## GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI DIRECTORATE OF EDUCATION, OLD SECRETARIAT, DELHI ESTABLISHMENT-IV BRANCH

No.F.DE. 4/(8)/(23)/E-IV/Lab Asstt./2013/ 1509 - 1538 To, Dated: 28/2/14

- All the Heads of Department, Govt. of NCT of Delhi. Delhi/New Delhi.
- DDEs/ HOS of Dte. of Education, Govt of NCT of Delhi, Delhi / New Delhi.

Sub: Issue of proposed Tentative Eligibility List of Group-D employees for promotion to the post of Laboratory Assistant in the Directorate of Education, GNCT of Delhi.

Sir / Madam.

Please refer to office Letter No.4/(8)/(23)/E-IV/Lab.Asstt./2013/4821-4850 dated 30.07.2013 and No.4/(8)/(23)/E-IV/Lab.Asstt./5373-5442 dated 2.09.2013 vide which applications were invited from eligible Group 'D' employees of GNCT of Delhi for promotion to the post of Laboratory Assistant in the Directorate of Education, GNCT of Delhi. On the basis of applications/dossiers in respect of Group-D officials received in this Directorate from various Departments of GNCT of Delhi, a tentative eligibility list (as per date of appointment) of Group 'D' employees has been prepared for promotion to the post of Laboratory Assistant. I am directed to forward herewith a copy of the same and request you to kindly circulate it amongst all concerned officials working in your Department / Office at the earliest and objections, if any, raised by them whose name appears in the tentative eligibility list may be sent to this office within 30 days i.e. by 31.03.2014 along with the concerned page of the tentative eligibility list in which their name appears. If no objection / request for removing the objection is received within stipulated period, it will be assumed that they have nothing to say in this regard and tentative eligibility list will be treated as final after removing the objection, so received. The old tentative eligibility list(s) has/have not been given any weightage in the process.

All Concerned Group 'D' employees are advised to check their particulars and submit the objection / complete the short falls as mentioned against their names in the list through their concerned competent authority along with attested copy of supporting documents, if any, within 30 days i.e. by 31.03.2014. It may also be noted that employees unwilling to accept promotion may also inform their HODs about the same which may be forwarded to this Branch immediately. It is further reiterated that concerned HODs will be held responsible if application of any official is rejected at any stage due to furnishing / forwarding of incorrect information / service particulars by their departments and this Directorate in no way will be held responsible for rejection of such incomplete / incorrect applications. It is further requested to ensure that all particulars shown in the tentative list of respective employee is correct as per your office records / service book etc. specially date of appointment, date of birth & date of acquiring essential qualification, if any discrepancies found in particulars, it may invariably be intimated within stipulated period for taking further necessary action in the matter.

It is made clear that objections received after the cut off date will not be entertained by this Directorate and no further extension for raising objections will be granted.

The tentative eligibility list is available on the official website of Education Department i.e. <a href="www.edudel.nic.in">www.edudel.nic.in</a>. While every care has been taken in preparing the tentative eligibility list, Directorate of Education reserves the right to rectify errors and omissions if any at any stage.

This issues with the prior approval of the Competent Authority.

Yours faithfully,

Encl. As above.

(POONAM)

Asstt. Director of Education (E-IV)

No.4/(8)/(23)/E-IV/Lab.Asstt./2013/ 1509 - 1538 Dated 28/2/14 Copy to:

- 1. All the DDEs / HOS, Directorate of Education, Govt. of NCT of Delhi.
- 2. All the Branch of Head Quarter, Directorate of Education, Delhi.
- All the Branch In-charge / HOS (through concerned DDEs), Dte. of Education, GNCTD.
- O.S.(IT), Directorate of Education with the request to make available the tentative eligibility list of Group 'D' officials
  on the website of Education Department in the POP-UP Form as well as Public Circular so that all the Departments of
  Delhi Government are able to view and download it.
- P.S. to Principal Secretary, PS to Director/ PS to Addl.DE(E-IV), Directorate of Education, GNCT of Delhi.

(POONAM)