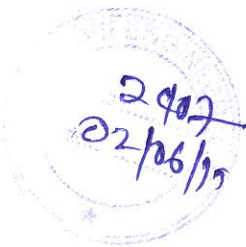
(AMIT KUMAR JAIN)
ASSTT.COMMISSIONER (W)

All D.D.Os/Controlling Officers.

Copy for information to:

1. Vice Chairman, DJB
2. Members, DJB
3. Chief Executive officer.
4. All Members/Secretary/C.V.O./Addl. C.E.O
5. All Director/All Chief Engineers/System Administrator/All SEs. /C.S.O
6. All A.Cs/All Admin. Officers/ Dy. Dir. (LW)/All Dy. Dir (F&A)/ (Rev.)
L.O (W) / Z.Es. / Z.R.Os.
7. EE (EDP) Cell – for uploading the above on the DJB website under intimation to this office.

ASSTT.COMMISSIONER (W)



A. H. T.

ASSTT.COMMISSIONER (W)

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