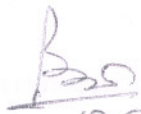


GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE LABOUR COMMISSIONER  
5 SHAM NATH MARG, DELHI- 110054

**CIRCULAR**

**Sub: - Timely disposal of payment of bills at the level of Departments.**

Copy of letter No.F.68/01/2013/T-1/P.AO/1467-1682 dated 26.02.2014 received from Sepcial Secretary (Finance), Govt. of NCT of Delhi on the above mentioned subject is being forwarded with the instructions to ensure timely disposal of payment of bills.



13.3.14,

(B.S. THAKUR)

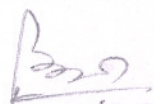
Dy. Labour Commissionr (Admn.)

No.F.5(900)/LC/ Acctts./ Misc./2013/ 5522

Dated: 13/03/14

Copy forwarded to:-

1. Addl. Labour Commissioner, Labour Department, 5-Sham Nath Marg, Delhi-110054.
2. Secretary, DBOCWWB, 7<sup>th</sup> Floor, A-Wing, Vikas Bhawan-II, Upper Bela Road, Delhi-110054.
3. The Addl. Labour Commissioner/Member Secretary, Delhi Child Labour Rehabilitation-cum-Welfare Society, 5-Sham Nath Marg, Delhi-110054.
4. Member Secretary, Delhi Swastha Kutumb Society, 5-Sham Nath Marg, Delhi-110054.
5. The Addl. Labour Commissioner, Delhi Swalamban Yojana, Labour Department 5-Sham Nath Marg, Delhi-110054.
6. Welfare Commissioner, Delhi Labour Welfare Board, 7<sup>th</sup> Floor, A-Wing, Vikas Bhawan-II, Upper Bela Road, Delhi-110054.
7. All The JLC/DLC/HOO, of all Nine Districts of Labour Department i.e. District South, South-West, North, North-West, West, East, North-East, Central and New Delhi.
8. Deputy Labour Commissioner (Care Taking), Labour Department, 5-Sham Nath Marg, Delhi-110054.
9. Assistant Director (Plg.), Planning Branch, Labour Department, 5-Sham Nath Marg, Delhi-110054.
10. Assistant Labour Commissioner (Admn.), 5-Sham Nath Marg, Delhi-110054.
11. System Analyst to upload the same on the website of Labour Department.
12. PA to Secretary-cum-Commissioner (Labour) for information.



13.3.14

(B.S. THAKUR)

Dy. Labour Commissionr (Admn.)

318/LL  
05/03/2014

**GOVERNMENT OF NCT OF DELHI  
FINANCE DEPARTMENT  
'A' WING DELHI SACHIVALAYA  
I.P. ESTATE, NEW DELHI**

714/JCCA  
7/3/14

F.68(01)/2013/T-1/P. AO/ 1417/SSD

Dated: 25/02/14

To

All Heads of Departments  
Govt. of NCT of Delhi  
Delhi/New Delhi

**Sub: Timely disposal of payment of bills at the level of Departments—  
Need to monitor the same at the level of HODs**

Sir/Madam,

With a view to increase transparency and reduce delays in respect of the bills of various nature of the employees, vendors/suppliers, beneficiaries, lawyers, etc instructions dated 11-01-2008 and 12-09-2011 have been issued by the Finance Department, GNCT of Delhi to all the departments the Govt. to ensure payments through electronic system instead of payment through cheques. Instructions dated 14-09-2006 have also been issued to ensure the timely disposal of the bills at the level of the departments and Pay & Accounts Offices.

Inspite of the above circuiars, it has come to notice that in some cases contempt petitions against the government for not releasing payments on time have been filed. This has lowered the image of the government and invited displeasure of the Chief Secretary of Delhi.

In order to avoid recurrence of such incidents, it is impressed upon all the HODs to instruct HOOs under them that they shall ensure timely disposal of payment of bills. In order to achieve this objective, the HODs need to review the status of pending bills for over 3 days regularly and fix responsibility for the delay.

Sle

Yours faithfully,

*Alka Diwan*  
24.2.14

**(Alka Diwan)**

Spl. Secretary (Finance)

*24/2/14*  
*Spl. Dir (Emp)*  
*7/3/2014*  
*ALC(A)*  
*AO.*

*AU to mto*  
*11/3*  
*4255/10CCAS*  
*10/3/14*