

DELHI JAL BOARD  
OFFICE OF ASSISTANT COMMISSIONER (W)  
VARUNALAYA PHASE-II, KAROL BAGH,  
NEW DELHI-110005.

Phone No: - 011-23544796  
Email: - [ac.water22@yahoo.co.in](mailto:ac.water22@yahoo.co.in)

F.No.46 (14)/ DJB/AC (W)/2015/ 850

Dated: 26.02.2015

**Subject: Overstay beyond the approved tenure of deputation-guidelines thereof.**

The following letter(s) /Circulars as mentioned hereunder is hereby endorsed for information and necessary action compliance please.

Sl. No	Name of Department	Reference No. of Letter/Circular	Subject
1.	Special Secretary (Services) Govt. of NCT of Delhi, Services Department ( Services- I Branch) Delhi Secretariat, 7 <sup>th</sup> Level 'B' Wing I.P Estate, New Delhi-110002.	F. No. 2/11/2015/S.I/539 Dated:- 05.2.2015	<b>Overstay beyond the approved tenure of deputation- guidelines thereof.</b>

Encl : - 04 pages.



(AMIT KUMAR JAIN)  
ASSTT.COMMISSIONER (W)

AC(B)/AC(D)/AC(G)-I/II/ AC(T)/DD(LW)

**Copy for kind information to:-**

1. Chief Executive officer.
2. Members Delhi Jal Board.
3. Member (A)/ (F)/ (W)/ (Dr)/ C.V.O.
4. Dir(A&P)/Dir(F&A)/Addl.CEO/ Secretary, DJB.
5. E.E. (EDP) - with the request to upload this letter along with enclosures the website of DJB under intimation to this office.

*Programmer I*  
*Muselle*  
*27-2-15*

ASSTT.COMMISSIONER (W)

200K

S.I/Misc matters/2015

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT (SERVICES-I BRANCH)  
DELHI SECRETARAIT, 7<sup>TH</sup> LEVEL 'B' WING  
I.P ESTATE, NEW DELHI-110002  
(<http://services.delhigovt.nic.in>)  
Ph.011-2339276, Fax No.23392150/23392764.

No. F. 2/11/2015/S.I/539

Date:- 05/02/2015

To

All Pr. Secretaries/Sec. staries/  
Heads of Department/  
Local and Autonomous Bodies  
Govt. of NCT of Delhi  
Delhi/New Delhi.



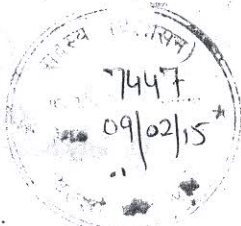
Sub: Overstay beyond the approved tenure of deputation- guidelines thereof

Sir,

We are enclosing a copy of guidelines Issued by DoP&T vide Office Memorandum No. 6/8/2009-Estt (Pay-II) dated 01<sup>st</sup> March, 2011 and No. 13017/8/2002-AIS-I dated 14<sup>th</sup> August, 2013 received from Ministry of Home Affairs, Govt. of India, vide letter No.F.14023/8/2005-JTS-I dated 16<sup>th</sup> January, 2015 with the request that, the provisions contained in the above guidelines may be brought to the notice of all officers for information.

Director (A)  
7/12  
9/2/15

Encl: as above



Yours faithfully

(ASHUTOSH KUMAR)  
SPECIAL SECRETARY (SERVICES)

cc to  
MCA  
Dm  
Ac(w)  
11/2/15

30.01.2015

Asstt. Commissioner (W)  
Delhi Jal Board  
Dia No. 771  
12.02.2015

Mr. Poonam 7/2/15

199/C

No. 6/8/2009-Est (Pay-II)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

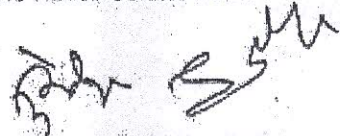
Dated the 1<sup>st</sup> March, 2011

OFFICE MEMORANDUM

Subject: Overstay while on deputation.

