

**GOVT. OF NCT OF DELHI
DIRECTORATE OF EDUCATION
(ESTATE BRANCH)
LUCKNOW ROAD, DELHI-54.**

No.F.16/Estate/NDMA/S. Preparedness drill/14/ 5454-81

Dated: 31/3/14

CIRCULAR

National Disaster Management Authority, GOI, A-1, Safdarjung Enclave, New Delhi-29 is going to mark the anniversary of the Kangra Earthquake by conducting a School Preparedness Drill for earthquakes on Friday, 4th April, 2014 at 11.00 hrs. in all schools. The purpose is to generate awareness and prepare school going children on how to respond if an earthquake of high Scale magnitude occurs and its impact affects the state. After this drill the students, teachers and staff will be in the state of preparedness of promoting the important life saving skills.

HOSs of all the Schools in Delhi/New Delhi are requested to conduct the said mock drill as per schedule and send report **on line** as per reporting format via email on mma.ndma123@gmail.com and sircar.ipsita@gmail.com, under intimation to this branch on osestate@gmail.com before 15th, April 2014.

Encl. D.O. No. NDMA/M(MA)/105/2013 dated 04/03/2014
received from NDMA, GOI

Handwritten signature
31/3/14

(R.N.SHARMA)

DY.DIRECTOR OF EDUCATION (ESTATE)

1. Director of Education, MCD (North), Civic Centre, Minto Road, Delhi.
2. Director of Education, MCD (South), Civic Centre, Minto Road, Delhi.
3. Director of Education, MCD (East), 419, FIE, Patparganj Industrial Area, Delhi.
4. Director of Education, NDMC, Palika Kendra, Sansad Marg, New Delhi.
5. Dy. Commissioner, Kendriya Vidyalaya Sangathan, Delhi region, JNU Campus, New Mehrauli road, New Delh-110067.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt., Delhi.
7. Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
8. DDE all Distts. Dte. of Education, Delhi, New Delhi.
9. ADE (Act-I), (Act-II), Dte. of Education, Old sectt. Delhi.
10. HOS of all schools, Dte. of Education, Delhi, New Delhi.
11. ✓ Supdt. (IT), Dte. of Education, old sectt. Delhi with request to upload on the web site of the Department.
12. Dr. Muzaffar Ahmad, Member, National Disaster Management Authority, GOI, A-1, Safdarjung Enclave, New Delhi-110029. W.r.t. his D.O. Letter Dated 04.03.2014 referred above.
13. P.S. to Director, Education, Old Sectt. Delhi – 54.

161/SE/C104
10/3/14



Dr. Muzaffar Ahmad

Member



सत्यमेव जयते

**National Disaster Management Authority
Government of India**

NDMA Bhawan
A-1, Safdarjung Enclave
New Delhi - 110029

Tel.: +91 11 26701736 Fax: +91 11 26701767
E-mail: mma.ndma123@gmail.com
hmuzaffarahmad@yahoo.com

ADJDE (Estates)

Dr.
11/3/14

DE

1. Action as requested at x, hp table
2. Dr. P. Lal... from members of party and officials in case
3. ATR be on time at 12; as requested
10/3

D.O. No. NDMA/M(MA)/105/2013

4th March, 2014

Dear Shri Lokan,

DE

Dr.

1. As you are aware, most of North and North-East India, especially the Himalayan region, fall within the severe to high risk zone of the seismic zoning map of India and are susceptible to earthquakes of intensities above VIII on the Richter Scale. The Kangra Earthquake of April 4th, 1905 which claimed 19,727 lives is a testimony of this imminent danger. Furthermore, the recent loss of lives from the earthquakes in Sikkim, Christchurch, Haiti, Sichuan and Kashmir are wake up calls to communities living in high risk zones from earthquakes to take concrete steps towards preparedness, without further delay.

2. Understanding that School Safety is an important initiative to promote a culture of safety in communities, NDMA has undertaken various initiatives in the past few years in this regard through its demonstrative project – National School Safety Programme - and other similar initiatives. We have also collaborated with other organisations who undertake activities based on similar principles. One such organisation is GeoHazards Society, who have been organising a School Preparedness Drill in many schools across the Himalayan region, every year on 4th April to mark the anniversary of the Kangra Earthquake.

3. This year, NDMA would also like to mark the anniversary of the Kangra Earthquake by conducting a similar School Preparedness Drill in all the schools chosen under the NSSP project, in the Himalayan states, to generate awareness and prepare school going children on how to respond if an earthquake of similar magnitude and impact affects the state.

4. Therefore, we request you to kindly instruct the necessary officials to conduct a **School Preparedness Drill** for earthquakes **on Friday, 4th April, 2014 at 11.00hrs.** During the event a special bell should be rung at 11.00hrs following which all students, teachers and staff should practice "Drop-Cover-Hold"; after which they should all evacuate to the designated assembly point using safe means of exit. By undertaking this drill we will be promoting important life saving skills amongst the school going children and staff of our vulnerable communities.

4507/BR
12.3.14

Sh. Rajendra Prasad
24/3/14

3667/Estak
13/3/14

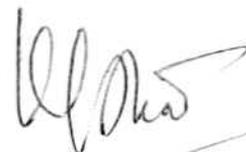
Handwritten signature and date

Handwritten mark

5. Should you require any assistance in undertaking the task, you may kindly contact Ms. Ipsita Sircar, Specialist (Hospital & School Safety) at the National Disaster Management Authority, New Delhi. 18

6. We would also like to request you to please share a brief report, along with photographs (if possible) and as per the attached format, of the drill by April 15th, 2014 via email on mma.ndma123@gmail.com and sircar.ipsita@gmail.com. 12

With Regards,



(Dr. Muzaffar Ahmad)

**Shri. Rakesh Mohan
Secretary (Education)
Government of NCT of Delhi
Department of Education
Room No. 6,
Directorate of Education,
New Delhi – 110 054.
Delhi.**

School Preparedness Drill

DATE 04/04/2014

Reporting Format

Name & Location of Schools (Where the Drill was conducted):

Number of students who participated in the drill:

Number of teachers who participated in the drill:

Time at which the drill was conducted:

Steps taken to execute the drill:

Was a head count done after evacuation to safe assembly areas? (y/n):

Were any other activities done during the drill? (Search & Rescue, First Aid etc):

Was debriefing done after the drill?:

Mention 3 things which can be improved in the next drill:

Remarks:

Photographs: