

URGENT

GOVERNMENT OF N.C.T. OF DELHI
DIRECTORATE OF AUDIT
(Administration Branch)

04th Level, 'C'-Wing,
Delhi Sachivalaya,
New Delhi.

No. F.7(9)/DOA/Estt./2014/dcaaudit/9808-9811

Dated: 27-12-2015

Sub.: Dispense of with the affidavits for the purpose of sanction of retirement benefit/House Building Advance/MCA.

Please find enclosed herewith the copy of the Principal Accounts Office, Govt. of NCT of Delhi letter No. F.9(01)/2015/T-1/Pr.AO/PF/2786-2895 dated 09.12.2015 on the subject cited above, alongwith enclosures, with the request to bring the contents to the notice of all the officers/officials working in respective branches including Field Units for information and strict compliance in this regard.

This issues with the prior approval of the Spl. Secretary (Finance)/Head of Department.

Encl.: As above.


(H.R. NAUGAIN)
ACCOUNTS OFFICER (ADMN.)
TEL. NO. 23392280

Copy to: -

1. PA to COA(A) for information please.
2. All the Branch Incharges, Directorate of Audit.
3. AAO(Audit)/Nodal Officer (Website).
4. Guard file.

FIN/2015/22273
16/12/15 149C

PRINCIPAL ACCOUNTS OFFICE
GOVERNMENT OF NCT OF DELHI
A-BLOCK, VIKAS BHAWAN,
I.P. ESATE, NEW DELHI

No. F.9(01)/2015/T-1/Pr.AO/PF/2786-2895

Dated : 09/12/2015

To ✓

1. All Pr. Secretaries/Secretaries/All HODs,
Govt. of NCT of Delhi
Delhi/New Delhi
2. Head of Autonomous Bodies/Corporations/Boards,
Govt. of NCT of Delhi
Delhi/New Delhi

Asstt
17/12 For all dealing
Assts
T7/12
Sh Bamsel

Sub : Dispense of with the affidavits for the purpose of sanction of retirement benefit/House Building Advance/MCA.

Sir/Madam,

The CCS (Pension) Rules, 1972 and GPF Rules, 1960 codified the procedure for finalization of retirement benefits payable to the employees working in the Government and autonomous bodies/corporations/boards etc. governed under the Pension-cum-GPF Scheme on their retirement. The family members of the deceased employees are also eligible for the retirement benefits as admissible under the GP Fund and Pension Rules.

The retiring employees have to submit certain information and documents in the prescribed forms under Pension Rules i.e. Details of family members in Form-3, Nomination for gratuity, CGEIS and GPF in common nomination Form-5, Nomination for arrear of pension and commutation of pension, undertaking for refund for any excess payment, Option for availing fixed medical allowance or health scheme (DGEHS) to the Head of Office for sanction of retirement benefits.

The sanction of Family Pension and Death Gratuity to the eligible Family Member of the deceased Govt. servant/pensioner by the Head of Office is on the basis of submission of documents and information in prescribed Form No. 12 and 14 of the Pension Rules. The sanction of House Building Advance and Motor Car Advance is also on submission of necessary information/documents in the form prescribed under GFR and House Building Advance Rules.

Despite above laid down procedures under CCS (Pension) Rules, 1972, GPF Rules, 1960, GFR and House Building Advance Rules, the Head of Offices in certain case insist upon submission of affidavits by the retirees/eligible Family Members of the Govt. Servant/Pensioner hence, needless requirement of the affidavits not only causes hardship but also delays in sanctioning the pensionary benefits.

Therefore, the Council of Ministers, Govt. of NCT of Delhi vide its decision No. 2238 dated 03-11-2015 circulated vide Secretary, AR Department letter No. F.2(4)/2015/AR/8441 dated 20-11-2015 (copy enclosed) has decided to abolish the requirement of submission of affidavits for the purpose of pensionary and GPF benefits to the retirees and eligible family members, sanction of House Building Advance and Motor Car Advance to the employees with immediate effect.

Contd on.....2

It is, therefore, requested that all Head of Offices/Authorized Officers under your control may be advised to not to insist upon the requirement of any sort of affidavits for the sanction of the pensionary benefits/GPF final payment, House Building Advance/Motor Car Advance. These claims may be finalized on the basis of documents/information submitted in various requisite Forms under the CCS (Pension) Rules, 1972, GPF Rules, 1960, GFR and HBA Rules.

Encl : As above.