Undersigned is directed to refer to this Department's OM of even number dated the 17<sup>th</sup> June, 2010 and to say that as per existing instructions no extension in deputation beyond the fifth year is allowed. Further, as per the OM No. 14017/30/2006-Estt (RR) dated the 29<sup>th</sup> November, 2006, the deputationist officer is deemed to have been relieved on the date of expiry of the deputation period unless the competent authority has with requisite approvals, extended the period of deputation, in writing, prior to the date of its expiry. It is observed that despite these clear instructions, proposals for regularization of overstay of officers on deputation beyond the five year period continue to be received in the Department. It is reiterated that it will be the responsibility of the immediate superior officer to ensure that the deputationist does not overstay. In the event of the officer overstaying for any reason whatsoever, he/she is liable to disciplinary action and other adverse Civil/Service consequences which would include the period of unauthorised overstay not being counted for service for the purpose of pension and that any increment due during the period of unauthorized overstay being deferred with cumulative effect, till the date on which the officer rejoins his parent cadre.

2. All Ministries/Departments may please note that henceforth no ex-post facto approval for regularization of overstay on deputation would be allowed.

  
(Mukesh Chaturvedi)

Deputy Secretary to the Government of India

To

1. All Ministries/Departments of Government of India
2. Chief Secretaries of all State Governments.
3. The President's Secretariat, New Delhi.
4. The Prime Minister's Office, New Delhi.
5. The Cabinet Secretariat, New Delhi.
6. The Rajya Sabha Secretariat, New Delhi.
7. The Lok Sabha Secretariat, New Delhi.
8. The Comptroller and Auditor General of India, New Delhi.
9. The Union Public Service Commission, New Delhi.
10. The Central Information Commission, New Delhi.
11. The Central Bureau of Investigation, New Delhi

358/2018-PC  
19/8/2013

198/2013

No. 13017/8/2002-AIS-I  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(AIS-I Section)

North Block, New Delhi  
Dated the 14<sup>th</sup> August 2013

OFFICE MEMORANDUM

Sub: Policy decisions to curb the instances of over-stay by All India Service Officers on Inter Cadre Deputation.


The undersigned is directed to refer to the subject cited above and to say that EO Division vide its ID Note No. 37/29/2002-EO(SM-I) dated 5.7.2011 had intimated that while considering the proposal for regularization of period of over-stay of one of the officers, the competent authority has inter alia desired that DOPT should come up with policy suggestions to curb the instances of overstay.

2. In this background, the following decisions have been taken:-

- (i) The inter cadre deputation shall be valid only for the period for which it is approved by the Central Government. All Inter Cadre Deputation orders shall indicate the period (and dates in extension cases) in the body of the order itself. Based on the joining report, a specific order indicating the last date of deputation would also be issued.
- (ii) The copy of all deputation orders must be marked to /served on the officer concerned alongwith State Governments and others concerned.
- (iii) Any extension in Inter Cadre Deputation period shall neither be automatic nor should be presumed merely on the ground that the State Government concerned or officer or both had made a request to Central Government for extension. In case, no specific approval of the central Government for extension is received within the period for which deputation was originally valid, the officer shall have to be relieved positively and immediately on completion of the original tenure.
- (iv) An officer immediately after expiry of approved deputation period shall have to relinquish charge and shall get himself /herself relieved without waiting for formal rejection letter from Central Government.

Sa. Brind  
19/8  
Copy may be forwarded  
to IPS-III Section  
A-1 P.P. 117  
17/8

- (v) Any Over-stay beyond approved period of inter cadre deputation without prior approval of the Government of India shall lead to an adverse impact on the prospect of the officer at the time of the empanelment.
- (vi) A copy of the notification shall invariably be marked to the Account General concerned with a request to stop payment of salary to the officer beyond approved period of deputation.
- (vii) An "Alert" in respect of those officers who are going to complete their inter cadre deputation, will prominently be flashed on this Department's website, 45 days prior to expiry of the deputation period so as to sound the officer and the State Governments concerned.
- (viii) Based on "Alerts", auto-generated periodic emails will also be sent to the concerned officer/State Governments reminding them for relinquishing the charge/ relieving the officer on stipulated date.
3. It is requested that provisions contained in the guidelines on inter cadre deputation dated 8.11.2004 as amended from time to time and above provisions may be noted for strict compliance.

  
(S.S. Shukla)

Under Secretary to the Government of India

Copy for information and necessary action to:

1. The Chief Secretaries (All the States)
2. The Secretary, Ministry of Home Affairs, North Block, New Delhi(UTS Division) w.r.t. AGMUT Cadre.
3. The Secretary, Ministry of Home Affairs, North Block, New Delhi as a cadre controlling authority for IPS.
4. The Secretary, Ministry of Environment and Forests, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi.

Copy also forwarded for information to:

1. Sr. PPS to Secretary(P)
2. Sr. PPS to AS (S&V)
3. Sr. PPS to EO & AS
4. Director(SM).