

**URGENT**

OFFICE OF THE LABOUR COMMISSIONER  
LABOUR DEPARTMENT,  
5-SHAM NATH MARG, DELHI-110054

Sub:- Furnishing of reconciled figures of revenue receipts.

In continuation to earlier letters of even number and reminder No.F.5(906)/LC/Accts./Misc./2013-14/581 dated 30.05.2014, on the above subject, it is requested to send reconciled statement of revenue receipts with your respective PAO pertaining to your office in support of your headwise revenue statement submitted with the undersigned for the year 2013-14 at the earliest, so that final revenue figure of Labour Department for the year 2013-14 could be worked out and brought to the knowledge of Secretary-cum-Commissioner(Labour).

Further, from the year 2014-15, the monthly revenue receipt statement duly reconciled with PAO must reach the undersigned by 5<sup>th</sup> of the following month in the following format:-

Reconciliation Statement of Revenue Receipts for the month of .....

Sl.No.	Challan No.	Head of Account(MH-0230), Minor Head viz. 101,102,103,104,106 or 800 with description	Date of Deposite	Amount in Rs.
<b>Total</b>				

In this connection, it is stated that the said information is still awaited from your branch/district. You are, once again requested to furnish the same by 03:00 p.m. 11.06.2014 positively, in view of the point No.2 of Minutes of meeting of the Pr. Secretary/Secretary/HODs chaired by Chief Secretary held on 04.06.2014 and the Pr. Secretary (Finance) urged the revenue generating departments to focus their attention on raising more revenue. Sharing concern, Chief Secretary directed that revenue earning Departments must initiate action from the beginning of the financial year to achieve the targets.

(Manoj Kumar V.M.)  
ACCOUNTS OFFICER

No.F.5(906)/LC/Accts./Misc./2013-14/ 103

Dated: 11/06/14

1. Director (IS&H), Labour Department.
2. Dy. Electrical Inspector, Labour Department.
3. JLC/DLC of District \_\_\_\_\_.

Copy for information and necessary action to:-

1. PA to Secretary-cum-Commissioner (Labour), Labour Department for information.
2. PA to Addl. Labour Commissioner (Admn.), Labour Department for information.
3. PA to Joint Labour Commissioner (HQ), Labour Department for information.
- ✓ 4. System Analyst with the request to upload the same on the website of Labour Department.

(Manoj Kumar V.M.)  
ACCOUNTS OFFICER