Yours faithfully,



(S.P. Singh)

Special Secretary (Finance)

No. F.9(01)/2015/T-1/Pr.AO/PF/

Dated :

Copy forwarded to the following for information and necessary action :

1. The Director, Health & Family Welfare Department along with the copy of decision No. 2238 dated 03-11-2015 of the Council of Ministers, Govt. of NCT of Delhi as circulated by Secretary (AR), Govt. of NCT of Delhi, AR Department with the request to consider the instructions of the Council of Ministers and issue appropriate orders to the concerned offices of the Health and Family Welfare Department to dispense with the requirement of submission of affidavits by the employees/family members being sought on Stamp Papers in case of lost of original papers and affidavit of NOC from other legal heirs in case of death of employees for reimbursement of medical claim under Delhi Govt. Employees Health Scheme.
2. The Secretary, Administrative Reforms Department, 7th Floor, C-Wing, Delhi Secretariat, I.P. Estate, New Delhi with reference to his letter No. F.2(4)/2015/AR/8441 dated 20-11-2015 with the information that under CCS (Pension) Rules, 1972 and GPF Rules, 1960, no provision exists to insist upon submission of affidavits from retiree or the eligible family members for the purpose of sanction of pensionary benefits to the retirees, family pension to the eligible family members, GPF final payment hence GPF Cell and Pay & Accounts Offices may not insist upon the same.
3. DCA (Pension)/All Pay & Accounts Offices, Govt. of NCT of Delhi/New Delhi with the advice not to insist upon the submission of affidavits from the retirees/eligible family members for sanction of pensionary benefits, family pension, death gratuity and GPF final payment in compliance of the decision of Council of Ministers, Govt. of NCT of Delhi as circulated by the Secretary (AR), Govt. of NCT of Delhi.

(PARKASH CHAND)
DCA (ADMN./TECH.)

24/11/15

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH FLOOR, C-WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002**

No. F. 2(24)/2015/AR/ 8441

Dated 20 Nov., 2015

ORDER

The Council of Ministers, Govt. of NCT of Delhi, vide its decision No.2238 dated 03.11.2015 has decided to abolish the following affidavits in Principal Accounts Office, with immediate effect:

1. Affidavits reg. Pension & GPF.
2. Issuance of Surviving family members
3. Affidavit for deciding the pension/family pension case in respect of person who retires on superannuation pension/voluntary retirement and in deciding their cases of financial assistance from Delhi Police, Govt. of NCT of Delhi etc.
4. Sanction of pension after retirement if no document is produced by the retiree regarding date of birth of his wife and children who are below 25 years.
5. Affidavit reg. his/her relationship with each family members and their marital and income status for sanction of pension after retirement.
6. For medical reimbursement.
7. For age proof in respect of dependents not having birth certificate.
8. Sanction of advance of House Building and Vehicles.

The abolished affidavits may be replaced by self certification/undertaking/declaration. A model of which as approved by the Law Department is enclosed. It may be modified by the Departments concerned in accordance with their specific administrative requirements relating to the subject matter.

The department may also consider the following:

- i. To check and decide whether the department can do away with the requirement of undertaking also in respect of the abolished affidavit.
- ii. To check and decide whether any alternative document can replace the undertaking thereby doing away with the requirement of undertaking in respect of the abolished affidavit.

The department shall issue necessary orders to its offices/branches/sub-ordinate offices/attached offices/ autonomous bodies/corporations/boards etc. under the administrative control of the Department for compliance of the decision of the Council of Ministers as communicated above.

A copy of the order issued to the effect shall be furnished to AR Department by **04.12.2015.**

This issues with the approval of Hon'ble Dy. Chief Minister, Delhi.

PRINCIPAL ACCOUNTS OFFICE
Govt. of NCT of Delhi
C.Diary No. 16025
Date.. 23/11/15

(Signature)
20/11/15
**(DR. VASANTHAKUMAR N.)
SECRETARY (AR)**

To
**The Controller of Accounts,
Principal Accounts Office,
Govt. of NCT of Delhi
A-Block, Vikas Bhawan, I.P. Estate, New Delh-02**

459/T-I
24/11/15

(Signature)
24.11.2015
Sd/- S. K. Chakraborty
24/11/15
A. S. Chakraborty

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MODEL OF UNDERTAKING/SELF-DECLARATION FORM

SELF-DECLARATION FOR GETTING SERVICES FROM GOVERNMENT DEPARTMENTS/LOCAL BODIES/AUTONOMOUS INSTITUTIONS UNDER THE GOVERNMENT OF NCT OF DELHI

The written declaration as given hereunder will be included at the end of the application form for seeking the services:

I _____ Son/Daughter of Shri _____

Age _____ years resident of _____ do hereby affirm and declare that the information given above and in the enclosed documents is true and correct to the best of my knowledge and belief and nothing material has been concealed therein. I am well aware that concealment of facts and giving false information is punishable offence and in case I am guilty of giving false information or concealment of facts herein, I will be liable to be punished with imprisonment and/ or fine as per the relevant provisions of law. I also undertake that the benefits availed by me by furnishing such false information or concealment of the facts shall be liable to be summarily withdrawn.

Signature _____

Full Name in Capital Letters _____

Place _____