


**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE LABOUR COMMISSIONER
5, SHAM NATH MARG, Delhi-54.**

CIRCULAR

The Chief Secretary, Delhi in his first meeting with all the HODs of Govt. of NCT of Delhi on 9th January, 2014 has directed to ensure that strict punctuality is maintained in all the offices. It was emphasized that punctuality of the public servants not only increases the efficiency in the offices but also gives a positive impression to the public in general.

Accordingly, all the JLCs/DLCs/ Branch Incharges, of this deptt. are directed to ensure that officers/officials working under them attend ^{to} their office in time i.e. 9.30 A.M. The attendance register should also include the time of the arrival and departure from office. Any lapse on this part shall be viewed seriously.



(RAMESH TIWARI)

SECY-CUM-LABOUR COMMISSIONER

No.F.1/31/653/LC/Estt./punch/2010/4619

Dated: 15/01/2014

Copy for information and necessary action to:-

1. OSD to Chief Secy. for kind information of Chief Secy.
2. Addl. LC/JLC (HQ), Labour Department, GNCTD.
3. All JLCs/DLCs/Branch Incharges of Labour Deptt., GNCTD.
- ✓ 4. System Analyst, with the request to upload this on the website of this deptt.
5. Guard file.



15.1.2014

(B.S. THAKUR)

DY.LABOUR COMMISSIONER (ADMN.)